

# BARNACK PARISH COUNCIL MEETING

Minutes of a meeting of Barnack Parish Council held on  
Monday 13<sup>th</sup> December 2021 at 7.00pm via Zoom.

## ZOOM CALL MINUTES

### 1) ATTENDANCE

In attendance – *Chair: Margaret Palmer (MP), Councillors Sophie Moore (SM), Susie Caney (SC), Iris Payne (IP), David Laycock (DL), Kimberley Cameron (KC), Parish Clerk: Debbie Lines (DAL)*  
*Apologies: Sonia Lane (SL), Ward Councillor David Over (DO)*

### 2) DECLARATIONS OF INTEREST AND DISPENSATIONS *None*

- a) To receive Declarations of Interest from Councillors in items on the Agenda.
- b) To receive written requests for Dispensations for Disclosable Pecuniary Interests.
- c) To grant any requests for Dispensation as appropriate.

### 3) PREVIOUS MEETING

- a) To confirm Meeting Minutes of 8<sup>th</sup> November 2021 held at the Village Hall. *Confirmed.*
- b) Matters Arising from a) above:
  - i. Bulk Waste collection – *dates in February offered by PCC.*

### 4) OUTSTANDING ITEMS

- a) Request for additional benches around village i) Cricket field – *installation now delayed until the spring as no requirement to have them in place during the winter* ii) cemetery – *Duke of Edinburgh volunteers will install during next few weeks* and iii) Whitman Close MP and DAL to finalise position and then arrange for installation.
- b) Notice Boards
  - i. Update re refurbishment of Notice Boards *Our thanks to the Duke of Edinburgh volunteers for their work oiling the notice boards.*
  - ii. Update re installation of board on new footpath. *MP advised this is to be installed later this week.*
- c) Tree for Queen's Platinum Anniversary – *Queens Green Canopy The tree was planted by Adam Frost on Sunday 12<sup>th</sup> December.*
- d) Dropped kerbs – Clerk update *No progress since positions agreed with PCC. Clerk will follow up with PCC.*
- e) Church ladder and lighting donation *Still awaiting cost estimates.*

### 5) OPEN FORUM *(for issues raised by residents and Councillors to the Clerk)*

- a) Overgrown footpath alongside B1443 *Clerk will continue to pursue options with PCC following lack of response from them.*

### 6) CORRESPONDENCE

- a) NALC, CAPALC & PCC circulars - *Noted*
- b) PCC – City Market Closure - *Noted*
- c) David Carter re Cherry Tree in Owen Close – *We have written to Persimmon Homes who we believe own the land. Waiting to hear back from them.*
- d) Police Commissioner Virtual Round Table – 7<sup>th</sup> February 6pm-7.30pm – *Noted. MP hopes to attend.*
- e) Rupert Dexter – position of dog bin *PCC have agreed to move the bin at no additional cost. Clerk has met resident and agreed new position. Clerk to consult nearby residents before finalising with PCC.*
- f) Holly Hamill – B1443 parking and signage concerns. *The Clerk has written to the owner of the Business Park, awaiting reply.*
- g) Mike Johnson – school parking at crossroads. *The Councillors suggested double yellow lines might help.*

*We are awaiting traffic calming report from PCC that covers this area. We will wait until that is received and then consider options.*

