

BARNACK PARISH COUNCIL

Clerk: Robin Morrison
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Minutes of the Annual Meeting of Barnack Parish Council held in
The Village Hall, Barnack, on Monday 13th May at 8.55pm

Draft minutes to be approved at next meeting

- 1 Election of the Chairman. *David Roxburgh was unanimously elected for 2013/14.*
- 2 Acceptance of Office by the Chairman. *Form signed and witnessed by the Clerk.*
- 3 Election of Vice-Chairman. *Harry Brassey was unanimously elected for 2013/14.*
- 4 To record Members present. *David Roxburgh; Harry Brassey; Eddie Barker; Phil Broughton; Ivor Crowson; David Laycock; Margaret Palmer. David Over, Ward Councillor and one resident.*
- 5 To record Apologies for Absence. *None.*
- 6 Declarations of Interest and Dispensations:
 - a. To receive Declarations of Interest from Councillors on items on the Agenda. *None.*
 - b. To receive written requests for Dispensations for Disclosable Pecuniary Interests. *None.*
 - c. To grant any requests for Dispensation as appropriate. *None.*
- 7 To confirm the Minutes of the Meeting held on Monday 8th April 2013. *Approved and signed by the Chairman. Proposed by David Laycock. Seconded by Eddie Barker.*
- 8 To appoint Council Representatives for: Capalc, *David Roxburgh; Palc, David Roxburgh; Barnack Ward Group, David Roxburgh and Margaret Palmer; Parish Council Liaison Committee, David Roxburgh; Police, Eddie Barker; Speedwatch, Eddie Barker; Financial Overview, Harry Brassey.*
- 9 Open Forum.
 - a. *Councillors expressed their thanks for the hard work and support that the Chairman had provided during the year. In return the Chairman thanked Councillors and the Vice-Chairman for their efforts and assistance.*
 - b. *Paynes Field: are improvements to the surrounding fence planned? The Clerk has been asked to research the original planning conditions and consult with the developer David Wilson Homes. Action – Clerk.*
- 10 Matters Arising.
 - a. *Pilsgate Path: It was reported that Burghley Estates has asked for Barnack Parish Council to take on responsibility for some future maintenance. It was Agreed to fund necessary hedge maintenance and advise Burghley Estates accordingly. Proposed by Ivor Crowson Seconded by Eddie Barker. Action – Margaret Palmer.*
 - b. *Multi-Use Games Area: Report on recent meeting of MUGA Committee. It was Agreed that Committee member Victoria Tyers be appointed as an Agent for Barnack Parish Council reporting to Harry Brassey for authorisation to place orders for necessary preparatory works and services and Harry Brassey to be authorised to place such orders up to a total value of £5,000. Proposed Phil Broughton. Seconded Margaret Palmer.*
- 11 Correspondence:
 - a. *Peterborough City Council affordable housing schemes with Cambridgeshire Acre of 26/04/13: it was Noted that with the completion of Paynes Field, Barnack's affordable housing commitment had been met for the foreseeable future.*

- b. Environment Agency: invitation to Flood Prevention training day. It was considered that Barnack's risk was minimal and attendance wasn't necessary.*
- c. David Seaton of PCC: response to enquiry regarding progress on Superfast Broadband programme.*
- d. MUGA: letter from a Barnack resident, raising several points of interest.*

12 Planning:

- a. 13/00090/ENFBCN, Land Adjacent to 2 Orchard Road, Barnack. Enforcement letter. It was Agreed to write again to the City Council urging Action – Clerk.*
- b. 13/0041/CTR, Reduction of Trees, Kiona, Wittering Road, Barnack. Permitted. Noted by Council.*
- c. 13/00203/LBC, Alterations, Millstone Inn, Millstone Lane, Barnack, Permitted. Noted by Council.*
- d. 13/00351/CTR, Trees work, Westways, Stamford Road, Pilsgate. Permitted. Noted by Council.*
- e. 13/00312/CTR, Trees work, Biliwings, Walcot Road, Barnack. Permitted. Noted by Council.*

13 Cemetery Matters

- a. To Agree new siting for 'Armstrong' bench. A new position was Agreed for the bench. Action – Clerk.*
- b. To Note agreement with Southorpe Parish Council. Noted and Clerk asked to make a diary note to notify Southorpe of any increase in good time for their 2014/15 Precept planning. