

# BARNACK PARISH COUNCIL MEETING

Minutes of a meeting of Barnack Parish Council held on  
Monday 10<sup>th</sup> August 2020 at 7.00pm, via Zoom video conference.

## DRAFT MINUTES FOR APPROVAL AT NEXT MEETING

### 1) ATTENDANCE

In attendance – Chair: Harry Brassey (HB), Vice-Chair Margaret Palmer (MP), Councillors Martin Bloom (MB), Sophie Moore (SM), Phil Broughton (PB). Will Armitage (WA) on behalf of the Cricket Club and David Alvey (DA) from Langdyke Trust. New Councillor Susie Caney (SM), Parish Clerk: Debbie Lines (DL).

Apologies of absence were received from David Laycock.

### 2) DECLARATIONS OF INTEREST AND DISPENSATIONS – None.

### 3) TO CONFIRM MEETING MINUTES OF 13<sup>TH</sup> JULY 2020 – The Minutes were resolved unanimously to be a true record of events and it was agreed they would be signed by the Chair when safe to do so. **Action** – DL & HB.

### 4) MATTERS ARISING- None

### 5) OPEN FORUM (for the Clerk to address issues raised by Residents.) - None

### 6) OUTSTANDING ITEMS

- a) Barnack Pre-School – wood treatment required. Three quotes for wood treatment required. We have one already. Action > DL to chase for two more quotes for discussion at next meeting. HB to provide name of local contractor.
- b) Bus shelter defibrillator signage Action > DL to investigate and get costs for suitable picture frames to put the defibrillator signage into.
- c) Pilsgate and Barnack Defibrillators signage Action > HB to remove old signage on telephone boxes

### 7) CORRESPONDENCE

- a) NALC, CAPALC & PCC – Coronavirus bulletins. *Noted.*
- b) Magpas Air Ambulance – Request for Grant £200 grant agreed Action DL
- c) Cambridgeshire Future Parks Project – update council re survey. Discussion regarding new Hills & Holes area to be created on new Linden Homes site. Concern over disposal of rubble in this area and on-going maintenance. Action > MP to contact Natural England
- d) Linda Letch – Tranch 2 Walking and Cycling improvements Repairs to Burghley/Pilsgate path agreed by PCC and due to be done within 28 days
- e) PCC Parish Liaison Meeting survey request. Action: DL to resend survey request email to MP.

### 8) PLANNING

- a) Linden Homes – 18/00377/REM, ongoing updates throughout the scheme. *Nothing to report.*
- b) 20/00304/HHFUL, Alderley Lattimers Paddock Pilsgate - Erection of new garage and log store. *Awaiting decision.*
- c) 20/00801/CTR, The Old Bake House, The Square – Hazel coppice. *Permitted.*
- d) 20/00770/CTR, 2 Kingsley House, Fell Cedar tree. *Permitted.*
- e) 20/00762/FUL, The Bungalow, Stamford Road – Proposed dwelling. *Awaiting decision*
- f) 20/00777/LBC, Pilsgate House, Stamford Road – Minor alterations to existing outbuildings. *Awaiting decision*

- g) S20/0908, Revised submission Simon Boon Homes – Land off Kettering Road, Stamford. *Awaiting decision*
- h) 20/00857/CTR, The Post House, Main Street, Barnack – remove cherry tree *Action: DL to respond that Members have no concerns*
- i) 20/00865/CTR, 5 The Old Stackyard, Pilsgate, reduce height x2 conifers *Trees are leaning against building. Action: DL to respond that Members have no concerns*
- j) 20/00933/CTR, Glebe House, Stamford Road, cut back 3x trees. *MP advised phone line runs through the trees. Cut back minimum necessary. DL to respond.*

## 9) NEIGHBOURHOOD PLAN

- a) Consultation plans – agree timings, procedures and viewing locations.
  - *Letter and leaflet for circulation agreed by members. Printing quote from BJ's printer of £45 and £58 approved. Action > MP to go ahead.*
  - *Leaflets to be distributed to all households in parish in next couple of weeks. Action > All.*
  - *Consultation letters need to be recirculated to all agencies and previous respondents re-contacted. Action > DL to liaise with MP.*
  - *Adverts to be put in Stamford Mercury, Telegraph, Tribune and Parish News. Action > DL to liaise with MP*

## 10) BURIAL GROUNDS

- a) Renovation and reinstatement of memorials – meeting with Richard Harding. *Action > SC to follow up*
- b) Maintenance – bench renovation and tree works. *Action > HB and DL to pick up with Paul Dawson regarding work required.*

