

# BARNACK PARISH COUNCIL MEETING

Minutes of the Annual Parish Council Meeting of Barnack Parish Council held in The Village Hall, Barnack, on Monday 13<sup>th</sup> May 2019 at 9.20pm following the Annual Village Meeting.

## DRAFT MINUTES FOR APPROVAL AT NEXT MEETING

- 1) **ELECTION OF CHAIRMAN AND VICE-CHAIRMAN FOR THE COUNCIL YEAR 2019-20.** *Chair – Harry Brassey was proposed by MB, seconded by PB and duly elected. Vice-Chair – Margaret Palmer was proposed by HB, seconded by PB and duly elected.*
- 2) **DECLARATION OF ACCEPTANCE OF OFFICE BY CHAIRMAN.** *Declarations signed by HB and MP.*
- 3) **ATTENDANCE**
  - a) In attendance – *Chair: Harry Brassey (HB), Vice-Chair: Margaret Palmer (MP), Councillors: Martin Bloom (MB), Phil Broughton (PB), David Laycock (DL) and Sophie Moore (SM). Parish Clerk: Susie Caney (SC).*
  - b) *Apologies of absence were accepted from Ivor Crowson (IC) and Ward Councillor David Over (DO).*
- 4) **DECLARATIONS OF INTEREST AND DISPENSATIONS - None declared.**
- 5) **TO CONFIRM MEETING MINUTES OF 8<sup>TH</sup> APRIL 2019.** *The Minutes were resolved by 6 votes for and 1 abstention (as one councillor was not present at the meeting) to be a true record of events and duly signed by the Chair.*
- 6) **MATTERS ARISING.** *Following on from last month, it was agreed that the clerk would approach the Coffee Stop to see if there was interest in running a session on Fraud Advice from Nigel Sutton, Cambs Police. It would also be useful to have a brief article raising awareness to publish in the Parish News. **Action – SC.***
- 7) **TO ADOPT REGULATORY DOCUMENTS FOR 2019-20:** Standing Orders, Code of Conduct, Financial Regulations, Asset Register, Complaints Procedure, Privacy Notice, ICO Publication Scheme and Health & Safety. *Agreed and adopted.*
- 8) **APPOINTMENT OF COUNCIL REPRESENTATIVES FOR:** Barnack Ward Group (HB & MP), Parish Council Liaison (HB reserve & MP), Financial Overview (MP), Environment (MP), Cemetery (HB & DL), Planning (MP & IC), Neighbourhood Plan (MP) and Community Speedwatch (SC).
- 9) **APPOINTMENT OF WORKING GROUP REPRESENTATIVES:** Traffic Calming (HB, MB, IC & SC), Recreational Facilities (HB, MB, IC & SM), Human Resources (IC, MB & PB), Communication (PB & SC), Barnack Primary School (MB, HB & SM) and Neighbourhood Plan (MP).
- 10) **OPEN FORUM** *(for the Clerk to address issues raised by Residents.) No residents in attendance.*
- 11) **OUTSTANDING ITEMS**
  - a) Barnack Telephone Kiosk. *The kiosk is having a first coat of paint this week. **Action – HB.***
- 12) **CORRESPONDENCE**
  - a) CAPALC Bulletin. *Noted.*
  - b) PCSO Michael Courtney-Hunt, Police Surgery 14/5/19. *Noted.*
  - c) Syvliia Radouani, PCC, Scrutiny Committee Co-opted member vacancies. *Noted.*

- d) Carol Pickering, Party in the Paddock – Raffle Tickets. *Raffle tickets were handed out to members to sell ahead of Party in the Paddock. All books and monies are to be returned to Carol.*
- e) Anglian Water, upcoming work schedule, June 2019. *Noted.*

### 13) PLANNING

- a) Linden Homes – 18/00377/REM, Land to the West of Uffington Road, Reserved matters approval for 80 dwellings. *LH have given advance notice of traffic lights and a road closure on Uffington Road from 3<sup>rd</sup> June. Please visit [www.roadworks.org](http://www.roadworks.org) for up-to-date information.*
- b) 19/00354/HHFUL and 19/00355/LBC, Pilsgate House, Stamford Road – Listed Building Consent and Planning Permission for Single storey infill extension and internal alterations. *Awaiting Decision.*
- c) 19/00553/ADV, The Millstone Inn, Millstone Lane – Externally illuminated fascia sign and directional signs. *Comments were agreed for submission. Action – SC.*
- d) 19/00656/CTR, The Maltings, The Square – Tree works, holly fell. *Comments were agreed for submission. Action – SC.*
- e) 19/00440/DISCHG – Public Open Space, Uffington Road. Linden Homes’ LEAP design. *No objections.*
- f) 19/00628/CTR, 29 School Road – Tree works. *No objections.*

