

# BARNACK PARISH COUNCIL MEETING

Minutes of a meeting of Barnack Parish Council held on  
Monday 13<sup>th</sup> November 2023 at 7.00pm at the Village Hall

DRAFT MINUTES FOR APPROVAL AT NEXT MEETING



## 1) ATTENDANCE

- a) Nominate Chair *No volunteers for the position going forward, as Vice Chair AT agreed to continue in the interim for the month. Plan in place to define Chair responsibilities and share of workload in the new year.*
- b) Present: Andrew Taylor (AT), Margaret Palmer (MP), Jonathan O'Shea (JO), Kimberley Cameron (KC), Iris Payne (IP), Fran Swann (FS), Karen Bean: Clerk (KB), John Haste: Castor PC (JH), two members of the public.
- c) Apologies: Stuart McCarey (SM)

## 2) DECLARATIONS OF INTEREST AND DISPENSATIONS

- a) To receive Declarations of Interest from Councillors in items on the Agenda. *None*
- b) To receive written requests for Dispensations for Disclosable Pecuniary Interests. *None*
- c) To grant any requests for Dispensation as appropriate. *None*

## 3) PREVIOUS MEETING

- a) To confirm Meeting Minutes of 9<sup>th</sup> October 2023 held at the Village Hall. *Confirmed.*

## 4) OPEN FORUM (for issues raised by residents and Councillors to the Clerk)

- a) Christmas tree event - 9 Dec – *Decorations & refreshments to be ordered and arrangements for road closure to be made - KB*
- b) Metal detecting enquiry – *Unable to grant permission as only burial and memorial grounds within BPC jurisdiction, response to be sent - KB*
- c) Rural police surgery & crime reporting – *Supportive of rural policing clinics, dates to be reviewed - KB*
- d) School play equipment – *Grant submission received, further detail to be requested - KB*
- e) Good Neighbours – Winter Energy Efficiency campaign – *Relevant for social housing*
- f) Village Tribune – *BPC will continue to support Parish News*

## 5) OUTSTANDING ITEMS

- a) Refurbishment of village road name signage. - *No update*
- b) Tree planting to celebrate the Coronation – Sissons Close location. - *Date to be confirmed pending delivery of tree guard, tree and plaque*
- c) Broken light on Defibrillator unit in Main Street telephone box. - *Still waiting for technician return visit to repair light, defibrillator is in working order*
- d) Broken wall to field north of the War Memorial (due Nov)
- e) Dog poop bag dispensers – *Dispensers are ready, IP to collect this week*
- f) Sports court defects – *Repairs carried out on 9 Nov*
- g) Grounds maintenance tender – *Decision made to award to Shamba on a probationary basis, meeting with AT/KB to be arranged*
- h) "The Little Library" – *No update but given recent update that mobile library service is still coming to the village, will be reviewed*
- i) Pilsgate Farm – farm vehicle access - *Burghley & Velcourt to widen the farm access and carry out repairs in the coming weeks*
- j) Churchyard – removal of trees by church tower – *Works are on the schedule pending confirmation of start date*
- k) Footpaths – *PCC contact has been unusually unresponsive, to be followed up*
  - i. Proposed new footpaths in/around the village – *chased for update*
  - ii. PROW Barnack 7 – *chased for update*

- iii. Clearance of dead vegetation along village pavements – *due to be done 27 Nov*
- l) Neighbourhood Plan revision – *Survey to be reconducted over the Christmas period, quote to be obtained for printing - MP*

## 6) GRANTS & DONATIONS

- a) Cricket Club shed
  - i. Build timings – *In contact with Building Control with query over foundations*
  - ii. Budget – *Alternative foundations may attract costs (approx. £5,000) this will be covered by the contingency. Fund raising achieved £1,700 to date with events being planned for 2024. CTP donation of £4,459 to be paid - KB*

