

BARNACK PARISH COUNCIL MEETING

Minutes of a meeting of Barnack Parish Council held in The Village Hall, Barnack,
on Monday 8th April 2019 at 7.00pm.

DRAFT MINUTES FOR APPROVAL AT NEXT MEETING

1) ATTENDANCE

- a) In attendance – Chair: Harry Brassey (HB), Vice Chair Margaret Palmer (MP), Councillors Ivor Crowson (IC), Sophie Moore (SM), David Laycock (DL) and Ward Councillor David Over (DO).
Chair of Governors Clare Duffy and one resident.
Parish Clerk: Susie Caney (SC).
- b) Apologies of absence were accepted from Councillors Martin Bloom (MB) and Phil Broughton (PB).

2) DECLARATIONS OF INTEREST AND DISPENSATIONS - None

3) TO CONFIRM MEETING MINUTES OF 11TH MARCH 2019. *The Minutes were resolved by 5 votes for and 2 abstentions (as two members were not present at the meeting) to be a true record of events and duly signed by the Chair.*

4) MATTERS ARISING. *IC has removed the incorrect panel from the War Memorial so that it can be recast with corrections and replaced. Brian Palmer has had approval from BPC to send the panel off as agreed last month.*

5) BARNACK PRIMARY SCHOOL – Clare Duffy, Chair of Governors. *Clare updated members on news from the School and plans for improvement following the recent Ofsted inspection. There is one vacancy on the governing body for a Foundation Governor, but this position will be filled by the Diocese. The school is receiving support from the LA and local teaching schools to help drive standards up. Volunteers from the community are needed to help with lunchtime supervision and playground duty – if you can help please contact the School.*

6) OPEN FORUM (for the Clerk to address issues raised by Residents.) *Pilsgate residents would like a bus shelter as the original one burned down a few years' ago. BPC agreed that this would be added to PCC's schedule but cannot guarantee what time-frame it will be. Action – SC. A large pothole on Lattimers Paddock will be reported to Highways. Action – SC. The new gateways have received a positive response from residents.*

7) OUTSTANDING ITEMS

- a) Barnack Telephone Kiosk – Western Power Quote. *A quote has been received to install power to the telephone kiosk when it is re-located on Main Street (opposite the old Methodist chapel) following a refurbishment.*
- b) Barnack Bus Shelters – Progress update. *The project is now complete and the bus shelters blend in well to the village scene.*

8) CORRESPONDENCE

- a) CAPALC Bulletin. *Noted.*
- b) Wg Cdr Mike Ainsworth, 20190327 – Airspace for the Red Arrows. *An information session takes place in Wittering on 11.04.19 to explore possible plans for re-locating The Red Arrows. They currently operate from RAF Scampton but the Ministry of Defence has announced that the base will close by 2022. A new home and airspace for display training is required and RAF Wittering is one of three short-listed locations.*

- c) Peterborough Local History Society, Event 24th April. *Details can be found on village noticeboards.*
- d) Cambs ACRE, Cambridgeshire Local Councils - Survey of Councillors 2019. *Noted.*
- e) Neil Fowkes, Barnack Primary School - School Site Safety. *The School and Cambs Police have written a letter to be distributed to all residents updating them on School Site Safety and the use of the School grounds outside of school hours.*
- f) Andy Tatt, PCC Highways, Amendment to the Air Navigation Order 2016. *It was suggested a note could be sent in to the Parish News around the use of drones. Action – SC.*

9) PLANNING

- a) Linden Homes – 18/00377/REM, Land to the West of Uffington Road, Reserved matters approval for 80 dwellings – Update. *HB, MP and SC along with Mike Baumber and St John Birkett are due to meet with Linden Homes this week to work on improving communication. The road sign at the top of Uffington Road states ‘access only’ which is confusing to drivers – it has not been collected following the road closure. BPC will follow up with Linden Homes. Action – SC.*
- b) 19/00354/HHFUL and 19/00355/LBC, Pilsgate House, Stamford Road – Listed Building Consent and Planning Permission for Single storey infill extension and internal alterations. *No objections.*