h) Harry Brassey - Burghley Walled Garden - *Noted*

## 7) PLANNING

- a) Linden Homes – 18/00377/REM, ongoing updates throughout the scheme. Discuss implementation concerns re new hills and hole area, Bainton Road footpath – landscaping, barrier and stone wall. *The wall and barrier have now been done. The landscaping at the back has been improved with planting of wildflower seed.*
- b) The Orchard Farm
  - i. 21/00003/ENFBCN Rabbit Farm on Uffington Road.
  - ii. 21/00998/FUL - Retention of rural workers dwelling for a temporary period of 5 years to allow establishment of new ethical free range farming enterprise- retrospective. *Refused.*
- c) 21/00993/FUL – The Vineyard, Uffington Road – tarmac entrance and limestone tracks. *Permitted.*
- d) 21/01117/FUL - Land to the north of Stamford Road, Pilsgate, Stamford - Change of use of redundant agricultural building to employment use, creating four open plan offices, kitchen space and bathrooms, as well as 18 parking spaces. *Awaiting decision.*
- e) 21/01170/HHFUL – 2 The Old Stackyard, Pilsgate – resubmission of garage and extension works. *Awaiting decision.*
- f) 21/01127/LBC Burghley House – alterations to Cooks and Guest flats. *Permitted.*
- g) 21/01206/CLP 4 Bainton Road, Barnack – replacement roof to rear extension. *Refused.*
- h) 21/01460/HHFUL The Nook, Wittering Road - Remove UPVC extensions, single storey side and rear extensions and general alterations. *Permitted.*
- i) 21/01708/HHFUL – 22 Main Street, Barnack - Single storey extension to garage annexe, with link to house, replacement of outbuilding with single storey garden office and inground swimming pool. *The Parish Council have no objections but will reiterate in their reply that any solar panels must remain out of sight.*
- j) 21/01770/CTR 12 Whitman Close - fell large conifer *Permitted.*
- k) 21/01895/CTR Tresham Lodge, Barnack – reduce crown of Judas tree – *No objections.*

## 8) BURIAL GROUNDS

- a) Renovation and reinstatement of memorials. Clerk update. *Work is due over the winter. Clerk will monitor progress with the contractor.*
- b) Maintenance: on-going bench renovation. *Work will continue when the weather allows.*
- c) Damage to gravestones in churchyard *The broken stones should be moved closer to the remaining headstone. Clerk to arrange for safety checks.*
- d) To approve Deed of ERoB John Smith. Interment Gillian Smith 9.11.21. Request to erect headstone behind interment before one year has passed. *Approved.*
- e) To approve headstone plot 676B Bishop. Request to erect headstone behind interment before one year has passed. *Approved.*
- f) To approve Deed of ERoB Benedict Blythe. *Approved.*
- g) To approve headstone plot 878 Reedman *Approved.*

## 9) FINANCIAL

- a) Finance items:
  - i. To approve Monthly Finances, November 2021 *Approved.*
  - ii. To review precept and budget Financial Year 2022/23 *Clerk to add circa £2k for Tree Inspection at Cemetery and Churchyard. It is hoped this can be done this financial year. Budget approved in principal but decision to be ratified at next meeting.*
- b) To approve payment of the following outstanding accounts: *Approved.*
  - i. £304.14 Clerk pay and expenses for November
  - ii. £99.60 Brunel Engraving tree plaque, reimburse Clerk
  - iii. £210.00 Elwoods November mowing
  - iv. £222.00 PSM Magnetic Notice boards x2
  - v. £14.15 JPS Online Dogs on Leads signs

- vi. £20 (estimate) Parish News Christmas Event advert
  - vii. £6.17 Noticeboard magnets, reimburse Clerk
  - viii. £48.00 Aveland Trees, Jubilee tree
  - ix. £1.50 WAVE Water bill
  - x. £396.00 Community Heartbeat Annual Support
  - xi. £21.00 Parish News Jubilee tree article
- c) To approve payments made since last meeting: *Approved.*
- i. £960.00 Sam Trimmer Tree Services (to be reimbursed via insurance)
  - ii. £12.98 Amazon business - CPR Face Shields
  - iii. £149.66 Debbie Lines – reimburse Baker Ross Christmas Tree decorations
  - iv. £2.00 Debbie Lines – reimburse Royal Mail postage fee paid
  - v. £110.00 Donation to Parish News Magazine
  - vi. £27.00 BJs Print for Directory leaflet
  - vii. £192.00 Defib Warehouse replacement pads and accessories
- d) To note monies received: *Noted.*
- i. £450.00 John Smith Deed of Burial
  - ii. £625.00 Andrew Woodhouse interment fee
  - iii. £675.00 Aviva insurance payment re tree in churchyard
  - iv. £207.24 Natural Cambridgeshire grant money

