

# BARNACK PARISH COUNCIL

Councillors	Tel	Email	Representing the Council			
Chairman <b>Harry Brassey</b>	01780 740115	<a href="mailto:hcb@manorfarm.co.uk">hcb@manorfarm.co.uk</a>	Barnack Ward Group	MUGA	Traffic Calming	Parish Council Liaison
Vice Chairman <b>Margaret Palmer</b>	01780 740988	<a href="mailto:bmpalmer@aol.com">bmpalmer@aol.com</a>	Financial Overview.	Environment	Traffic Calming	
<b>Eddie Barker</b>	01780 740427		Speed Watch	Police	Traffic Calming	
<b>Martin Bloom</b>	01780 740966	<a href="mailto:martin.bloom@hegarty.co.uk">martin.bloom@hegarty.co.uk</a>	Human Resources	MUGA		
<b>Phil Broughton</b>	01780 740379	<a href="mailto:pkbroughton@gmail.com">pkbroughton@gmail.com</a>	Human Resources			
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Clerk Robin Morrison	07944 054546	<a href="mailto:barnackparishcouncil@outlook.com">barnackparishcouncil@outlook.com</a>				

Minutes of The Annual Meeting of Barnack Parish Council held in  
The Village Hall, Barnack, on Monday 11 May 2015.

Draft Minutes to be confirmed at the next Meeting.

1		<b>Election of the Chairman &amp; Vice-Chairman.</b>
	A	Chairman conducts election and has casting vote. <b><i>Harry Brassey was elected Chairman for 2015/16.</i></b>
	B	Completion of Acceptance of Office form by the new Chairman. <b><i>Signed by Harry Brassey.</i></b>
	C	Chairman conducts election of Vice-Chairman and has casting vote. <b><i>Margaret Palmer was elected Vice-Chairman for 2015/16.</i></b>
2		<b>Attendance.</b>
	A	To record those present. <b><i>Chairman, Harry Brassey.</i></b> <b><i>Vice-Chairman, Margaret Palmer.</i></b> <b><i>Councillor, Martin Bloom.</i></b> <b><i>Councillor, Phil Broughton.</i></b> <b><i>Councillor, Ivor Crowson.</i></b> <b><i>Councillor, David Laycock.</i></b> <b><i>9 Residents.</i></b>
	B	To record apologies for absence. <b><i>Councillor, Eddie Barker.</i></b>

3		<b>Declarations of Interest and Dispensations. <i>None.</i></b>
	A	To receive Declarations of Interest from Councillors on items on the Agenda.
	B	To receive written requests for Dispensations for Disclosable Pecuniary Interests.
	C	To grant any requests for Dispensation as appropriate.
4		<b>To confirm Meeting Minutes of 13 April 2015. <i>Agreed.</i></b>
5		<b>To adopt Regulatory Documents for 2015 -16. <i>Agreed.</i></b>
	A	i. Standing Orders.
		ii. Code of Conduct
		iii. Financial Regulations
		iv. Complaints Procedure
		v. Press & Media Policy
		vi. Publication Scheme
		vii. Risk Assessment
6		<b>To appoint Council representatives.</b>
	A	i. Capalc. <i>To be agreed from time to time as necessary.</i>
		ii. Palc. <i>To be agreed from time to time as necessary.</i>
		iii. Barnack Ward Group. <i>Harry Brassey and Margaret Palmer.</i>
		iv. Parish Council Liaison Committee. <i>Harry Brassey and Margaret Palmer.</i>
		v. Police. <i>Eddie Barker.</i>
		vi. SpeedWatch. <i>Eddie Barker.</i>
		vii. Financial Overview. <i>Margaret Palmer.</i>
7		<b>To appoint Working Group members.</b>
	A	Multi-Use Games Area (MUGA) <i>Martin Bloom (Chairman) Will Armitage, Harry Brassey, Ivor Crowson, Helen Johnson, Jack Robinson, Jayne Roland, Lewis Depear.</i>
	B	Traffic Calming: <i>Harry Brassey (Chairman) Eddie Barker, Martin Bloom, Ivor Crowson, Jessie Goodacre, Holly Hamill, Robert Hughes, Gareth Lane, Margaret Palmer, Neil Fowkes, Robin Morrison.</i>
	C	Human Resources: <i>Phil Broughton, Ivor Crowson, Martin Bloom.</i>
	D	Social Media: <i>Phil Broughton.</i>
8		<b>Open Forum</b> – for the Clerk to address issues raised by Residents. <i>Is it time to give up on the MUGA project and use the money for traffic calming?</i>  <i>The Council felt that efforts to find a site for the MUGA should continue but this question should be revisited in the autumn if no site becomes available.</i>