10) BURIAL GROUNDS

- a) Memorial Application & Interment, Mr Pargeter. *BPC approved the placement of the memorial following Paul Pargeter’s interment.*
- b) Exclusive Right of Burial, Georgina Welsh. *Approved. Action – SC.*

11) FINANCIAL

- a) Annual Governance and Accountability Return for the year 2018-19. *Approved.*
 - i) BPC to review findings of effectiveness of internal systems.
 - ii) Approve Annual Governance Statement.
 - iii) Approve Annual Governance and Accountability Return.
- b) Peterborough City Council, Council Tax 19/20 Report. *Noted.*
- c) Year-end update on projects and financial allocations:
 - MUGA/Recreation Facility - £35k carried over from 17/18. *Although the project has not progressed, there are some thoughts regarding locations being pursued this financial year.*
 - Traffic Calming - £45k carried over from original £50k in 17/18. *The project is slowly progressing with the installation of gateways having taken place and speed cushions due to be installed this financial year.*
 - Bus Shelters - £7k to be allocated for a new bus stop at the cemetery and in Pilsgate. *They will be requested on PCC’s 19/20 schedule but may go on to the following financial year. The bus shelters installed in Barnack in 18/19 were funded by PCC due to long delays on their part.*
 - Training - £550 carried over for councillor and clerk training.
 - Contingency/general reserves - £1k in allocation as per last year.
 - A Lottery Big Fund Grant has been applied for to cover the cost of a defibrillator for each of the two telephone kiosks.*
- d) To approve reports. *Approved.*
 - i) Monthly Finances, March 2019.
- e) To note monies received. *Noted.*
 - i) £75.00, Memorial Installation fee, Mrs Summers.
 - ii) £462.77, Interest Payment, Nationwide 90 Day Saver Account.
 - iii) £411.71, Interest Payment, Bath Building Society.
 - iv) £9.99, Interest Payment, Unity Trust Instant Access Account.
- f) To approve payment of the following outstanding accounts. *Approved.*
 - i) £162.34, Clerk Pay and Expenses for March 2019.
 - ii) £45.00, Barnack Community Association, Village Hall Hire x 3 meetings.
 - iii) £45.00, PCC, Brown Bin Collection for Cemetery. *(Repayment to S. Caney)*

- iv) £59.99, Microsoft Office 365. (*Repayment to S. Caney*)
- v) £18.00, Unity Trust Bank, Service Charge.

12) FINANCIAL – NEIGHBOURHOOD PLAN

- a) To approve payment of the following outstanding accounts. *Approved.*
 - i) £156.00, BJ Print Services, Questionnaire Results Leaflet.
 - ii) £30.00, Barnack Cricket Club, Hire of the Pavilion x 2.
 - iii) £10.00, Parish News, Questionnaire Distribution.
- b) Groundwork Grant Year-End Report. *MP, SC and Will Armitage finalised the year-end report which was submitted on 28.03.19.*

13) REPORTS

- a) Ward Group - Bank account. *The new Unity Trust 'Ward Group' bank account is now open under the umbrella of Barnack Parish Council. The cheque from Barclays from the 'dormant account' has been sent to Unity Trust Bank. DO reported that finances are looking good at PCC with government grants coming in for specific areas/projects. DO has recently taken on the role of Chair of the Fire Authority. The next Ward Group meeting will be on 16th April and Public Rights of Way Officer Lee Moore will be attending. The next meeting organised by Mark Emson (PCC) for St Martins Without will be on 16th May – DO will keep BPC updated.*
- b) Parish Council Liaison. *The next meeting is on 10th April, MP is due to attend.*
- c) Hills & Holes – CROW Consultation. *Chris Evans is due to attend the Annual Village Meeting to answer questions relating to Hills & Holes. BPC submitted a response to the consultation.*
- d) Traffic Calming - Installation of Gateways. *The entrance gateways to Barnack and Pilsgate have been installed and the parish council are following up with Highways to progress the installation of speed cushions and vehicle activated signs. HB will write to Andy Tatt and Peter Tebb for a timeline of works due. **Action** – SC & HB.*
- e) Communications. *No report.*
- f) Other meetings not listed. *None.*

14) VILLAGE MATTERS (for the Clerk to address issues raised by Councillors.)

