

BARNACK PARISH COUNCIL MEETING

Minutes of a meeting of Barnack Parish Council held on
Monday 9th August 2021 at 7.00pm at the Village Hall.

DRAFT MINUTES FOR APPROVAL AT NEXT MEETING

1) ATTENDANCE

In attendance – *Chair: Margaret Palmer (MP), Councillors Sophie Moore (SM), Susie Caney (SC), Iris Payne (IP), Sonia Lane (SL), David Laycock (DL), Kimberley Cameron (KC), Parish Clerk: Debbie Lines (DAL)*

Apologies: Ward Councillor David Over (DO)

2) DECLARATIONS OF INTEREST AND DISPENSATIONS - *None*

- a) To receive Declarations of Interest from Councillors in items on the Agenda.
- b) To receive written requests for Dispensations for Disclosable Pecuniary Interests.
- c) To grant any requests for Dispensation as appropriate.

3) PREVIOUS MEETING

- a) To confirm Meeting Minutes of 12th July 2021 held at the Village Hall. *Confirmed.*
- b) Matters Arising from a) above *None*

4) OPEN FORUM (*for issues raised by residents to the Clerk*)

- a) *Bus shelter stickers and posters unsightly – Clerk to obtain quotes for brass plaques requesting no posters.*
- b) *The building works in The Square will continue next week with more building materials to be shifted back into The Square temporarily, to allow landscaping at the Maltings to be undertaken. Health & Safety needs to be observed.*

5) OUTSTANDING ITEMS

- a) Request for additional benches around village. Council to authorise spend of £46.64 plus VAT for brass plaques. *Approved. Clerk to request assistance from Community Association regarding installation of two new benches on the Cricket Field. Two other benches to be installed in village require response from PCC re installation. Clerk also to investigate location of underground wires.*
- b) Notice Boards
 - i. Update re refurbishment of Notice Boards – two on order. *Awaiting delivery.*
 - ii. Installation of board on new footpath. *Awaiting formation of Management Company who will approve placement and installation.*
- c) Defibrillator - Emergency phone installation in Barnack kiosk – still not operational. *Community Heartbeat need to undertake site visit to determine cause of problem.*
- d) Dog bins – *Requested from Peterborough CC.*
- e) Tree for Queen's Platinum Anniversary. *Site still to be finalised for oak tree.*
- f) Village Tidy up. *New date agreed of Saturday 18th September 10am. Final list of jobs to be determined one to two weeks prior. Clerk advised we are covered by insurance provided necessary risk assessments and due care in place. Clerk to investigate ordering of bark chippings for Chapel Lane.*
- g) Gravel replacement at war memorial. *This work has been requested.*

6) CORRESPONDENCE - *Noted.*

- a) NALC, CAPALC & PCC circulars
- b) Peterborough Litter Wombles initiative
- c) Aragon Services request for feedback

7) PLANNING

- a) Linden Homes – 18/00377/REM, ongoing updates throughout the scheme. Discuss implementation concerns re new hills and holes area. *MP advised the new children's play area has been installed and should open shortly. We are still awaiting the re-landscaping of the Hills & Holes area. DL advised that some residents have requested landscaping of the sunk drainage pond is improved as this is unsightly.*
- b) The Orchard Farm
 - i. 21/00003/ENFBCN Rabbit Farm on Uffington Road. *Awaiting decision.*
- c) 21/00998/FUL - Retention of rural workers dwelling for a temporary period of 5 years to allow establishment of new ethical free range farming enterprise- retrospective. *Awaiting decision.*
- d) S20/0908, Revised submission Simon Boon Homes – Land off Kettering Road, Stamford. *Awaiting decision.*
- e) 21/00384/FUL Amended - 2 new houses behind 31 and 32 Uffington Road, Barnack - Construction of 2No. two-storey dwellings including associated car parking and access road. *Permitted.*
- f) 21/00659/LBC – Pasque Cottage, Main Street, Barnack – Listed building consent, replacement front door and first floor front window. *Permitted.*
- g) 21/00761/HHFUL – 5 Saxon Road, Barnack – Proposed first floor extension and internal alterations. *Awaiting decision.*
- h) 21/00880/HHFUL – Ragstone House, Pilsgate – Alterations to house to include new porch and new garage with home office. *Permitted.*
- i) 21/00831/HHFUL - Walnut House School Road Barnack - First floor extension and alterations including new windows. *Awaiting decision.*
- j) 21/00938/HHFUL – Point House School Road Barnack - Ground floor rear and first floor side extension. *The Council will request that any windows installed should be in keeping with the area, especially the skylights proposed on the pantile roof facing School Road. Concern was raised regarding loss of privacy by neighbours due to the new dormer windows at the back.*
- k) 21/00820/CPL – Permanent welfare unit caravan at Vine Nursery, Uffington Road. *The Council agreed that this was a technical legal matter that required specialist knowledge and should be left to PCC legal team.*
- l) 21/01179/HHFUL - Cherry Tree Cottage Stamford Road Barnack - replace current 5 bar gate in driveway with a 1.8m courtyard gate and blend in existing stonewall to new gate posts. *No objections were raised, but Council request that the new gates are stained an appropriate dark wood colour in keeping with the village.*

