

# BARNACK PARISH

## ANNUAL COUNCIL MEETING

Councillors are hereby summoned to attend the Annual Council Meeting of Barnack Parish Council to be held at Barnack Village Hall, in the carpark, on

**Monday 9<sup>th</sup> May 2022 at 7.00pm,**

for the purpose of transacting the following business:



Clerk to the Parish Council 3<sup>rd</sup> May 2022

*Residents and the media are invited to attend.*

## AGENDA

- 1) **ELECTION OF CHAIRMAN FOR THE COUNCIL YEAR 2022-2023**
- 2) **DECLARATION OF ACCEPTANCE OF OFFICE BY THE CHAIRMAN**
- 3) **ATTENDANCE**
  - a) To record those present.
  - b) To record apologies for absence.
- 4) **DECLARATIONS OF INTEREST AND DISPENSATIONS**
  - a) To receive Declarations of Interest from Councillors in items on the Agenda.
  - b) To receive written requests for Dispensations for Disclosable Pecuniary Interests.
  - c) To grant any requests for Dispensation as appropriate.
- 5) **TO ADOPT REGULATORY DOCUMENTS FOR 2022-2023:**

Standing Orders, Financial Regulations, Code of Conduct, Press Policy, Complaints Procedures, ICO Publication Scheme, Internet & Email Policy, Privacy Notice – Councillors & Employees, Privacy Notice – Residents & Public, Equality & Diversity Policy, Disciplinary Policy, Grievance Policy, Sickness & Absence Policy, Health & Safety Policy, Training & Development Policy, Risk Management Scheme, Risk Register, Grant Policy.
- 6) **PREVIOUS MEETING**
  - a) To confirm Meeting Minutes of 11<sup>th</sup> April 2022 held at the Village Hall
- 7) **OPEN FORUM** (*for issues raised by residents and Councillors to the Clerk*)
  - a) Increase of graffiti around Pilsgate and Barnack
- 8) **OUTSTANDING ITEMS**
  - a) Request for additional benches around village
  - b) Overgrown footpath along the B1443
  - c) Requests for poo bin at Hills & Holes near Cricket Club
  - d) Notice board refurbishment
  - e) Hills & Holes fencing amelioration
  - f) New doors on village hall
  - g) Funded pond conservation project
  - h) Millstone Lane parking concerns
  - i) Trees for publicly accessible land
- 9) **CORRESPONDENCE**
  - a) NALC, CAPALC & PCC circulars.
- 10) **PLANNING**

New or revised applications:

- a) 22/00413/HHFUL and 00414 amendment – Kylemore Cottage, Uffington Road, Barnack – Demolition of conservatory and store, construction of extensions and other alterations (part retrospective)
- b) 22/00409/HHFUL – 9 Orchard Road, Barnack, lowering of kerbside for off-road parking
- c) 22/00317/LBC – The Village Hall, School Road, Barnack, new doors

Decisions since last meeting:

- a) 22/00367/CTR – 2 Bishops Walk, Barnack – Fell ash tree *Permitted*
- b) 22/00359/CTR Tower House Main Street Barnack – works to Cedar tree *Permitted*
- c) 22/00345/CTR - Gate House Main Street Barnack - Lapsed leylandii hedge to reduce by approx 40% (red) *Permitted*
- d) 22/00344/CTR Gate House Main Street Barnack Holly (red) remove tree and Apple (blue) reduce by 1-2 metres *Permitted*
- e) 22/00119/HHFUL 6 Pudding Bag Lane Pilsgate - Single storey rear extension, replacement of roof to existing extension and construction of rear dormer *Permitted*
- f) 22/00253/PRIOR - Pre-Planning Consultation Cellnex PE318 – telephone aerial installation at back of industrial estate. *Pre-approval permitted.*
- g) 22/00055/NONMAT - The Old Nursery Stamford Road Pilsgate Stamford - Non-material amendment (porch design) pursuant to planning permission 19/01456/HHFUL *Amendments approved.*
- h) 21/01117/FUL - Land to the north of Stamford Road, Pilsgate, Stamford - Change of use of redundant agricultural building to employment use, creating four open plan offices, kitchen space and bathrooms, as well as 18 parking spaces. *Permitted.*
- i) 21/01883/FUL – Burghley House – replacement parking area. *Permitted.*
- j) 21/01884/FUL – Burghley House – creation of Adventure Play Area. *Permitted.*
- k) 22/00050/CLP – 9 Sissons Close Barnack - Single storey rear extension *Decision Lawful*
- l) 22/00391/CTR – St John the Baptist Church, Barnack – removal of epicormic growth on 9 mature lime trees. *Permitted.*
- m) 22/00385/CTR – Westways, Pilsgate – fell lime tree, prunus serrula, gean and willow *Permitted.*
- n) 21/01819/HHFUL 33 Uffington Road Barnack - Installation of vehicular access to front with hard-standing (part retrospective). *Refused.*

