



# BARNACK PARISH COUNCIL

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## Memorial Application Form

This application form is to be completed and signed by the Applicant and the Memorial Mason for every kind of work proposed to be carried out in relation to a memorial at Barnack Cemetery (hereinafter The Cemetery).

**Please note, this form constitutes an application only and no works should be undertaken until written permission is granted by Barnack Parish Council (hereinafter The Council).** The Council will not be responsible for any losses incurred for works to a memorial.

**No memorials may be installed in Barnack Cemetery until 1 year has elapsed after interment.**

<b>Applicant:</b>	
Grave Number	
Date of Burial	
Full Name of Applicant	
Status of Applicant	Registered Owner of the Grant of Exclusive Right of Burial <input type="checkbox"/>
Status of Applicant	Executor <input type="checkbox"/>
Status of Applicant	Next of Kin ( <i>specify relationship to the deceased. e.g. Son</i> ) <input type="checkbox"/>
The Applicant requests that the Company named be permitted to carry out the work as detailed herein	<div style="border: 1px solid black; height: 20px; width: 100%;"></div> <i>(Enter name of Memorial Mason who will be carrying out the work on your behalf)</i>
<p><b><i>I understand that:</i></b></p> <p>I am responsible for the costs of erecting and maintaining the memorial.</p> <p>The memorial remains my property and as the registered owner/executor/next of kin of the holder of the Grant of Exclusive Rights of Burial I am responsible for keeping the memorial in good repair at all times to meet current and any future Cemetery Terms and Conditions that may apply. If I fail to do so, the memorial may be laid flat/removed without prior notice. I agree to allow The Council to authorise random testing of memorials to National Association of Memorial Mason standards (hereinafter NAMM) or any relevant Health and Safety standards to ensure that I am complying with my obligations as the registered owner/executor/next of kin of the holder of the Grant of Exclusive Rights of Burial of this grave/plot. If the memorial is found to be in an unsafe condition, at any time, I accept that it will be laid flat/removed and that I will be responsible for the cost of removal and renovation/repair if I choose to have the memorial reinstated. I will ensure that I notify the Parish Clerk in writing of any change of address to enable them to notify me of any change in rules or regulations that may affect the grave or memorial.</p>	

Applicant Signature	
Date	
Applicant Address & Contact details	
<b>Memorial Mason:</b>	
Type of Work	Additional Inscription <input type="checkbox"/>
Type of Work	Repair Work <input type="checkbox"/>
Type of Work	Erection of Headstone <input type="checkbox"/>
Type of Work	Placing of Flat Ashes Stone <input type="checkbox"/>
Type of Work	Other <i>(please state)</i>
Description of Work	
Memorial Material	It is the policy of the Council to maintain the Cemetery as economically as possible and to this end only approved headstones are allowed on graves.
Type and colour of stone and details of fittings <i>(e.g. granite, NAMM approved anchor system)</i>	
Decorative features	
Size <i>(Give full dimensions of proposed memorial)</i>	
<p><b>Headstones:</b> Headstones are the only memorials permitted for burials and these should not be more than 100cm in height and 61cm wide. Full specifications, including drawings must be submitted to the Parish Council for approval before installation. Curb stones, horizontal slabs and wooden memorials are not permitted.</p> <p><b>Ashes:</b> There is a dedicated area for the interment of ashes. The spaces are half the size of burial grave spaces. Memorial headstones should be no more than 76cm high and 61cm wide. Flat Plaques may be used as an alternative to a headstone, but should be no larger than 45cm wide and 45cm long; plaques should be placed below ground level to enable grass maintenance.</p>	

I enclose a sketch/photograph of the proposed memorial/inscription <i>(Proposed Inscription to be shown as it will be spaced and located on the memorial)</i>	<input type="checkbox"/>
The memorial will be manufactured and erected to the current minimum NAMM standards. In the case of headstones this will include a NAMM approved anchor system	<input type="checkbox"/>
All work carried out on the memorial <i>(e.g. removal for additional inscription or other repair work)</i> will meet current minimum NAMM standards	<input type="checkbox"/>
I/we agree to be responsible for any damage caused to Council property or to surrounding memorials, turf, trees and shrubs etc. caused by the negligence of myself, my workmen and or/any subcontractor employed by me, and confirm that we have appropriate public liability insurance in place	<input type="checkbox"/>
I/we agree to remove all unused materials/rubbish and to leave the area in a neat and tidy state	<input type="checkbox"/>
I/we agree not to carry out any work on site while a funeral is in progress	<input type="checkbox"/>
I/we confirm that the Applicant has seen and approved the specifications as detailed in this application	<input type="checkbox"/>
I/we have explained to the owner of the Grant of Exclusive Rights of Burial <i>(details above)</i> that the memorial remains their property and that they are responsible for keeping it in a good and safe condition to current industry and general Health and Safety standards at all times	<input type="checkbox"/>
I/we have advised the owner to consider insuring the memorial against accidental damage and vandalism.	<input type="checkbox"/>

Memorial Mason Signature	
Full Name of Signatory	
Date	
Name, Address, Telephone Number and Email Address of Memorial Mason	

***Please return the completed form with appropriate payment (for charges see current Price List) to:***

**The Parish Clerk, Barnack Parish Council, The Village Hall, School Road,  
Barnack, Stamford, Lincolnshire PE9 3DZ.**

Bank details for BACS payment: Unity Trust Bank, Sort Code: 60-83-01, Account number: 20341671.  
Cheques: Payable to **Barnack Parish Council**.