8) BURIAL GROUNDS

- a) Renovation and reinstatement of memorials. Clerk update. *Clerk to obtain additional quotes.*
- b) Maintenance: on-going bench renovation. *The wet weather is still delaying this work.*
- c) Church Wall repair. *Work completed 9.8.21. Councillors were concerned that the pointing is unsightly and not in keeping with other walling. Clerk to contact Supplier to request pointing chiselled back a bit.*

9) FINANCIAL

- a) To approve: *Approved.*
 - i. Monthly Finances, July 2021
- b) To approve payment of the following outstanding accounts: *Approved.*
 - i. £337.08 Clerk pay and expenses for July
 - ii. £7.20 Zoom bill reimbursement S Caney – final bill
 - iii. £345.60 Scribe Annual Subscription 1.10.21-30.9.22
 - iv. £144.00 SLCC Annual Subscription 1.9.21-31.8.22
 - v. £17.00 BJ's Print & Design – Nature Recover flyer
 - vi. £545.00 Elwoods mowing July.
- c) To approve payments made since last meeting: *Approved*
 - i. £21.18 E.ON Electricity April and July bills
 - ii. £540.00 Elwood Bros lawn mowing June

- d) To note monies received: *None*.

10) REPORTS

- a) Ward Group *No update*.
- b) JCC / Barnack Nature Recovery Plan. *Work moving hay from the Cemetery meadow to Little Northfields was completed. It is expected that this will lead to wildflower seed germination in this area. MP advised that the road verges were surveyed and data sent to PCC team for analysis. MP was given approval to spend some of the Nature Recovery budget on plug plants for the churchyard.*
- c) Traffic Calming report
- i. VAS signs: update from Clerk. *On order, awaiting delivery and installation.*
 - ii. Speed cushions: the safety audit has now been completed. Council to discuss issues raised and agree next steps. *We await further feedback from PCC re the safety concerns raised before re-assessing traffic calming requirements in this area.*
 - iii. Millstone Lane: proposal to make one-way: update from Clerk. *PCC advise this is currently on hold. Clerk to press PCC for further action.*
- d) Communications and website *Village Directory and Village Action plan are in the process of being revised and reprinted.*

11) OTHER ITEMS

- a) Barnack Sports Pavilion – *No update*
- b) Primary School: MUGA Community Use Agreement – update from SL. *SL advised the Community Use Agreement is with Peterborough Legal team and should be ready to circulate to Council within the next couple of weeks.*
- c) Local List Heritage Assets – Council to approve draft list and methodology. *Councillors reviewed the work completed to date and some minor amends suggested. Approval to continue agreed.*
- d) Village maintenance - cleaning gateways, verge tidying. Map being prepared. *Complete.*
- e) Approve Barnack Parish Council Grant Award Policy *Approved.*
- f) Village Directory – update for 21/22. Council to approve printing cost for 600 off - 16 page A5 leaflet in black – quote received for £185. *Approved.*
- g) Parish Action Plan – update for 21/22. *Spend approved assuming similar to item 11f.*
- h) Councillor training *Councillors have submitted their training needs and the Clerk is addressing these.*

12) HEALTH & SAFETY

- a) *The contractor moving earth and rubble in The Square is requested to observe health & safety protocols.*

13) VILLAGE MATTERS

- a) For the Clerk to address issues raised by Councillors
- i. Dropped kerbs for wheel chair access. *IP and DAL will draw up a map of required kerbs and submit to PCC*
 - ii. *Residents at Chester Cottage have requested that a larger light shield is installed on the nearby streetlight to limit light pollution through their windows. Clerk to request.*
 - iii. *Ivy removal at the Cemetery – the pillar behind the bus shelter needs ivy removing. Clerk to request.*
 - iv. *Christmas tree installation - SC advised that she has discussed the sinking of a small pipe into the ground next to the Village Notice in the Square. This will both facilitate installation of the Christmas Tree each year and improve health and safety.*
 - v. *Motorhome parked outside The Acres – IP to enquire from Cross Keys why this is parked here.*
 - vi. *The Youth Club has restarted – SC volunteered to write a paragraph re the Youth Club that I can add to our website.*
- b) For attending public to comment on matters discussed *None*.

14) DATE AND TIME OF NEXT MEETING – Monday 13th September at 7pm in Barnack Village Hall

Meeting finished at 9.10pm.

Signed as a true record: Chair **Dated:**