Awaiting Decision:

- a) 21/01170/HHFUL – 2 The Old Stackyard, Pilsgate – resubmission of garage and extension works. *Awaiting decision.*
- b) 21/01708/HHFUL and 22/00058/LBC – 22 Main Street, Barnack - Single storey extension to garage annexe, with link to house, replacement of outbuilding with single storey garden office and in-ground swimming pool. *Revised plans submitted. Awaiting decision.*
- c) 22/00074/HHFUL - 7 Whitman Close Barnack - Two storey side/rear extension and installation of solar panels following demolition of existing conservatory, front porch and single storey element *Awaiting decision*
- d) SK 22/036 Land Off Kettering Road, Stamford, PE9 2JS - Erection of 4 detached dwellings and garaging, creation of access, and associated landscaping *Awaiting decision*
- e) 22/00271/FUL The Post House, Main Street, Barnack - Demolition of existing dwelling and outbuilding and erection of new georgian style dwelling with associated outbuilding, landscaping and boundary *Awaiting decision*

**11) BURIAL GROUNDS**

- a) Approve Terms & Conditions and Price Lists for year 2022/23
- b) Maintenance: on-going bench renovation.
- c) Reinstatement of gravestone knocked down by sycamore.
- d) Plot 861 & 880 Browne: request to have a slightly larger headstone centred across the two plots.

**12) FINANCIAL**

- a) To approve:
  - i. Monthly Finances, April 2022
  - ii. Financial year 21/22 Internal Audit Report – Council to approve

- iii. Financial year 21/22 AGAR – Council to approve
- b) To approve payment of the following outstanding accounts:
  - i. £360.03 Clerk pay and expenses for April 2022
  - ii. £69.98 Sophie Moore – expenses. MUGA padlocks reimbursement.
  - iii. £145.52 Amazon business – miscellaneous sports equipment for MUGA
  - iv. £246.84 Amazon business - notice boards for MUGA fencing
  - v. £10.80 BJ's Print – 2 x A3 laminated posters Nature Recovery
- c) To approve payments made since last meeting: None
- d) To note monies received:
  - i. £12,855.51 Peterborough City Council 1<sup>st</sup> half year precept

### **13) REPORTS**

- a) Ward Group Meeting
- b) Parish Liaison Group: Amenity Tip permits
- c) JCC / Barnack Nature Recovery Plan.
- d) Traffic Calming
- e) Communications and website.
- f) Local Heritage List.

### **14) OTHER ITEMS**

- a) Barnack Sports Pavilion: design and planning application.
- b) Barnack Sports Facility - to discuss the following:
  - i. Opening Date
  - ii. Rules for use of the facility
  - iii. To discuss options for Membership software and Booking software
  - iv. To approve Membership subscriptions rates
- c) Jubilee celebrations
- d) Annual Village Meeting update – May 16<sup>th</sup>
- e) Home from Home request for grant: to approve grant requested for £3,610.10
- f) The Acres defibrillator – to discuss request to assist with funding
- g) Management of the grounds at Sissons Close
- h) Parish Council Vice-chair

### **15) HEALTH & SAFETY**

- a) Update regarding the unsafe trees on Chapel Lane.

### **16) DATE AND TIME OF NEXT MEETING**

- a) Annual Village Meeting Monday 16<sup>th</sup> May @ 6.30pm in the Village Hall.
- b) Monday 13<sup>th</sup> June 2022 @ 7pm at the Village Hall