

BARNACK PARISH COUNCIL

Clerk: Robin Morrison
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Minutes of a Meeting of Barnack Parish Council held in
The Village Hall, Barnack, on Monday 9th September 2013 at 7.30 pm

Draft Minutes subject to confirmation at next meeting

- 1 To record Members present. **David Roxburgh, Chairman; Eddie Barker; Phil Broughton; Ivor Crowson; David Laycock; Margaret Palmer; David Over, Ward Councillor; Six Residents.**
- 2 To record Apologies for Absence. **Harry Brassey, Vice Chairman.**
- 3 Declarations of Interest and Dispensations:
 - a. To receive Declarations of Interest from Councillors on items on the Agenda. **Ivor Crowson - Item 9a.**
 - b. To receive written requests for Dispensations for Disclosable Pecuniary Interests. **None.**
 - c. To grant any requests for Dispensation as appropriate. **None.**
- 4 To confirm the Minutes of the Meeting held on Monday 12th August 2013. **Confirmed and signed by the Chairman. Proposed Eddie Barker, Seconded David Laycock.**
- 5 Open Forum. *(Residents' questions in grey)*
 - a. *Conservation strip at Paynes Field, what is the progress? Meeting planned for week commencing 16/09/13 with, Peterborough City Council, Parish Councillors and Residents*
 - b. *Multi Use Games Area (MUGA) what is the progress? Derby Dennis has offered a different site and there is a committee meeting planned next week.*
 - c. *Barnack School field, is it planned to stop residents using the field out of school hours? Local residents have been complaining to the council and police because of late after hours usage and anti-social behaviour. There are no intentions to limit access but to ensure that the facility is respected and used properly. It was confirmed that enquiries had been made to Burghley Estate to discover if any conditions had been placed on the School grounds usage when the property was transferred. Will the School grounds always be available and the Council support this ambition. There is a commitment to retaining the field as a public amenity. A Resident stated, 'Burghley Estate sold the land to Peterborough City Council and they set the conditions of use'.*
 - d. *Village Action Plan, what is happening? After taking advice from PCC and taking into consideration the results of a residents' survey, publication is planned shortly.*
 - e. *Is Southorpe Parish Council gaining a grant from the Community Leadership Fund for £1,400 to enable landscaping at the School? Yes, the work has now been completed.*
- 6 Police Report.
 - a. **Crime reported by Councillor David Laycock, wheel and hub caps stolen during the night of 8/9/13 at Orchard Road, Barnack. Incident has been reported to the Police using the 101 service.**
- 7 Matters Arising.
 - a. Barnack School premises: out of hours use. **As item 5c above.**
 - b. 101 service: letter of complaint to the Police and Crime Commissioner. **Response not yet received.**
 - c. Slip road by War Memorial, traffic incidents and damage to vehicles. **Meeting to be held at 10am 10/09/13.**
 - d. Cat's Eyes reflectors. **Missing reflectors reported to PCC who are conducting a survey in the autumn.**

- e. A1/Green Drift junction. **A letter has been sent to the Highways Agency regarding the dangerous condition of this junction, a response is awaited.**
- f. Pilsgate pumping station, weed growth onto neighbouring property. **Work has been carried out satisfactorily.**
- g. Pavement on Canon Drive, needing resurfacing. **PCC has temporarily patched the pavement.**
- h. Drains Covers, Stamford Road, Pilsgate and The Square. **Drains have been marked with paint in preparation for repair work.**
- i. Lime trees, overhanging pavement on Walcot Road. **Awaiting return of residents to discuss the matter. Action – Clerk.**
- j. Weighbridge Office at Station Yard. **Awaiting owners’ response to Council letter.**
- k. Post Office and General Store. **Owners will continue the business and have asked residents to support it by using the shop in the meantime. A meeting is to take place with Everards, owners of the Millstone Inn at the end of September. The Council continues to explore possible options.**

