

# BARNACK PARISH COUNCIL MEETING

Minutes of a meeting of Barnack Parish Council held on  
Monday 8<sup>th</sup> June 2020 at 7.00pm via Zoom video conference.

## DRAFT MINUTES TO BE APPROVED AT NEXT MEETING

### 1) ATTENDANCE

In attendance – *Chair: Harry Brassey (HB), Vice-Chair Margaret Palmer (MP), Councillors Martin Bloom (MB), Sophie Moore (SM), Phil Broughton (PB) and Ward Councillor David Over (DO). Mike Mills (MM) on behalf of Barnack School. Parish Clerk: Susie Caney (SM). Apologies of absence were received from David Laycock (DL).*

### 2) DECLARATIONS OF INTEREST AND DISPENSATIONS – *None.*

### 3) TO CONFIRM MEETING MINUTES OF 11<sup>TH</sup> MAY 2020 – *The Minutes were resolved unanimously to be a true record of events and it was agreed they would be signed by the Chair when safe to do so.*

### 4) MATTERS ARISING

Uneven path - *HB has been liaising with Archie Dennis over levelling the footpath out near the pond (on the footpath towards Ufford).*

### 5) OPEN FORUM (for the Clerk to address issues raised by Residents.) *No items.*

### 6) OUTSTANDING ITEMS

a) Barnack Pre-School – Quotes for wood treatment. *The Clerk will follow up outstanding quotes. It was also queried whether Pre-School still plan to source funding towards an outdoor canopy, BPC will find out from the committee. Action – SC.*

### 7) CORRESPONDENCE

- a) NALC, CAPALC & PCC – Coronavirus bulletins. *Noted.*
- b) Tony Henthorn, Village Tribune Crowdfunding appeal. *Members agreed a donation of £100 towards the appeal. Action – SC.*
- c) Bainton & Ashton PC – Advertisement for Good Neighbours’ Scheme Co-ordinator. *The vacancy has been advertised on village noticeboards.*
- d) Wendi Ogle-Welbourn – Peterborough Local Community Resilience Group/Hub. *The Clerk will confirm the key contacts for Wendi to liaise with within our local volunteer group. Action – SC.*

### 8) PLANNING

- a) Linden Homes – 18/00377/REM, ongoing updates throughout the scheme. *No updates.*
- b) 19/01889/FUL, Land West of Sutton Heath Road, Southorpe – Change of use from an agricultural field and woodland to form an adventure play scheme. *Awaiting Decision.*
- c) 20/00279/HHFUL, 1 Owen Close – First floor side extension and replacement front porch. *Permitted.*
- d) 20/00304/HHFUL, Alderley Lattimers Paddock Pilsgate - Erection of new garage and log store. *Awaiting decision.*
- e) 20/00407/HHFUL, Southcroft, Main Street – single storey side extension. *Awaiting decision.*
- f) 20/00471/LBC & 20/00418/HHFUL, 29 School Road (caretaker’s cottage) - Proposed vehicular access and dropped kerb. *Awaiting decision.*
- g) 20/00659/NONMAT - Uffington Road - Non-material amendment application for the realignment of the footway to Uffington Road. *Noted.*

- h) 20/00663/CTR - 5 Saxon Road Barnack Stamford – Tree works Cherry plum (red) remove. Cherry (blue) reduce by approx 2 metres max. *No objections.*
- i) 20/00636/CTR - Pilsgate House Stamford Road Pilsgate - Cedar (red) fell/ remove. *Withdrawn.*
- j) St Martin’s Development – Consultation held via Zoom attended by Cllr David Over and Sophie Moore. *It was reported that despite the consultants asking for opinions and ideas it felt like the development would be a ‘done deal’. The plans show a mix of residential and commercial development the size of a village, but potentially offer an opportunity for a grocery shop, surgery and/or other facilities. DO suggested improving cycling access to the villages to encourage less vehicles. A traffic survey reportedly shows minimal increase to traffic, which seems unlikely for a development of that size. The plans show careful and attractive landscaping to blend into the countryside. BPC will write to SKDC to query the traffic survey and raise concerns about the impact of increased traffic through Pilsgate and Barnack, along with the additional congestion at the top of Barnack Road. Action – SC.*

## 9) NEIGHBOURHOOD PLAN

- a) Regulation 14 Consultation – Postponement of consultation period due to Covid-19. *Emma Naylor has advised the consultation is postponed until lockdown eases – there is no timeline for this. BPC will write to respondents once we have new dates and ask if their comments will still stand, or if they wish to add anything else. Action – MP.*

## 10) BURIAL GROUNDS

- a) Renovation and maintenance. *The Clerk will organise a meeting with Richard Harding and HB to discuss outstanding renovation work. Action – SC.*  
*The benches need sanding and treating, it was agreed the Clerk would arrange for their refurbishment. Action – SC.*