## 10) REPORTS

- a) Ward Group *No report.*
- b) JCC / Barnack Nature Recovery Plan *MP advised she has written required reports to JCC.*
- c) Traffic Calming report *Clerk advised continued lack of progress or response from PCC. Emails sent typically are not replied to at all or require Clerk to chase two or three times. The Councillors agreed formal letter of complaint should be sent to the Chief Executive.*
  - i. VAS signs: update re installation 3 of the 5 have been installed incorrectly. Clerk has been asking for them to be fixed. Initially PCC team responded but now not even answering emails sent requesting update and action.
  - ii. Traffic calming School Road & Wittering Road junction. *Following safety concerns raised by a safety report in July, the Parish Council asked PCC to look at alternative options. This report has now been awaited for over five months. In October it was promised by December but it has not yet been received. Emails requesting updates are now not being replied to promptly.*
  - iii. Millstone Lane: proposal to make one-way. Discuss PCC response. *PCC have responded that there is 'no capacity' to do this work at this time. PCC to complain that this is unacceptable, particularly as this has been flagged as a potential safety issue.*
- d) Communications and website *Nothing to report.*
- e) Local Heritage List *Nothing to report.*
- f) Parish Council Liaison Meeting 1<sup>st</sup> December 2021. *The Clerk attended the meeting. The main topic was the proposal to move the administration of the Liaison Meeting into Good Neighbours. Mixed views from attendees, but general feeling was that the meeting did suffer from lack of admin support, however, it was unclear that taking it away from the Council and passing to a third party would either solve the problem or be the right solution. The meeting resolved to do further research before going to a vote on this matter.*
- g) Primary School MUGA. *The Community Use Agreement has been signed by all parties. Final paperwork has now been sent to GrantScape and they are reviewing it. It is hoped that the final Grant Award Contract will be in place by end of year, or soon thereafter.*
- h) Hills & Holes – fencing replacement *MP advised that new fencing is being installed around the perimeter. Whilst this is being installed, dogs off leads may be able to access the road. Residents are advised to take care and keep dogs on leads if possible.*

## 11) OTHER ITEMS

- a) Barnack Sports Pavilion: planning application. *Plans are being drawn up and will be submitted when ready.*

- b) The Millstone Barn – Café & Shop. *The Shop and Cafe opened on Sunday 12<sup>th</sup> December. It stocks a range of staples and luxury goods items and the range will be added to and adapted over time. Light snacks will be available soon as well as coffee. The Parish Council would like to thank Paul McSorley and the Millstone team for bringing a shop back to the village. It is very welcome.*
- c) Christmas
  - i. *Event plans The Sleigh toured the village on Saturday and mince pies, mulled wine and carols were enjoyed by all as the Christmas Tree lights were switched on. Thank you to the team from the Community Association and Parish Council who organised the event.*
  - ii. *Tree pipe This has been installed. Thank you to Steve Rickard.*

## **12) HEALTH & SAFETY**

- a) *Update regarding unsafe trees on Chapel Lane This is currently in the hands of PCC.*
- b) *Update re sycamore in churchyard Permission to pollard the remainder of the tree to make it safe has been given by PCC Tree Officer. Work is delayed due to requirement to get Archbishops Approval for the work. Clerk to follow up with Rev. Alderson to reiterate that the work should be soon as soon as possible. [Note: since the meeting approval has been obtained. The tree surgeon advises work will be done early in New Year]*
- c) *Defibrillator update The Village Hall defibrillator has had new batteries installed and is in full working order. A small bookcase has been gifted to the village and installed in the telephone box on main street. Residents are invited to take or drop off books but please ensure that at ALL TIMES access to the defibrillator is not impeded.*

## **13) VILLAGE MATTERS**

For attending public to comment on matters discussed *None.*

## **14) DATE AND TIME OF NEXT MEETING – Monday 10<sup>th</sup> January 2022 at 7pm in Barnack Village Hall**

Meeting finished at 8.30pm.

*In the absence of an in-person meeting the actions taken after this meeting are limited to routine or time limited activities. The actions will be carried out by the Clerk using Delegated Authority powers, as approved by Council at their meeting on 12.4.21 Item 14) a) ii) or as already contained within the Regulatory Documents of the Council. All decisions and actions will be ratified at the next in-person meeting which is scheduled for Monday 10<sup>th</sup> January 2022.*