

BARNACK PARISH COUNCIL MEETING

Minutes of a Meeting of Barnack Parish Council held in The Village Hall, Barnack, on Monday 10th September 2018 at 7.00pm.

DRAFT MINUTES TO BE APPROVED AT NEXT MEETING

1) ATTENDANCE

- a) In attendance – *Chair: Harry Brassey (HB), Vice-Chair: Margaret Palmer (MP), Councillors David Laycock (DL), Phil Broughton (PB), Martin Bloom (MB), Sophie Moore (SM) and Ivor Crowson (IC). Ward Councillor David Over (DO) from 8.30pm. Parish Clerk: Susie Caney (SC). One resident.*
- b) *No apologies of absence received.*

2) DECLARATIONS OF INTEREST AND DISPENSATIONS – *None.*

3) TO CONFIRM MEETING MINUTES OF 13TH AUGUST 2018 – *The minutes were resolved unanimously to be a true record of events and duly signed by the Chair.*

4) MATTERS ARISING

- a) Noticeboards – *the Clerk will source someone to refurbish the boards. Action – SC.*

5) OPEN FORUM (*for the Clerk to address issues raised by Residents.*)

- a) Plans for Linden Homes – *Mike Baumber will gather queries together from Paynes Field residents to add to questions raised by BPC for Linden Homes to respond to. He will inform Paynes Field residents that plans can be viewed within the next couple of weeks, likely in The Millstone. Linden Homes' Georgina answered most of the questions on the PC's last letter and has confirmed that the morning start time has been put back to 8am. BPC will request Georgina look into a weekly/fortnightly surgery as Alex previously had agreed, so that residents are able to raise concerns or ask questions of the Site Manager.*

6) OUTSTANDING ITEMS

- a) Post Box – *reinstatement of service. The post box is due to be in commission from the middle of this week.*
- b) Barnack Telephone Kiosk – *relocation update. BT engineers are disconnecting the power supply on 14th September which will enable BPC to organise the relocation of the kiosk.*

7) CORRESPONDENCE

- a) CAPALC AGM date and news bulletin for August. *The AGM is on 11th October in Cottenham. CAPALC CEO Ian Dewar wrote an update in the news bulletin; 'Responding to Planning Applications.' This has been shared with all members to ensure the Parish Council is following the correct procedures.*
- b) Sylvia Radouani, PCC, Litter Innovation Fund. *The Clerk will find out the criteria for applying for funds to see if this would cover regular bulk waste collections. Action – SC.*
- c) Lewis Banks, PCC, Date of bus shelter installations. *The installations have been delayed until the end of November; and as a result of more delays PCC has waived BPC's contribution and will fund both shelters. PCC have offered an option of solar panels which BPC will look into.*
- d) Christine Jesson, Family history research, Barnack Cemetery. *The Clerk provided the family with cemetery records for their ancestors and MP advised that Brian Palmer would likely have further history to pass on. The Clerk will forward details to BP. Action – SC.*
- e) Lucy Asplin, Address Custodian, PCC. *PCC will consult with BPC once they have a preferred street name for the Linden Homes development. Lucy confirmed there will only be one road name.*

8) PLANNING

- a) Linden Homes – 18/00377/REM, Land to the West of Uffington Road, Reserved matters

approval for 80 dwellings.

- i) Confirmation of site start date, 10.9.18. *Linden Homes confirmed a start date of 10th September for building works.*
 - ii) Landscape proposals from Linden Homes. *BPC have received the latest set of plans showing landscaping and planting along the boundary. Those properties due to be affected will be able to view the plans over the next week or two (item 5a above).
BPC will compile further queries to raise with LH, such as the build schedule, where do they start and progress through the site, when will planting along the Bainton Road and Paynes Field boundary begin? It was noted that the lighting system has not yet been agreed, or the foul water drainage system – which was a particular concern raised at the meeting.*
 - iii) Correspondence update. *Further name suggestions for the new estate were passed on to BPC ahead of the council meeting. These were discussed, and it was agreed the original names put forward to PCC would be most suited as they are linked to the history of the land and field the development will be situated on. PCC will consult in due course on their preferred choice.
The case officer, Janet MacLennan, is meeting LH on site next week to discuss materials.*
- b) 18/01284/HHFUL, 37 Uffington Road, Barnack, Installation of a vehicle crossing. *Permitted.*
 - c) Peterborough Local Plan Examination Stage 2 – Update. *MP is corresponding with Gemma Wilding to ensure the Open Spaces are correct on the plan at the relevant stage. Action – MP*

9) BURIAL GROUNDS

- a) Memorial renovations. *The memorial for the Cox family has been reinstated. Richard Harding will be resuming works in the cemetery later this month in preparation for the Centenary Commemoration.*

10) FINANCIAL

- a) Interest rate on BPC's Unity Trust Instant Access account increases to 0.75% from 3/8/18. *Noted.*
- b) Draft Budget 2019/20 – Agree meeting date. *The Clerk will set a date with HB and MP ahead of the next council meeting. Action – SC.*
- c) To approve reports. *Approved.*
 - i) Monthly Finances, August 2018.
- d) To approve payment of the following outstanding accounts. *Approved.*
 - i) £129.73, Clerk pay and expenses for August 2018.
 - ii) £685.00, Elwood Bros, July Mowing.
 - iii) £35.00, Derrick's Restorations, Noticeboard repair.
 - iv) £14.02, Wave Anglian Water, Cemetery water rates.
 - v) £1,000.00, Terry Gardner, DIY4U, Groundworks at Barnack Pre-School.