### 14) BURIAL GROUNDS

- a) Memorial Application, Mrs Steele. *Approved.*
- b) Churchyard & Cemetery wildflowers. *The longer grass areas have now been cut, but BPC will look into leaving areas where wildflowers are coming through next spring and will talk to the Elwoods for advice. Action – SM.*

### 15) FINANCIAL

- a) To approve reports. *Approved.*
  - i) Monthly Finances, April 2019.
- b) To note monies received. *Noted.*
  - i) £2,087.40, HMRC VAT repayment.
  - ii) £6,812.50, 1<sup>st</sup> Instalment of Parish Council Precept.
  - iii) £3,937.50, 1<sup>st</sup> Instalment for Parish Burial Grounds.
  - iv) £150.00, Interment fee, Pargeter.
  - v) £75.00, Memorial fee, Pargeter.
  - vi) £75.00, Memorial fee, Harris.
  - vii) £75.00. Memorial fee, Steele.
- c) To approve payment of the following outstanding accounts. *Approved.*
  - i) £157.98, Clerk Pay and Expenses for April 2019.
  - ii) £50.50, Ivor Crowson, M&S Sandwich order for Annual Meeting.
  - iii) £325.64, CAPALC Affiliation Fees.
  - iv) £50.00, CAPALC GDPR Membership Scheme.
- d) To approve payments made since last meeting. *Approved.*
  - i) £320.00, Elwood Bros, March Burial Ground Grass Cutting.
  - ii) £10.78, HMRC, PAYE for employers.
- e) To approve Clerk annual pay review. *Approved.*
  - i) Increase to NJC scale point 28.
  - ii) Amendment of monthly payroll standing order to £600.
  - iii) Pension contribution allocations. *BPC agreed to increase employer contributions to 5%, with the clerk contributing an employee element of 3%.*

### 16) REPORTS

- a) Ward Group - Bank account. *The Barclays dormant account cheque has been paid into the new Unity Trust Account. A parish meeting will take place on Thursday 16<sup>th</sup> May for residents of St Martin’s Without organised by PCC democratic services. The Ward Group are looking into reinstating former footpaths with help from PCC’s Lee Moore. The next BWG meeting is on 13<sup>th</sup> June.*
- b) Parish Council Liaison. *MP attended the PCL which discussed the education strategy and support for residents with a ‘stronger for longer’ campaign.*

- c) Hills & Holes. *Someone has been pulling out the blue posts and tapes set out on H&H to protect the flowers.*
- d) Traffic Calming. *Carried forward to June Agenda.*
- e) Communications. *No report.*
- f) Other meetings not listed. *No items.*

**17) VILLAGE MATTERS** *(for the Clerk to address issues raised by Councillors.)*  
The Square – *The drain in The Square needs clearing. **Action** – SC.*

**18) OPEN FORUM** *(for the Clerk to address issues raised by Residents.) No items.*

**19) OTHER ITEMS**

- a) Neighbourhood Plan - Working group update. *The working group have completed the first 3 chapters and hope to complete at least one chapter each month, with the Plan being ready for submission by Christmas. Another grant will also be applied for by the group.*
- b) S106 update from PCC. *MB has followed up a response from PCC and Stephen Turnbull, Planning Lawyer, has confirmed he will respond fully in due course.*
- c) Barnack Fun Run. *90 KS2 children from schools across the area entered in the Schools Challenge with Barnack boys coming 3rd in their team event. Barnack girls won the team event and had 5 in the top 8. There were over 100 entries across the two Fun Run distances of 2.5k and 5k. £1200 was raised for school, some of which has already been reinvested on things that can be used for other events at the school. Sereena and the team wish to record thanks to all village associations and residents who helped or supported the event.*
- d) Bin relocation. *The bin by the old shop is being relocated to the corner of Uffington Road, alongside the bench.*

**20) HEALTH & SAFETY** – *None.*

**21) DATE AND TIME OF NEXT MEETING** – Monday 10<sup>th</sup> June 2019 at 7.00pm in the Village Hall. Residents are invited to attend.

**MEETING CLOSED** at 10.33pm.