- a) *Discovery HSE, Black, AF65 USY appears to be abandoned by the garages in Orchard Road. A broken window would indicate it may have been stolen. The Clerk will report it to PCC as the police have been contacted and nothing has happened. **Action** – SC.*
- b) *Plastic sheeting in the fields off Uffington Road has been blown about and needs clearing – the farmer will be contacted to ask if can be removed. **Action** – SC.*
- c) *It was suggested a Welcome Pack be put together for new residents. This could include the Directory and maps of local walks. The idea will be discussed with Linden Homes as it could be incorporated with their own material in the Showroom. **Action** – SC, MP and HB.*
- d) *A resident was the victim of cyber fraud this month and received a visit from Nigel Sutton, Cambs Police. He is happy to visit the village and hold an information session on how to protect yourself from fraud. BPC will ask for feedback from residents to gauge interest in holding an information event. **Action** – SC.*
- e) *The soil heap in the cemetery is due to be removed by Richard Harding.*
- f) *DL reported that the Church are looking for support with funding a new clock-winding mechanism, so that it no longer needs to be wound weekly by hand. Bainton have installed something similar. It was suggested quotes are obtained before formally approaching the Parish Council to request a donation. **Action** – DL.*

15) OPEN FORUM (for the Clerk to address issues raised by Residents.) *None.*

16) OTHER ITEMS

- a) Neighbourhood Plan - Report from the working group. *The results from the recent questionnaire have been published on a leaflet that will be distributed with the next issue of the Parish News. PCC have now changed the wording in the designation from Burghley 'Estate' to 'Park' as requested by the group.*
- b) Village Shop – Requests from residents. *As a result of the NP questionnaire there have been many requests for a village shop. BPC felt this is an area that should be discussed and it was agreed the first step would be to contact Burghley to find out if they would support the use of one of their properties for a commercial venture. **Action** – SC.*
- c) S106 update – Response to PCC regarding funds allocated to the Library Transformation Programme. *Following the response from BPC to the auditor's report, PCC advise that it is now in the hands of their legal team.*
- d) Barnack Fun Run. *The Fun Run is taking place on 27th April, there is now a large team of volunteers including support from members of the School.*
- e) Community Speedwatch – Designation update. *Areas within Barnack and Pilsgate are pending designation from Cambs Police. The Clerk will follow up. **Action** – SC.*
- f) Annual Village Meeting – Agree format and Agenda. *Natural England's Chris Evans is visiting the village for the annual meeting to talk about the site and answer any questions from residents. The event will start from 6.30pm with refreshments, ready for a prompt start at 7pm. A flyer will be circulated with the Parish News so that all residents receive an invitation to attend.*
- g) Sports Pavilion – Replacement shed update. *BCA Chair Sally Hullock is looking into plans for a replacement shed/storage facility at the Pavilion. Steve Rickard and IC will meet to look at ideas. **Action** – IC.*
- h) Bulk Waste Collection – Costs and timings. *A date in June has been agreed and details will be circulated to all residents. DL and HB will remove the rubbish by the cricket nets – a mattress and chair have been dumped there. **Action** – SC, DL & HB.*

17) HEALTH & SAFETY – None.

18) DATE AND TIME OF NEXT MEETING – Monday 13th May 2019 at 6.30pm for refreshments with the Annual Village Meeting to commence promptly at 7.00pm, to be followed by the Annual Council Meeting.

Residents are encouraged to attend – find out what's happening in YOUR Village?

Meeting closed at 21.23.