

BARNACK PARISH COUNCIL MEETING

Minutes of a meeting of Barnack Parish Council held on
Monday 8th November 2021 at 7.00pm at the Village Hall.

DRAFT MINUTES FOR APPROVAL AT NEXT MEETING

1) ATTENDANCE

In attendance – *Chair: Margaret Palmer (MP), Councillors Sophie Moore (SM), Susie Caney (SC), Iris Payne (IP), Sonia Lane (SL), David Laycock (DL), Kimberley Cameron (KC),*

Apologies: Parish Clerk: Debbie Lines (DAL), Ward Councillor David Over (DO), 1 members of the public attended.

2) DECLARATIONS OF INTEREST AND DISPENSATIONS *None*

- a) To receive Declarations of Interest from Councillors in items on the Agenda.
- b) To receive written requests for Dispensations for Disclosable Pecuniary Interests.
- c) To grant any requests for Dispensation as appropriate.

3) PREVIOUS MEETING

- a) To confirm Meeting Minutes of 11th October 2021 held at the Village Hall. *Confirmed.*
- b) Matters Arising from a) above: *Item 11j. Estimates are being prepared by the church for repair of the medieval ladder and for the church floodlights.*

4) OUTSTANDING ITEMS

- a) Request for additional benches around village *Two ready to install at the Cricket field. Two others, positions still to be finalised.*
- b) Notice Boards
 - i. Update re refurbishment of Notice Boards *Our thanks to our Duke of Edinburgh volunteers who have been oiling the noticeboards.*
 - ii. Installation of board on new footpath. *IP to investigate contact details for new Management company.*
- c) Defibrillator - Emergency phone installation in Barnack kiosk. *The electricity supply was fixed 25/10 and the phone is now operational.*
- d) Dog bins – on order awaiting delivery. *Noted.*
- e) Tree for Queen's Platinum Anniversary – Queens Green Canopy. *Wild Service Tree on order to go in Churchyard. Adam Frost will plant it on 12th December at 1pm in the Church Yard. Clerk to advertise in Parish News, social media and notice boards. Cost including plaque and delivery - approved £145. MP to liaise with DO re possible reimbursement via the Community Leadership Fund.*
- f) Dropped kerbs – Clerk update. *Awaiting installation by PCC.*
- g) Bulk waste collection. *Clerk to arrange for January if PCC have availability.*

5) OPEN FORUM *(for issues raised by residents and Councillors to the Clerk)*

- a) Caravan parked in the Acres *We await resolution of this problem by CrossKeys.*
- b) Overgrown footpath alongside B1443 *No action from PCC despite repeated requests. SC suggested the Clerk invite Chris Jackson on site.*

6) CORRESPONDENCE

- a) NALC, CAPALC & PCC circulars *Noted.*
- b) Letter from Highways re signage at industrial estate. *This is up to the landowner to organise on behalf of the businesses. MP will discuss with Chandlers to see if they wish to follow up with the owner.*
- c) PCC – proposed tree planting Whitman Close *BPC welcome this tree planting. Flyers notifying residents to be circulated. Clerk has asked PCC to advise species, no reply – Clerk to follow up.*
- d) Armed Forces Covenant *BPC was unsure what benefit this supplied, beyond our already close relationship with local Royal British Legion. Clerk to respond.*
- e) Edward Groome – Queens Jubilee *Information noted.*

☑ BARNACK PARISH COUNCIL, THE VILLAGE HALL, SCHOOL ROAD, BARNACK, STAMFORD, LINCOLNSHIRE PE9 3DZ.

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- f) Donation to Parish Magazine *A donation of £100 was approved. Clerk to action.*
- g) June Woollard – Uffington Road, VAS signs, HGV ban, overgrown footpath, allotments, cemetery. *Clerk to respond to letter.*
 - Edge of road patching – *this is up to PCC Highways department*
 - VAS – *these signs are being installed*
 - HGVs driving through village – *Clerk to request count from PCC*
 - Overgrown footpath – *same issue as 5b above*
 - Allotments - *BPC did not instigate the removal of the overgrown Christmas trees. Burghley has offered a few fruit trees and more may be planted.*
 - Cemetery – *signs requesting dogs on leads are on order. Clerk will ask the Elwoods to tidy up the hedge on the western boundary.*
 - Cemetery hedge along footpath – *this has been cut by PCC.*
 - Cemetery bins – *Clerk to follow up again with PCC regarding swapping brown for black bins.*
- h) Good Neighbours Scheme – *Invitation from Cate Harding to hold a Covid Community Engagement meeting in the village hall. It was agreed there was no need for this. MP to advise CH.*