## 7) PLANNING:

New or revised applications and current BPC action:

a	23/01413/CTR	4 The Old Stackyard Pils-gate Stamford	1no. Betula pendula (silver birch), remove crossing branches and height by up to 2m	<i>No objections raised</i>
b	23/01400/LBC	24 Main Street Barnack Stamford	Proposed alterations to make dwelling habitable, essential repairs and conversion of the barn	<i>No objections raised</i>
c	23/01426/LBC	Orchard Cottage Main Street Barnack	Replacement of windows and doors, insertion of rooflight, alterations to staircase and other internal alterations to existing grade 2 listed dwelling.	<i>No objections raised</i>
d	23/01425/HHFUL	Orchard Cottage Main Street Barnack	Replacement of windows and doors, insertion of rooflight, alterations to staircase and other internal alterations to existing grade 2 listed dwelling.	<i>No objections raised</i>
e	23/01494/CTR	1 Kingsley House Bishops Walk Barnack	Fell blue spruce in front garden (red) and replace with 2 holm oak along front of property (green)	<i>No objections raised</i>
f	23/01514/CTR	Barnack Pre School Play-group School Road Barnack	Removal of Apple tree	<i>No objections raised</i>

Decisions since last meeting:

a	23/00053/EN-FACC	The Vineyard, Uffington Road	Additional Shepherds Hut - Residents to advise if see signs of effluent being discharged	<i>Overgrown but residents to advise if see signs of effluent being discharged</i>
b	23/00467/HHFUL	Biliwings Walcot Road Barnack	Two storey side and rear extension with alterations	<i>Permitted</i>
c	23/00985/TRE	Hollytree House Stamford Road Barnack	Large TPO Yew (78/00005/TPO) - Trim back all overhanging branches to the boundary	<i>Permitted</i>
d	23/01364/CTR	26 Main Street, Barnack	Bay Tree reduce to previous pruning points to approximately half the current height and width	<i>Permitted</i>

## 8) BURIAL GROUNDS

- a) New:
  - i. Approve Deed transfer Lamb Plot 910 - *Response received and Transfer Deed prepared*
  - ii. Memorials:
    - (1) Chappell - *Approved*
    - (2) Blythe – *Clerk to contact*
    - (3) Harris - *Approved*
  - iii. Plots:
    - (1) Stanton – *EROB approved*

- b) Outstanding:
  - i. New churchyard gates replacement – latch fitting – *Still no response from supplier*
  - ii. Cemetery groundworks: kerbing – *Complete*

## 9) FINANCIAL

- a) October accounts to be approved. - *Approved*
- b) To approve payment of the following outstanding amounts: - *Approved*
  - i. £596.31 - Clerk pay & expenses – October
  - ii. £35.00 – Information Commissioners Office
  - iii. £60.00 – Shamba
  - iv. £84.00 - Aveland Trees Limited
  - v. £18.11 – Npower
  - vi. £72.00 – Parish Online
- c) To approve payments made since the last meeting: - *Approved*
  - i. £67.50 – BCA
  - ii. £82.80 – Phoenix Amenity
  - iii. £1185.00 – Elwood Bros (July & August)
  - iv. £23.70 – Unity
- d) To note income received: - *Approved*
  - i. £13,116.50 – Peterborough City Council
  - ii. £250.00 – Onesto
  - iii. £115.20 – Ufford Parish Council
  - iv. £290.00 – Barnack Cricket Club
  - v. £150.00 – JG Cross Monuments
  - vi. £18.63 – Unity (Deposit)
- e) Budget – 2024-25
  - i. Review forecast – 2023-24 – *No queries*
  - ii. Draft budget – 2024-25 – *Recommendations made for 2024-25 projects to be included for approval next month*

## 10) REPORTS FROM COMMITTEES

- a) Road Safety Working Group. *Map for proposed reduction in speed limits (to 20 & 50mph) to be submitted, and resident suggestions warmly received*
- b) Barnack Sports Club *S Moore to step away, KB to contact school for volunteers, KB meeting with Entrust (grant award) on 23 Nov, and new signage approved £40*
- c) Barnack Ward Group *No update*
- d) Parish Council Liaison Group. *Next meeting 15 Nov*
- e) JCC / Barnack Nature Recovery. *Bulbs have been planted in the churchyard.*
- f) Barnack Hills & Holes Village Forum. *No update*

## 11) Clerk

- a) Storage - *Approved spend of £30 for storage crate*
- b) Pay award – *Notification of pay review effective 1 Apr 23*
- c) Resignation – *KB leaves 2 Dec, introduced and thanked John Haste from Castor PC who will cover in the interim whilst recruitment in progress*

## 12) HEALTH AND SAFETY

### DATE AND TIME OF NEXT MEETING

- a) Next Council Meeting – Monday, 11 December 2023 @ 7pm at the Village Hall

Meeting finished at: 9.20pm

**Signed as a true record: Chair .....** **Dated: .....**