11) FINANCIAL - NEIGHBOURHOOD PLAN

- a) To note monies received. *Noted.*
 - i) £1,745.00, Grant from Groundworks UK for the Neighbourhood Plan Working Group.
- b) To approve payment of the following outstanding accounts. *Approved.*
 - i) £410.99, Laptop and McAfee subscription for the Working Group (repayment to S. Caney).
 - ii) £15.00, Barnack Community Association, Hall Hire 29/08/18.
 - iii) £15.00, Barnack Community Association, Hall Hire 13/09/18.
 - iv) £90.00, Parish Online Digital Mapping for Local Councils.
- b) To agree addition of Neighbourhood Plan headings and cost codes within Scribe financial software. *Headings agreed.*

12) REPORTS

- a) Ward Group. *The next meeting is on 10/10/18.*
- b) Parish Council Liaison. *No report.*
- c) Hills & Holes Committee. *The Friends of Hills and Holes have now become part of the Langdyke Trust, area name Ermine Street. The AGM is on Friday.
BPC discussed issues around the new grazing arrangements within Hills & Holes. It was agreed*

MP would speak to Natural England at the AGM on Friday about the inconsistent signage, confusion over where you are able to walk dogs on the nature reserve and incidents of aggression from the ponies. If there are health and safety issues, they will need to be addressed.
Action – MP.

- d) Traffic Calming. *Peter Tebb is liaising with Skanska to schedule an installation date for the village gateways, and also with Rediweld to install speed cushions.*
- e) Communications – Crime Prevention Update. *Amanda Large suggested that a monthly or quarterly crime prevention update be submitted to our local Parish News. BPC agreed that an update would be useful.* **Action – SC.**
- f) Other meetings not listed. *None.*

13) VILLAGE MATTERS (for the Clerk to address issues raised by Councillors.)

- a) Street Lights – *the light on Orchard Road is still out and one light on Stamford Road is on and off intermittently (outside Nethercott). The Clerk will follow up with PCC.* **Action – SC.**
- b) Pavements – *paths around the village are deteriorating with the surface crazing and breaking down. The Clerk will ask Martin Benn (PCC Highways) to attend a site visit to discuss general maintenance issues.* **Action – SC.**

14) OPEN FORUM (for the Clerk to address issues raised by Residents.)

15) OTHER ITEMS

- a) Neighbourhood Plan. *The neighbourhood area to be included within the Neighbourhood Plan has not yet been agreed. MP is meeting with David Pennell at Burghley to discuss options. The core working group and sub groups have been agreed. BPC suggested there be 6 members of the core group to be quorate; the chair has the casting vote. Richard from Athene Communications produced a report for the working group, which has been amended, updated and circulated to working group members. MP will send a list of the Neighbourhood Plan working group members to BPC.* **Action – MP.**
- b) WWI Commemoration, Battles Over. *Brian Palmer will publish an order of events in the Parish News. DL has organised for bell ringers from Nassington to ring the church bells on 11th November – timings to be confirmed in due course. It was suggested that Brian borrow a PA System from Will Armitage for use at the Sports Pavilion in the evening of the 11th November.*
- c) Christmas Tree Light Event – Actions. *A separate working party meeting will be held. The Clerk will suggest dates to members.* **Action – SC.**
- d) Councillor and Clerk Training Requirements. *The Councillor session is now fully booked. BPC will look into other options. The Clerk will attend a CiLCA Refresher session on 23rd October.*
- e) Barnack Primary School, Pre-School and Out of School Club.
 - i) School Grounds. *Over the summer break an active group of parents and volunteers have been working on the school grounds to carry out maintenance, gardening, litter picking and tidying. BPC wants to thank the group for helping look after this community facility.*
 - ii) S106 Funds. *BPC has been supporting the school pursue S106 allocations and are following up on queries raised with Brian Howard, Head of Schools Infrastructure, as there is some confusion over whether the money has been spent – or not. BPC will seek clarification from PCC. Members were surprised to hear that PCC had allocated a portion of funds to Eye and Thorney for library facilities, despite the money being part of Section 106 funds for Barnack.* **Action – HB & SC.**

16) HEALTH & SAFETY – No items.

17) DATE AND TIME OF NEXT MEETING - Monday 8th October 2018 at 7.00pm.

18) MEETING CLOSED AT 21.15.