

BARNACK PARISH COUNCIL MEETING

Minutes of a Meeting of Barnack Parish Council held in The Village Hall, Barnack, on Monday 11th February 2019 at 7.00pm.

DRAFT MINUTES FOR APPROVAL AT NEXT MEETING

1) ATTENDANCE

a) In attendance – *Chair: Harry Brassey (HB), Vice Chair Margaret Palmer (MP), Councillors David Laycock (DL), Sophie Moore (SM), Martin Bloom (MB), Phil Broughton (PB) and Ivor Crowson (IC).*

Parish Clerk: Susie Caney (SC).

Five residents including Barnack Community Association members; Sally Hullock, Steve Rickard, Andy Cavaciuti and Barnack Fun Run event organiser Sereena Davey.

b) *Apologies of absence were accepted from Ward Councillor David Over.*

2) DECLARATIONS OF INTEREST AND DISPENSATIONS – None.

3) **TO CONFIRM MEETING MINUTES OF 14TH JANUARY 2019.** *MP requested a change of wording for item 12 (churchyard) from ‘moved back to Stamford following **the** refusal of help from Barnack residents...’ to ‘moved back to Stamford following **his** refusal of help from Barnack residents...’ The Minutes were then resolved by 6 votes for and one abstention (as MP was not present at the January meeting) to be a true record of events and duly signed by the Chair.*

4) MATTERS ARISING – None.

5) **BARNACK COMMUNITY ASSOCIATION** - *Plans for 2019. The new committee have been in post for almost a year and have put together a project summarising short and long-term priorities for maintenance, along with what contingency finances need to be in place. They have carried out research into hall hire fees and are working on aligning their fees. The BCA also shared exciting plans for events and fundraising over the coming months.*

6) **BARNACK FUN RUN** – *Event organiser Sereena Davey presented to the council, advising what changes had been made to the format of this year’s Fun Run scheduled for 2pm on 27th April. The organising team are in need of volunteers - from marshalling to time-keeping and data entry. The event is set to be a real village affair including; Barnack School, The Millstone, the Cricket Club, Walcot Hall, the Church, the Parish Council and Barnack Community Association. Last year £1,000 was raised for the school and Sereena is aiming to double that figure for this year.*

If anyone is interested in helping with the organisation of the event, whether volunteering on the day or tracking down a raffle prize or two, please get in touch. There is also an opportunity to sponsor items required, such as medals, race numbers or St John’s Ambulance costs – for more information contact the Clerk or Sereena Davey via Barnack School.

7) OPEN FORUM (for the Clerk to address issues raised by Residents.)

Defibrillator – *The device was retrieved during an emergency in the village, but fortunately not required. It is now back in the cabinet.*

Road works – *It was noted that recent road works and closures have seemed disorganised, with Highways, Anglian Water and BT all carrying out works recently. The Clerk will follow up on the lack of street works notifications. **Action** – SC.*

Church Clock – *DL has retired from clock winding duty and a volunteer is needed to take his place. This is a job for someone fit and strong as it requires climbing steep steps each week.*

8) OUTSTANDING ITEMS

- a) Barnack & Pilsgate Telephone Kiosks - Refurbishment plans, relocation and reinstallation. *The Barnack kiosk has been removed from outside the former shop, ready for refurbishment prior to being moved to a new location on Main Street. The Pilsgate kiosk will also be refurbished in due course. Quotes are being gathered for the maintenance works. Action – SC.*
- b) Noticeboards - Relocation of noticeboard from outside the old shop and maintenance quotes for the refurbishment of all noticeboards. *The quote for works provided by Rob Bentley was approved by members. Action – SC.*

9) CORRESPONDENCE

- a) NALC Bulletin. *Noted.*
- b) Barnack Cricket Club, 2018 Management Report & Minutes. *Noted.*
- c) Peterborough Communities Fund. *Organisations that bring communities together are being invited to bid for cash. The PCF is an exciting opportunity for people to make a real difference in their community. It is looking to fund projects that get people involved with their local areas and bring communities together. The fund is being launched by the Peterborough Together Partnership, along with the council. It has been made possible thanks to a grant from Central Government as part of its Integrated Communities Strategy. Grants of up to £20,000 are available to apply for - there is no lower limit and smaller bids are welcome too.*
- d) Peterborough Green Claims, Damage by Boon Bros lorry to War Memorial bollards. *A Boons lorry was witnesses driving over the bollards. This was reported to PCC and the bollards have been re-set.*
- e) Paul Dawson, Memorial Plaque Suggestion. *Following the death of well-known resident Paul Pargeter, it was suggested that a plaque in his memory be placed on a bench or at the bus stop. It was agreed a plaque could be mounted on the Uffington Road bench, pending approval from PCC. Action – SC.*
- f) Barry Creamer, Maintenance concerns. *Overgrowth between Barnack and Bainton is obstructing the footpath. Bainton & Ashton Clerk, Catherine Franks, is organising for this to be cut back by the landowner. Part of a dry-stone wall on Stamford Road is in a dangerous condition alongside the footpath. BPC will notify the owner and request it is made safe. Action – SC.*
- g) Lincs County Council, Minerals and Waste, Draft statement of community involvement. *Noted.*