8 Correspondence: *Noted.*

- a. Environment Capital Workshop, 11/10/13.
- b. Cross Keys Residents’ representative.
- c. SLCC News Bulletin.
- d. Register of Electors Alterations.
- e. Street Works, Main Street, 20 - 29/09/13.
- f. Police, Rural Crime update, 19/08/13.
- g. Heritage Bulletin, September.
- h. DIS 816.
- i. Biodiversity Partnership Small Projects Fund. Investigating applying as a Ward project.
- j. Vegetable Stall on Uffington Road, letter of complaint from local resident. Write to PCC. **Action – Clerk.**
- k. Subsidised Bus services.
- l. Council letter to all PCC departments requesting directory of services.
- m. Letter to Highways Agency: Junction A1/Green Drift as item 7e above.
- n. Cambs Acre September News Bulletin
- o. PCC Funding Central Bulletin
- p. War Memorial Slip Road and Junction of Stamford Road with Bainton Road meeting.

9 Planning:

- a. 13/01249/CTR, Manor Stone House, Station Road. Tree works. **No comments.**
- b. 13/00999/CTR, Ridgeway, Stamford Road. Fell one Cherry Tree. **Permitted.**
- c. Paynes Field. **As item 5a above.**
- d. 13/01282/TRE, Bishops Walk Street Record. **No Comment.**

10 Cemetery Matters

- a. William and Irene Betts, to Approve changes to existing memorial and decide on a fee. **Changes Approved. It was Agreed that this and future additional inscriptions would be charged at £50.00 on all requests. Proposed Eddie Barker, Seconded Margaret Palmer. Action – Clerk.**
- b. Stanley and Catherine Keen, to Approve new headstone. **Approved. Proposed Phil Broughton, Seconded David Laycock.**
- c. To Agree Maintenance plan. **Discussion on plan submitted by Cemetery Working Party, Agreed Proposed Ivor Crowson, Seconded Phil Broughton.**
- d. To Agree Bench for Mr Armstrong. **It was Agreed to notify Mr Armstrong of suppliers for a bench, plaque and installation. Action – Clerk.**
- e. Capital funds of £1,250.00. **Cemetery Working Party to consider possible expenditure items.**
- f. Local Council Cemetery software. **It was Agreed to purchase the Scribe Cemetery Software at annual cost of £149.00. Proposed Margaret Palmer, Seconded Phil Broughton.**
- g. Grass Cutting contract. **As item 10c.**

11 Financial

- a. To Approve payment of outstanding accounts: **Approved. Proposed David Laycock, Seconded Ivor Crowson.**

- i. £444.34, Robin Morrison: Clerk's salary and expenses for August 2013.
 - ii. £87.00, Hmrc: Clerk's tax for August 2013.
 - iii. £380.00, Elwood Brothers: Churchyard 1 cut at £130.00, Cemetery 1 cuts at £130.00, Cemetery Hedge £80.00, War Memorial 1 cut at £15.00, Churchyard Spray £25.00. Already paid.
 - iv. £16.80, Anglian Water: Cemetery water bill 25/04/13 – 01/08/13. Already Paid.
 - b. To Note monies received:
 - i. £250.00, Interment of George Lee. **Noted.**
 - c. To Agree Revised Budget for remainder of year until 31/03/14 **Item carried over to next meeting**
 - d. To Approve reports: **Approved. Proposed by Eddie Barker, Seconded Margaret Palmer.**
 - i. Bank Reconciliation & Budget Control.
 - ii. Recreational Facilities and Pilsgate Path Finances.
 - iii. Local Council Accounts Software. **Scribe Accounts at an annual cost of £195.00 shared between Barnack, Ufford and Bainton & Ashton Councils (Three councils total core hours = 17 Barnack's 7 thus 7/17 = £80.30.**
- 12** Reports from Meetings Attended.
- a. Ward Boundary changes. **It was reported by David Over that all Parishes in the Ward have agreed to continue with a one Councillor Ward and that PCC will supply an officer to assist in writing the appeal documentation.**
- 13** Highways and Village Matters - For Clerk to address issues raised by the Councillors.
- a. **Memorial Plaque for the Church garden, (small garden by west gate) Church members request permission to place a small plaque in memory of Jack and Jan Wright. Agreed. Proposed David Laycock, Seconded Eddie Barker.**
 - b. **Tree at junction of Bishops Walk and Main Street is overhanging the highway. Phil Broughton Agreed to discuss this with the owner of Kingsley House.**
 - c. **Trees overhanging the pavement at the Limes. Ivor Crowson Agreed to discuss this with to the owner.**
 - d. **Litter Bin missing from lay-by between Barnack and Pilsgate. Action – Clerk.**
 - e. **Litter Bin needed by bench on bend Wittering Road/Hills and Holes west entrance. Action – Clerk.**
 - f. **Dog Fouling is being reported, action needed to put up signs. Can PCC supply? Action – Clerk.**
- 14** Pilsgate Footpath.
- a. **Work to commence on 16/09/13, grand opening 25/10/13.**
- 15** Draft Traffic Calming Plan. **Report by DR: Research has been conducted and a costed plan will now be produced. According to PCC; the best methods for reducing speed are chicanes or speed cushions. Re-modelling junctions is also an option.**
- a. **Traffic Survey on Walcot Road. Item carried over to next meeting.**
- 16** Parish Action Plan. **As item 5d above.**
- 17** Environment.
- a. **Planting Proposals by Margaret Palmer. Extract of Report:**