7) PLANNING

- a) Linden Homes – 18/00377/REM, ongoing updates throughout the scheme. Discuss implementation concerns re new hills and hole area, Bainton Road footpath – landscaping, barrier and stone wall. *Paving is now completed. Groundworks still unfinished. MP will continue to monitor and liaise with Linden Homes.*
- b) The Orchard Farm
 - i. 21/00003/ENFBCN Rabbit Farm on Uffington Road.
 - ii. 21/00998/FUL - Retention of rural workers dwelling for a temporary period of 5 years to allow establishment of new ethical free range farming enterprise- retrospective. *The report requested by PCC found no requirement for on-site house and has recommended application refused. BPC agreed no need to request a hearing at committee but instead to agree to a delegated refusal. Clerk to advise Planning Control.*
- c) 21/01198/HHFUL – Ragstone House, Pilsgate – Detached garage with home office. *Permitted.*
- d) 21/00993/FUL – The Vineyard, Uffington Road – tarmac entrance and limestone tracks. *Awaiting decision.*
- e) 21/01117/FUL - Land to the north of Stamford Road, Pilsgate, Stamford - Change of use of redundant agricultural building to employment use, creating four open plan offices, kitchen space and bathrooms, as well as 18 parking spaces. *Awaiting decision.*
- f) 21/01124/HHFUL – Holly Cottage, Wittering Road, Barnack - Single-storey rear extension, two dormer windows to first floor gables, and construction of detached shed. *Permitted.*
- g) 21/01175/HHFUL - 14 Whitman Close Barnack - Two storey side and rear extension, partial replacement of existing integral single-storey garage, replacement of existing windows / doors, front porch with open canopy and new external finishes. *Permitted.*
- h) 21/01170/HHFUL – 2 The Old Stackyard, Pilsgate – resubmission of garage and extension works. *Revised plan submitted October. Clerk to respond that an external stone staircase would be in keeping with the agricultural ambience of the development, but that amenity (loss of privacy for neighbours) should also be taken into account. BPC approved of the relocation of the roof lights.*
- i) 21/01127/LBC Burghley House – alterations to Cooks and Guest flats. *Awaiting decision.*
- j) 20/02056 - St. Martin’s ex Cummins site development. Public Meeting scheduled 13th October. *MP attended and advised concerns re Hills & Holes over-use. Natural England have accepted monetary compensation. Planning was approved.*
- k) 21/01476/CTR The Maltings The Square Barnack - remove ash tree. *Permitted.*
- l) 21/01206/CLP 4 Bainton Road, Barnack – replacement roof to rear extension. *Refused.*
- m) 21/01460/HHFUL The Nook, Wittering Road - Remove UPVC extensions, single storey side and rear extensions and general alterations. *Awaiting decision.*
- n) 21/01770/CTR – 12 Whitman Close, to fell large conifer (application received 8.11.21). *BPC has no objections.*

8) BURIAL GROUNDS

- a) Renovation and reinstatement of memorials. *Contractors will repair circa 20 headstones over the winter.*
- b) Maintenance: on-going bench renovation.
 - i. Armstrong memorial bench replacement *Clerk has written to C Armstrong. Awaiting reply.*
- c) Burial Jill Chappell 25 October 2021
- d) Exclusive Right of Burial John Smith 690B. *SC to discuss cemetery management and plot allocations with Clerk.*
- e) Damage to gravestones in churchyard. *Urgent removal of the fallen branch cost £800, recoverable via insurers. Remainder of tree to be pollarded – quotes to be obtained from several tree surgeons urgently. Rector is investigating who is liable for the repair of the damaged gravestones. Insurance limit of £1000 on this type of claim to be reviewed as is too low.*