9		<b>Outstanding Items</b>
	A	i. Pilsgate Path notice banning horses. <i>A reminder will be sent to the City Council.</i>
		ii. Bishops Walk and Main Street junction, vehicle parking. <i>A reminder will be sent.</i>
		iii. Main Street bend just past Orchard Road, parked white van. <i>A reminder will be sent.</i>
		iv. Council post box. <i>A box has been purchased and awaits the addition of a name plate. A location at the rear of the Village Hall has been agreed with the Community Association.</i>
		v. Telephone Box adoption. <i>To be discussed at the June Meeting.</i>
		vi. Barbed wire at field entrances. <i>Burghley Estate has agreed to take action.</i>
		vii. Grass verge damage. <i>No further incidents are expected.</i>
		viii. Community Orchard. <i>Investigations for a site are ongoing.</i>
		ix. Pilsgate path culvert. <i>City Council Drainage Engineers are to investigate.</i>
		x. Information plaque in The Square, gravel replacement. <i>Gravel depth at the front has been reduced and this should be sufficient to keep the area tidy.</i>
		xi. Fallen branches on pavements. <i>These have been cleared away by landowners.</i>
		xii. New litter bins. <i>Three new bins have been approved by the City Council.</i>
		xiii. Corner Cottage, rubbish bags. <i>All rubbish has been cleared away.</i>
10		<b>Correspondence.</b>
	A	i. Cambs Acre: Cambridgeshire Community Fair on 2 June. <i>Noted.</i>
11		<b>Planning.</b>
	A	15/00561/HHFUL, 16 Bainton Road, building extension. <i>No objections.</i>
	B	15/00585/HHFUL, Sandall House, Stamford road, building extension. <i>No objections.</i>
12		<b>Burial Grounds.</b>
	A	Exclusive Right of Burial: to approve deed for the Harley family. <i>Agreed.</i>
13		<b>Financial.</b>
	A	To approve reports.
		i. Annual Return and Governance Statement for year 2014-15. <i>Agreed.</i>
		ii. Monthly Finances, April 2015. <i>Agreed.</i>
	B	To note monies received. <i>Noted.</i>
		i. £5,388.15, Precept (Special Precept) 50%.
		ii. £3,884.13, PCC Annual burial grounds maintenance grant (General Precept) 50%
	C	To approve payment of the following outstanding accounts. <i>Agreed.</i>
		i. £654.08, Robin Morrison: Clerks salary and expenses for April 2015.
		ii. £151.20, Hmrc: Clerk's tax for April 2015.
		iii. £280.00, Elwood Bros: (Churchyard £140, Cemetery £140) Already paid.
		iv. £415.37, Came & Company: Annual Council Insurance premium.

