

# BARNACK PARISH COUNCIL

Zoom video Conference Monday 17<sup>th</sup> May 8pm  
(supplementary meeting to Annual Council Meeting)

## MINUTES & ACTIONS

*Ratified at Meeting 14<sup>th</sup> June 2021 – item 4b*

- 1) **ATTENDANCE:** All councillors, plus Kimberly Cameron
- 2) **MATTERS ARISING FROM PREVIOUS MEETINGS** *None*
- 3) **APPOINTMENT OF COUNCIL REPRESENTATIVES FOR:** Barnack Ward Group, Parish Council Liaison, Financial Overview, Environment, Cemetery, Planning and Community Speedwatch. *Approved.*  
*Action: Debbie to attend PCL meetings whenever feasible.*
- 4) **APPOINTMENT OF WORKING GROUP REPRESENTATIVES FOR:** Traffic Calming, Recreational Facilities, Human Resources, Communication, Barnack Primary School and Neighbourhood Plan. *Approved.*  
*Noted: Sonia has accepted Chair of MUGA Working Group*
- 5) **CO-OPTION OF 7<sup>TH</sup> COUNCILLOR –**
  - *Fran and Kimberley to be invited to attend next Council meeting to ensure they understand what is involved and for Council to assess their interests and suitability.*
  - *Debbie to ask PCC if we can have an 8<sup>th</sup> Councillor and try to get referendum agreed for same time as Neighbourhood Plan.*
  - *Decision re who to co-opt to be made by Council at end of next meeting after applicants have withdrawn.*
- 6) **TRAINING:** to agree timetable and plan for training. *Debbie to collate Councillor needs and assess requirements for agreement at next meeting.*
- 7) **OPEN FORUM** *(for issues raised by residents to the Clerk). None.*
- 8) **OUTSTANDING ITEMS**
  - a) Barnack Pre-School wood treatment – update re quotes. *Simon Banks – The Decorators, quote accepted at £2,645 plus VAT.*
  - b) Additional benches in village – update re installation. *Delivery awaited. DofE to assemble them. Debbie to arrange installation – RHAB Fencing suggested. Debbie to recirculate positions agreed.*
  - c) Notice Boards – update re refurbishment and installation of board on new footpath. *MP to ask Linden Homes to agree position. DofE to refurbish notice board prior to installation. Refurbishment of remaining notice boards to wait until after first NB completed.*
  - d) Emergency phone installation at Barnack defibrillator kiosk – update. *Delivery expected June.*
  - e) Dog bins – update re survey of bins. *Debbie to request 3 additional bins from PCC – two near the cricket field and one near the terraces.*
- 9) **CORRESPONDENCE** *Noted.*
  - a) NALC, CAPALC & PCC – Coronavirus bulletins.
  - b) Peterborough Borough Council – Local List Heritage Assets. Council to nominate representative. *Margaret agreed to represent Barnack. Debbie to advise them.*
  - c) Peter Sindall – copy of letter re H&H sent to Parish Magazine. *Margaret offered to consult with Natural England re the barbed wire and then to update Peter.*

## 10) NEIGHBOURHOOD PLAN

- a) Update re referendum. *Expected July/August time this year. 10 copies of the final plan exist if required. Margaret advised that the Council may advertise the referendum but must not campaign either for or against the vote.*

## 11) BURIAL GROUNDS

- a) Renovation and reinstatement of memorials.
- b) Maintenance: on-going bench renovation.
- c) Church Wall repair – update on repair.
- d) Deed of Exclusive Right of Burial – Moss. *Margaret signed Deed.*
- e) Mrs F Kilby grave – addition of small square memorial.

## 12) PLANNING

- a) 21/00573/LBC – Burghley House, replace hall windows like with like. *No objections.*
- b) 19/01889/FUL – Land west of Sutton Heath Road, Southorpe, Change of use from an agricultural field and woodland to form an adventure play scheme including erection of indoor play and visitor amenity barn, a supporting toilet and changing block, staff welfare facilities, outdoor play equipment and car park. *No objections. Council believe circa 6 extra cars per hour expected through Barnack per estimate in plans of visitor numbers. May take some visitor pressure of H&Hs.*