10) PLANNING

- a) Peterborough Local Plan Examination. *BPC will ensure that PCC has the correct designation of protected green space. Action – MP & HB.*
- b) Linden Homes – 18/00377/REM, Land to the West of Uffington Road, Reserved matters approval for 80 dwellings – Update. *The six-week road closure is due to come to an end next week, over schedule. BPC will request PCC's Janet MacLennan visit the site to look at the brick buildings facing Uffington Road.*
 - i. Proposed LEAP design. *A LEAP has been designed by Linden Homes and will be submitted to PCC. It was noted that a baby swing would also be beneficial – the clerk will report back to LH. Action – SC.*
 - ii. Boundary Fencing and Tree Queries. *The boundary fencing and trellis design has been agreed between residents of Paynes Field, Bainton Road and Linden Homes.*
- c) 18/01908/HHFUL, The Barton Pudding Bag Lane Pilsgate, Proposed single storey front extension, single storey extension to the eastern elevation of the main house, enlargement of garage and new gate. *Permitted.*

11) BURIAL GROUNDS

- a) Memorial Application, Mr Summers. *Approved.*
- b) Cemetery Tidy-up. *DL will clear the flowers and wreaths prior to grass cutting. Action – DL. The Clerk will contact Richard Harding regarding straightening memorials in the churchyard. Action – SC.*

12) FINANCIAL

- a) To approve reports. *Approved.*
 - i) Monthly Finances, January 2019.
- b) To approve payment of the following outstanding accounts. *Approved.*
 - i) £126.61, Clerk Pay and Expenses for January 2019.
 - ii) £21.00, Parish News, Advert for Christmas Tree Event.
 - iii) £100.00, John Lewis, Gift Vouchers (*Repayment to Clerk*).

13) FINANCIAL – NEIGHBOURHOOD PLAN

- a) To approve payment of the following outstanding accounts. *Approved.*
 - i) £10.00, Parish News, Distribution of Neighbourhood Plan Questionnaire.

14) REPORTS

- a) Ward Group (Protection & Enforcement Service). *The Prevention and Enforcement Team updated the group about their plans for re-structure and efficient working with parish councils and rural areas. The PES team work on a range of issues which affect the quality of life of residents and visitors across Peterborough. They hope to advise Barnack of a single point of contact by April 2019.*
- b) Parish Council Liaison. *No report.*
- c) Hills & Holes Committee. *No report.*
- d) Traffic Calming (Installation of gateways). *John Rourke (Highways) carried out a site visit and is organising installation of the gateways with Skanska. BPC are waiting for an amended confirmation of installation costs along with a date for works to begin. Action – SC.*
- e) Communications – *A new website will be launched by Chadwick Design in due course. The clerk and PB need to source images, finalise content and look at styles. Action – PB & SC.*
- f) Other meetings not listed.
 - i) PCC Highways – *SC and HB met with Andy Tatt and Peter Tebb to discuss concerns over delays with implementing a traffic calming plan. As a result of the meeting Highways are organising installation of village gateways as a priority and will put out a consultation for ‘bumps’ along Stamford Road and Wittering Road. The Clerk will liaise with Highways for a revised quote on posts required for the vehicle activated signs. Action – SC.*

15) VILLAGE MATTERS (for the Clerk to address issues raised by Councillors.) – None.

16) OPEN FORUM (for the Clerk to address issues raised by Residents.) – None.

17) OTHER ITEMS

- a) Barnack Primary School, S106 update. *MB, HB and SC are due to meet with Gillian Beasley, Brian Howard and Mike Freeman on Wednesday 13 February to discuss the confusion over ‘missing’ S106 funds. BPC hope to have an update in time for the March parish council meeting.*
- b) Neighbourhood Plan, Questionnaire for all residents. *All residents should have received a questionnaire with the last issue of Parish News. Please take a few minutes to complete the form and post it through the village hall letter box. If you require more information, please get in touch with the Clerk.*
- c) Community Speedwatch Group – request for volunteers and equipment update. *Ufford and Barnack have set up a new Community Speedwatch Group and need volunteers. Sessions will generally run for around an hour, and at a time to suit volunteers. HB and MB put themselves forward as volunteers, if anyone else is interested please contact the Clerk for more information.*
- d) Barnack Bus Shelter Installations, progress update. *The foundations/base have been installed as part of a wider schedule across Peterborough. Once this stage has been complete, they will circle back to Barnack to install the wooden shelters.*

- e) Pilsgate Path bin emptying schedule. *The bins have recently been emptied by PCC and will be on a twice-yearly schedule. This will be reviewed. Action – SC.*
- f) Council Procedures – to agree format for reviewing ongoing projects before the end of the financial year for accounts purposes. *Noted.*
- g) Council Procedures – to agree process and responsibilities for communication between the council, residents and other bodies including Peterborough City Council. *Noted.*

18) HEALTH & SAFETY – *There is a dry-stone wall along Stamford Road deteriorating close to the footpath. BPC will notify the owner to make the structure safe.*

19) DATE AND TIME OF NEXT MEETING – Monday 11th March 2019 at 7.00pm.

MEETING CLOSED at 9.28pm.