14		<b>Reports from Meetings attended.</b>
	A	Ward Group. <i>None.</i>
	B	Parish Council Liaison. <i>None.</i>
	C	Hills & Holes Committee. <i>None.</i>
	D	Police Panel. <i>None.</i>
	E	Muga. <i>None.</i>
	F	Traffic Calming. <i>None.</i>
	G	Other meetings not listed. <i>Community Payback – discussions to arrange painting Cemetery railings, litter picks, footpath clearing and other maintenance tasks.</i> <i>Neighbourhood Planning – discussions held with Peakirk Parish Councillor, Sally Jackson about requirements and cost. It is planned to invite Sally to a future Council Meeting.</i> <i>City Council Archive – inspection and rationalisation by the Clerk and Vice-Chair of Parish Council records reclaimed from Northampton Records Office and now held in Peterborough Library.</i>
15		<b>Village Matters</b> – For the Clerk to address issues raised by Councillors. <i>A1 southbound Drift exit sign missing.</i>
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<b>Phil Broughton</b>	01780 740379	<a href="mailto:pkbroughton@gmail.com">pkbroughton@gmail.com</a>	Human Resources			
<b>Ivor Crowson</b>	01780 740430	<a href="mailto:nicholascrowson@hotmail.com">nicholascrowson@hotmail.com</a>	Human Resources	MUGA	Traffic Calming	
<b>David Laycock</b>	01780 740267	<a href="mailto:davidlaycock46@hotmail.com">davidlaycock46@hotmail.com</a>	Cemetery			
Clerk Robin Morrison	07944 054546	<a href="mailto:barnackparishcouncil@outlook.com">barnackparishcouncil@outlook.com</a>				

Minutes of The Annual Meeting of Barnack Parish Council held in  
The Village Hall, Barnack, on Monday 11 May 2015.

Draft Minutes to be confirmed at the next Meeting.

1		<b>Election of the Chairman &amp; Vice-Chairman.</b>
	A	Chairman conducts election and has casting vote. <i>Harry Brassey was elected Chairman for 2015/16.</i>
	B	Completion of Acceptance of Office form by the new Chairman. <i>Signed by Harry Brassey.</i>
	C	Chairman conducts election of Vice-Chairman and has casting vote. <i>Margaret Palmer was elected Vice-Chairman for 2015/16.</i>
2		<b>Attendance.</b>
	A	To record those present. <i>Chairman, Harry Brassey.</i> <i>Vice-Chairman, Margaret Palmer.</i> <i>Councillor, Martin Bloom.</i> <i>Councillor, Phil Broughton.</i> <i>Councillor, Ivor Crowson.</i> <i>Councillor, David Laycock.</i> <i>9 Residents.</i>
	B	To record apologies for absence. <i>Councillor, Eddie Barker.</i>

3		<b>Declarations of Interest and Dispensations. <i>None.</i></b>
	A	To receive Declarations of Interest from Councillors on items on the Agenda.
	B	To receive written requests for Dispensations for Disclosable Pecuniary Interests.
	C	To grant any requests for Dispensation as appropriate.
4		<b>To confirm Meeting Minutes of 13 April 2015. <i>Agreed.</i></b>
5		<b>To adopt Regulatory Documents for 2015 -16. <i>Agreed.</i></b>
	A	i. Standing Orders.
		ii. Code of Conduct
		iii. Financial Regulations
		iv. Complaints Procedure
		v. Press & Media Policy
		vi. Publication Scheme
		vii. Risk Assessment
6		<b>To appoint Council representatives.</b>
	A	i. Capalc. <i>To be agreed from time to time as necessary.</i>
		ii. Palc. <i>To be agreed from time to time as necessary.</i>
		iii. Barnack Ward Group. <i>Harry Brassey and Margaret Palmer.</i>
		iv. Parish Council Liaison Committee. <i>Harry Brassey and Margaret Palmer.</i>
		v. Police. <i>Eddie Barker.</i>
		vi. SpeedWatch. <i>Eddie Barker.</i>
		vii. Financial Overview. <i>Margaret Palmer.</i>
7		<b>To appoint Working Group members.</b>
	A	Multi-Use Games Area (MUGA) <i>Martin Bloom (Chairman) Will Armitage, Harry Brassey, Ivor Crowson, Helen Johnson, Jack Robinson, Jayne Roland, Lewis Depear.</i>
	B	Traffic Calming: <i>Harry Brassey (Chairman) Eddie Barker, Martin Bloom, Ivor Crowson, Jessie Goodacre, Holly Hamill, Robert Hughes, Gareth Lane, Margaret Palmer, Neil Fowkes, Robin Morrison.</i>
	C	Human Resources: <i>Phil Broughton, Ivor Crowson, Martin Bloom.</i>
	D	Social Media: <i>Phil Broughton.</i>
8		<b>Open Forum</b> – for the Clerk to address issues raised by Residents. <i>Is it time to give up on the MUGA project and use the money for traffic calming?</i>  <i>The Council felt that efforts to find a site for the MUGA should continue but this question should be revisited in the autumn if no site becomes available.</i>

