



BARNACK PARISH COUNCIL

DELEGATED AUTHORITY TO THE CLERK

In the event that the Council do not meet in person, or if a meeting is not quorate, the Clerk is authorised to make decisions on behalf of the Council only under the following circumstance or as already outlined in the Standing Orders or the Financial Regulations.

- i) Spend included in the 2021/22 budget: the Clerk is authorised to pay these sums.
- ii) Spend not in the budget: Clerk is authorised to pay these sums in either of the following two circumstances:
 - a. A quorate remote Council meeting approves the spend.
 - b. Emails are received from a quorate number of Councillors that vote in favour of approving the spend.
- iii) Other decisions of the Council: Clerk is authorised to act on behalf of the Council only for decisions agreed by Council at a quorate remote Council meeting.

This delegated authority to remain in place until Councillors agree to continue in-person meetings.

Retrospective approvals should be obtained and minuted when in-person meetings resume.

Adopted at Council Meeting 12.4.21 item 14) a) ii)

Next review: May 2022 or when Council agree the temporary amendment is no longer required.

Signed:

Harry Brassey – Chairman

 19.4.21

Debbie Lines – Clerk

 19.4.21