- i. Trees: Peterborough Environment City Trust (PECT) has offered us free native trees.
- ii. Cemetery: PECT is to suggest 3 or 4 trees to fit in with the existing planting
- iii. Wide grass verge outside the back gate of the Cemetery, Little Northfields: three 'heritage' fruit trees planned.
- iv. Wide grass verge at Whitman Close: awaiting PECT's suggestions before consulting residents of Whitman Close.
- v. B1443 between Barnack and Pilsgate: Two trees are needed to replace saplings that have died.
- vi. Jubilee Wood: I've asked PECT to liaise with Peter Glassey, Burghley Estate.
- vii. Wild flowers in the Churchyard: Snowdrop, primrose, cowslip, wood anemone and bluebell are suggested. Church Wardens will be consulted and volunteers will be needed for planting in the autumn.
- viii. Rose bushes for the Cemetery: There is room for seven rose bushes along the central path in the back half of the cemetery, to alternate with the flowering cherry trees in the avenue.
- ix. Total Cost without carriage, £623.00 (including VAT) It was Agreed that this plan would be implemented and funded by the recent receipt of £700.00 from the Community Leadership Fund.

b. Hills and Holes visitor survey. ***Report by Margaret Palmer: There have been a good amount of submissions, now awaiting final report from Natural England.***

c. Wildlife meeting 24/09/13. Volunteers needed to help with refreshments. ***David Laycock and Robin Morrison offered to assist.***

18 Website: content and update. *It is planned to launch a new website incorporating the Parish News and Barnack Parish Council existing websites together with a booking system for future leisure amenities.*

19 Open Forum.

a. ***Dead tree on Uffington road. Will be replaced in the new planting scheme.***

b. ***Speed cushions – excellent idea.***

c. ***War Memorial slip road remodelling – excellent idea.***

d. ***Village store and Post Office, discussion on situation. Congratulations to Parish Council on finding potential buyers. Parish Council should object to PCC change of use for premises, that the shop should be maintained. Publicity in Stamford Mercury has created tremendous unease amongst residents. Parish Council should publish reassurance.***

e. ***War Memorial junction was originally a 'T' junction but has become a sweeping junction***

f. ***Benches in Cemetery are not fixed down, do they need it?***

g. ***Wittering Road, is it to be included in the Traffic Calming plan? 'a resident stated 'not in favour of physical traffic slowing measures'***

h. ***Drains cover junction Pudding Bag Lane/B1443 nothing happening. Paint Marked ready for repair.***

i. ***Beech hedge on Cemetery boundary being cut too low. Margaret Palmer to investigate.***

j. ***Traffic Survey, what is purpose as we have already had one? To show effectiveness of Traffic Calming by conducting a before and after survey.***

k. ***School Field, what is happening? Awaiting outcome of Governors' meeting later this month. And what is happening to new entrance gates?***

20 Date of Next Meeting: Monday 14th October 2013 at 7.30pm.

21 Meeting closed at 10.02pm.