9		<b>Outstanding Items</b>
	A	i. Pilsgate Path notice banning horses. <i>A reminder will be sent to the City Council.</i>
		ii. Bishops Walk and Main Street junction, vehicle parking. <i>A reminder will be sent.</i>
		iii. Main Street bend just past Orchard Road, parked white van. <i>A reminder will be sent.</i>
		iv. Council post box. <i>A box has been purchased and awaits the addition of a name plate. A location at the rear of the Village Hall has been agreed with the Community Association.</i>
		v. Telephone Box adoption. <i>To be discussed at the June Meeting.</i>
		vi. Barbed wire at field entrances. <i>Burghley Estate has agreed to take action.</i>
		vii. Grass verge damage. <i>No further incidents are expected.</i>
		viii. Community Orchard. <i>Investigations for a site are ongoing.</i>
		ix. Pilsgate path culvert. <i>City Council Drainage Engineers are to investigate.</i>
		x. Information plaque in The Square, gravel replacement. <i>Gravel depth at the front has been reduced and this should be sufficient to keep the area tidy.</i>
		xi. Fallen branches on pavements. <i>These have been cleared away by landowners.</i>
		xii. New litter bins. <i>Three new bins have been approved by the City Council.</i>
		xiii. Corner Cottage, rubbish bags. <i>All rubbish has been cleared away.</i>
10		<b>Correspondence.</b>
	A	i. Cambs Acre: Cambridgeshire Community Fair on 2 June. <i>Noted.</i>
11		<b>Planning.</b>
	A	15/00561/HHFUL, 16 Bainton Road, building extension. <i>No objections.</i>
	B	15/00585/HHFUL, Sandall House, Stamford road, building extension. <i>No objections.</i>
12		<b>Burial Grounds.</b>
	A	Exclusive Right of Burial: to approve deed for the Harley family. <i>Agreed.</i>
13		<b>Financial.</b>
	A	To approve reports.
		i. Annual Return and Governance Statement for year 2014-15. <i>Agreed.</i>
		ii. Monthly Finances, April 2015. <i>Agreed.</i>
	B	To note monies received. <i>Noted.</i>
		i. £5,388.15, Precept (Special Precept) 50%.
		ii. £3,884.13, PCC Annual burial grounds maintenance grant (General Precept) 50%
	C	To approve payment of the following outstanding accounts. <i>Agreed.</i>
		i. £654.08, Robin Morrison: Clerks salary and expenses for April 2015.
		ii. £151.20, Hmrc: Clerk's tax for April 2015.
		iii. £280.00, Elwood Bros: (Churchyard £140, Cemetery £140) Already paid.
		iv. £415.37, Came & Company: Annual Council Insurance premium.

14		<b>Reports from Meetings attended.</b>
	A	Ward Group. <i>None.</i>
	B	Parish Council Liaison. <i>None.</i>
	C	Hills & Holes Committee. <i>None.</i>
	D	Police Panel. <i>None.</i>
	E	Muga. <i>None.</i>
	F	Traffic Calming. <i>None.</i>
	G	Other meetings not listed. <i>Community Payback – discussions to arrange painting Cemetery railings, litter picks, footpath clearing and other maintenance tasks.</i> <i>Neighbourhood Planning – discussions held with Peakirk Parish Councillor, Sally Jackson about requirements and cost. It is planned to invite Sally to a future Council Meeting.</i> <i>City Council Archive – inspection and rationalisation by the Clerk and Vice-Chair of Parish Council records reclaimed from Northampton Records Office and now held in Peterborough Library.</i>
15		<b>Village Matters</b> – For the Clerk to address issues raised by Councillors. <i>A1 southbound Drift exit sign missing.</i>
16		<b>Date and time of next meeting.</b> Monday 8 June 2015 at 7.00pm.
17		<b>Meeting closed at 10pm.</b>