## 13) REPORTS

- a) Ward Group.
- b) Hills & Holes – update re Cummins site redevelopment impact. *Margaret advised that a Habitats Regulations Assessment has now been completed and recommends mitigation by provision of more land. However, Burghley and SK pushing back on this and claiming existing provisions are sufficient. We await developments.*
- c) JCC / Barnack Nature Recovery Plan. *The rector has drawn up a management plan for the churchyard which will be integrated into the NRP.*
- d) Traffic Calming report
  - i. VAS signs: update from Clerk. *Debbie advised posts due to be done by PCC in next 4-5 weeks. Debbie to order the VAS signs asap.*
  - ii. Speed cushions: update from Clerk. *Debbie advised PCC are working on it.*
  - iii. Millstone Lane: proposal to make one-way: update from Clerk. *Debbie advised no movement from PCC but they have been advised.*
- e) Communications and website. *Councillor details to be updated.*

## 14) OTHER ITEMS

- a) Barnack Sports Pavilion – replacement shed update. *No update*
- b) Primary School - MUGA update – Council to agree position. *See notes at end.*
- c) Village maintenance - cleaning gateways, verge tidying. *Map being prepared.*
- d) Insurance – quotes received. One year @ £699.46 or 3 year fixed @ £666.46 p.a. *Council agreed to accept the 3 year deal. Clerk to action.*
- e) Millstone – request for £30k to fund Community Shop building repairs and set up. *Delayed to next meeting. Debbie to advise Paul.*

## 15) HEALTH & SAFETY

## 16) VILLAGE MATTERS

- a) Margaret advised tree falling down over Arguls family plot in Churchyard. She will liaise with Elwoods.
- b) Debbie advised more earth required on some old graves at the cemetery and that she will liaise with gravedigger.

## 17) DATE AND TIME OF NEXT MEETING – *We agreed to hold on Zoom 14<sup>th</sup> June and use Delegation of Authority to Clerk as approved at April 2021 meeting.*

*Note: the actions agreed at this meeting are authorised in accordance with the Delegation of Authority, approved at the Council Meeting 12.4.21 item 14) a) ii) and signed by the Chairman on 19.4.21. These minutes will be ratified at the next formal Council Meeting held.*

## Item 14b – MUGA Update

### Progress since last meeting

- The Augean Grant was submitted by the School and we await developments.
- Sonia has accepted the position of MUGA Chairman following Martin Bloom resignation

### Update from Sonia:

- Sonia advised she has spoken to John Clayton - PCC Project Manager and to Rob Dimond – Architect.
- She has agreed to meet with Rob and the selected contractor to discuss the specifications and Access Agreement.
- John and Rob have agreed that any amendment to the specification can be managed as a variation and new quotes submitted and reviewed if necessary.
- She has reviewed the quotes in some detail and believes they include prelim spend that should be removed. *Action: Sonia to agree with Rob.*
- Latest time estimates vary, but contractors expected completion now seems to be end 2021 or even early 2022.
- MUGA build has been agreed at the end of on-site works to allow time for grant award.
- Access Agreement – Sonia has obtained a template from Rob which she will complete soonest. The Council to agree wording and pass to Martin B for legal review before sending on to PCC.

### Specifications and quotes:

- Surface: the Council agreed that a Macadam surface would best suit the main sports anticipated of tennis and basketball
- Fencing: rebound fencing is included in all quotes so far inspected. This has tight knit spacing and EPDM rubber washers to reduce noise. This type of fencing requires regular maintenance and this needs to be built into the maintenance agreement and costings to be agreed with the school.
- Quotes received to date do not include tennis equipment or provision for storage shed.

*Action: Sonia to attend meeting with Rob and finalise specifications as above.*

### Funding:

- We discussed at some length the escalation in costs and the impact this has on Council CIL reserves.
- Sonia advised that the School and PCC need surety that the funding will be in place, should the Augean loan not materialise. This is required soon to allow planning work to continue on the project.
- Sophie advised that concerns had been expressed re how our position with the grant application might be impacted if the Parish Council agree now that we can pay in full if necessary. We agreed that there was no concern, the Augean Grant is there for community projects and if awarded would free up Barnack reserve funds to be spent on other community projects also required in the village. *Action: Debbie to investigate if further grants can be obtained within time allowed, but not to risk further delays or cause more uncertainty!*
- We agreed that the Council could agree to fund the full cost of the MUGA should it become necessary ‘*in principle and dependant on Council having final sign-off on the specification and quote accepted, this to ensure that good value for money is received.*’