## 11) FINANCIAL

- a) Finance software move to cloud-based version of Scribe. *Noted.*
- b) Approval of a transfer of funds from Unity Current Account to Unity Instant Access Account. *It was agreed to transfer funds from the Current Account to savings to keep within the FSCS insured £85k threshold. Action – SC.*
- c) To approve reports. *Approved. It was queried how CIL allocations are documented against projects (whether the money is lumped together or identified against each project), the Clerk will clarify with Mike Freeman. Landscaping the War Memorial was suggested as a future CIL project. Action – SC.*
  - i. Monthly Finances, May 2020.
- d) To note monies received. *Approved.*
  - i. £375.00, Interment fee, Bell.
  - ii. £1,334.59, HMRC, VAT Repayment.
  - iii. £56,472.49, PCC, Community Infrastructure Levy Payment (Ref 1800377REM).
  - iv. £150.00, Interment fee, James.
  - v. £75.00, Memorial fee, Reedman.
- e) To approve payment of the following outstanding accounts. *Approved.*
  - i. £150.58, Clerk pay and expenses for May 2020.
  - ii. £14.39, Zoom, subscription for online video conference services (*repayment to S. Caney*).
- f) To approve payments made since last meeting. *Approved.*
  - i. £4,336.89, Alex Rippon, Repair of collapsed church wall.

## 12) REPORTS

- a) Ward Group, CLF application from Barnack Pre-School. *An application from Pre-School will be submitted to apply for £300 from the CLF fund towards purchasing a playhouse for the garden. This will need to be agreed at the next Ward Group meeting in July. Action – SC & DO.*  
*DO reported that most parish councils are now using Zoom effectively. The Ward villages have groups of volunteers within the communities to help vulnerable residents. Bainton are progressing their plans to create cycleways locally. It was suggested that BPC request cycle path signs by the Pilsgate Path so that clear access for cyclists is identified. Action – SC.*

*The next Ward Group meeting is due to be held on 15<sup>th</sup> July at 7.30pm via Zoom.*

- b) Parish Council Liaison. *No report.*
- c) Hills & Holes. *There has been an increase in littering and dog poo bags deposited in bushes.*
- d) Traffic Calming – suspension of speedwatch sessions. *The volunteers have been asked to postpone all sessions by the Police until government restrictions are lifted.*
- e) Communications. *No report.*
- f) Other meetings not listed
  - i. John Clare Vision – Nature Recovery Plan. *Members agreed that MP would approach contacts to form a working group, ready to begin tackling a plan for Barnack and Pilsgate. MP will draft an article for the next issue of the Parish News. **Action** – SC.*
  - ii. PCC Hub and Think Communities – Volunteer network. *PCC's Hub of volunteers are on hand to support the rural villages if needed, alongside our own local group of volunteers.*

### **13) VILLAGE MATTERS** *(for the Clerk to address issues raised by Councillors.)*

*Fires - A resident contacted the Clerk to raise the issue of fires on agricultural land at Pilsgate, including the deliberate burning of old caravans. The matter will be raised with Burghley to discuss with Velcourt. **Action** – HB.*

*Bus shelters – PCC have confirmed that the two bus shelters due for Pilsgate and the cemetery will be installed imminently. The Clerk will seek clarification over costs which appear far greater than the budgeted figure set in 2018. **Action** – SC.*

### **14) OTHER ITEMS**

- a) Approval of Regulatory Documents 2020-21. *Model Standing Orders, Financial Regulations and other regulatory documents have been carried over from 2019-20 and approved for the current financial year.*
- b) Coronavirus update and ongoing council procedures. *Council meetings will continue to be held via Zoom until advice from the Government is updated to allow indoor meetings at the Village Hall. Residents are invited to join online meetings and can raise queries via the Clerk or members of the Parish Council.*
- c) Multi Use Games Area – update from Barnack Primary School. *The School have requested support from BPC to site a MUGA within the grounds. A preferred location (by the outdoor classroom) has been agreed and Governors are keen to move ahead with plans. The School is liaising with an architect and PCC to tie in the MUGA with the fencing proposal and other works. MM will update the working group as the project progresses regarding finance, design and details. Residents will be consulted once the details are confirmed and MM will organise an article for the Parish News setting out the School plans. **Action** – BPC and MM.*
- d) Notification of a Casual Vacancy. *The vacancy is currently being advertised on village noticeboards.*
- e) Barnack Sports Pavilion – replacement shed update. *MB will speak to Will Armitage and Guy Spragg for an update and report back ahead of the July meeting. **Action** – MB.*
- f) Village maintenance:
  - i. Cleaning gateways, verge tidying. *HB will use a pressure washer to clean the gateways and signs, but in the future the parish would benefit from a maintenance service to help maintain verges and clean the signs. The Clerk will make enquiries. **Action** – HB & SC.*
  - ii. Flagpole halyard. *HB and SC will take the pole down to check the halyard. **Action** – HB & SC.*

### **15) HEALTH & SAFETY** – *BPC continue to follow and monitor advice from the Government regarding the Coronavirus Pandemic.*

### **16) DATE AND TIME OF NEXT MEETING** – *Monday 13<sup>th</sup> July 2020 at 7.00pm via Zoom video conference. Residents are invited to attend. Zoom log-in details will be on the Agenda, but please contact the clerk if you have any queries or would like issues raised on your behalf.*

**MEETING CLOSED AT 21.05.**