9) FINANCIAL

- a) Finance items:
 - i. To approve Monthly Finances, October 2021. *Approved.*
 - ii. To review first draft precept Financial Year 2022/23. *Finance Committee to meet to discuss 22/23 Budget. MP to organise date with SC & DL.*
- b) To approve payment of the following outstanding accounts: *Approved.*
 - i. £272.90 Clerk pay and expenses for October
 - ii. £610.00 Elwoods September mowing
 - iii. £11.29 E.On Defibrillator electricity
 - iv. £89.99 M. Palmer expenses reimbursement for McAfee Clerk computer
 - v. £27.00 M Palmer mileage expenses – to attend planning hearing Grantham
- c) To approve payments made since last meeting: *Approved.*
 - i. £3.29 expenses Margaret Palmer plug planting
- d) To note monies received: *Noted.*
 - i. £3,300 Peterborough City Council Capital Grant burial grounds
 - ii. £75 Memorial fee – Nellie Bell headstone
 - iii. £75 Memorial fee – Ann & Clive Butland headstone

10) REPORTS

- a) Ward Group *No update from DO. Next meeting 17th November. MP to request funds for tree per item 4e above. BPC's nomination for a Civic Award has been submitted.*
- b) JCC / Barnack Nature Recovery Plan *The concept of a Community Orchard was discussed. To discuss with Burghley.*
- c) Traffic Calming report
 - i. VAS signs: update re installation *New posts have been installed. Some signs still to be installed.*
 - ii. Traffic calming School Road & Wittering Road junction. *PCC advise that their Contractors are looking at options, report should be ready by December. Clerk to follow up. Any further delays to be followed up with formal complaint to PCC.*
 - iii. Millstone Lane: proposal to make one-way: on hold due to staff shortages. *No activity. Clerk to follow up.*
- d) Communications and website
 - i. Village Directory corrections. *MP has produced flyer with corrections. Cost of £27 printing and £10 distribution with the Parish News approved.*
- e) Local Heritage List *Waiting to hear if our list is approved. Ultimately, a policy document to give Local Heritage Assets protection will be produced.*
- f) Primary School MUGA *Community Use Agreement was signed promptly by BPC; in process of being signed by the other parties. PCC have advised need to send to Sports England for approval which may take up to 27 days. Order for MUGA has been placed and price is sealed, but they need 3 weeks notice before commencing works once legals finalised.*

11) OTHER ITEMS

- a) Barnack Sports Pavilion: planning application. *Capacity required is more than previously expected due to storage requirements of the Barnack Community Association. Further investigation required regarding design and whether two separate buildings might not work better. HB & MH to draw up plans for submission to planning department. Clerk to apply on behalf of BCA (who will be eventual owners) to take advantage of Council discount. Funding and grants to be investigated.*
- b) Christmas
 - i. *Event plans Christmas Event date set for 11th December. HB & SC to choose a tree, kindly being donated by Burghley. SC & Sally Hullock to organise mulled wine and mince pies. BCA to provide burners for warming, if possible to be set up in car park area of Maltings for safety – SC to liaise. Tree decorations are being delivered to the school ready for tree decoration 3rd December. SC to liaise with SH re content for Parish News, social media and poster. Clerk to send road closure notice to PCC asap.*
 - ii. *Tree pipe Quote of £580.69 approved. Barnack Parish Council would like to thank Steve Rickard for the additional labour which is not being charged.*
- c) Think Community Grant *No application made.*
- d) Defibrillator Awareness training – *Training arranged for 7th December @ 7pm Barnack Village Hall. Residents of Southorpe, Barnack, Pilsgate and Ufford invited to attend. Clerk to advertise locally.*
- e) Street lighting *No action at this time.*
- f) Remembrance Sunday *11am Sunday at War Memorial. MP to lay wreath on behalf of BPC. No parade.*

12) HEALTH & SAFETY

- a) *Update regarding unsafe trees on Chapel Lane Tree Officer has advised removal of Elms is not urgent. Diocese is being asked to organise clearance. SM requested we have something in writing from the Tree Officer. MP to send email. Alex Rippon has spoken to Footpaths Officer and work on stone wall can be done with barriers, enabling footpath to remain open.*
- b) *Fallen branch and potential danger from remains of tree in churchyard Pollarding should be done ASAP.*
- c) *Defibrillators - SM requested additional defibrillator accessory packs and resus. masks.*

13) VILLAGE MATTERS

- g) *For attending public to comment on matters discussed. None.*
- h) *Little Lambs – this has recently stopped due to lack of volunteer to organise. MP has added request for volunteer into Village Directory flyer. Clerk to advertise locally in social media. Discuss wording with Julie Stanton.*

14) DATE AND TIME OF NEXT MEETING – Monday 13th December 7pm in Barnack Village Hall

Meeting finished at 9.15pm.

Signed as a true record: Chair **Dated:**