## 11) FINANCIAL

- a) To approve reports. *Approved*
  - i. Monthly Finances, July 2020.
- b) To approve payment of the following outstanding accounts: *Approved. DL to pay.*
  - i. £229.48, Outgoing Clerk pay and expenses for July 2020.
  - ii. £150.20, New Clerk pay and expenses for July 2020.
  - iii. SLCC Annual renewal 1.09.20 to 31.08.21 £126.00
  - iv. Scribe Annual renewal 1.10.20 to 30.09.21 £339.60
  - v. Chadwick Design web hosting June 20 to May 21 £82.65
  - vi. R Harding Cherry tree removal £198
  - vii. PCC 2 x brown bin collection 4.8.20 – 31.7.21 £65.00
- c) To approve payments made since last meeting: *Approved. DL to pay.*
  - i. £1.87 E.ON, Electricity for Defibrillators
  - ii. £480.00, Elwood Bros, Grass Cutting Contract, May 2020.
  - iii. £118.80 SLCC ILCC course for new clerk
  - iv. £430 Elwoods, lawn mowing June
  - v. £400 Payment to Pre-school for Wendy House (NB: paid by Ward Group)
- d) To note monies received:
  - i. £300 Southorpe Parish Council – contribution to Cemetery maintenance
  - ii. £75 Memorial fee
  - iii. £25 Projector hire fees
  - iv. £400 Ward Group for pre-school Wendy House (NB: paid back out)
  - v. £12 Barnack Ward group contribution to Zoom call.

## 12) REPORTS

- a) Ward Group. *No action.*
- b) Hills & Holes. *David Alvey from Langdyke Trust provided update on John Clare Countryside vision.*

*It was agreed that MP would chair the Parish Nature Recovery working group and would report back to the council every month under new agenda item John Clare Countryside Action > MP*

- c) *Traffic Calming Action: Meeting with Peter Tebb from PCC arranged for Monday 17<sup>th</sup> at 9:30am. DL and HB to attend.*
- d) *Communications and website Action > DL to research correct reporting of Members details and liaise with PCC to ensure all members are correct and in compliance with legislation and GDPR.*
- e) *Other meetings not listed. MP enquired whether the previously agreed renewal of the information board in the square could now go ahead. Action > DL to ask supplier to hold pending concerns regarding wording relating to The Millstone Pub.*

**13) VILLAGE MATTERS** *(for the Clerk to address issues raised by Councillors.) - No items.*

**14) OTHER ITEMS**

- a) *Casual Vacancy – appointment S Caney. S Caney was welcomed onto the Council.*
- b) *Millstone Pub – update on discussion re parish options for pub and shop. Zoom call arranged for Thursday 14<sup>th</sup> with Tollerton parish who have successfully purchased a pub from Everards. Rest of members to be updated after meeting and to discuss next steps.*
- c) *Barnack Sports Pavilion*
  - *replacement shed update by Will Armitage from Cricket Club. Options reviewed regarding size and location of new storage. Action > Full quotes to be reviewed at next meeting. Implementation plan requested for review at next meeting. Quotes for cost of containers, cost of cladding and any implementation costs to be provided. Potential for adding a green roof to be investigated. Action > WA, HB and DL*
  - *Parking near Cricket Club and on verges near Hills & Holes Action > HB to circulate details re bollards to discourage this behaviour*
- d) *Multi Use Games Area – awaiting further updates from school.*
- e) *Village maintenance - cleaning gateways, verge tidying.*
  - *Action > SC looking into getting quotes.*
  - *Action > option to use resource of Duke of Edinburgh volunteers to be investigated MB and SB to liaise.*
- f) *Salt bins provided are yellow not green as ordered Action > DL to follow up with Martin Benn*
- g) *Annual meeting – discuss and agree date for on-line meeting. Per 3/8 update on law relating to remote meetings, the requirement to hold an Annual Meeting of the Council this year has now been removed. (reference CAPALC bulletin 3/8/20). Action > DL to update parish website.*

**15) HEALTH & SAFETY** – *No items.*

**16) DATE AND TIME OF NEXT MEETING** – *Monday 14<sup>th</sup> September 2020 at 7.00pm via Zoom video conference.*

**MEETING CLOSED AT 9pm**

***Signed as a true record* .....** ***Chair***

***Dated*.....**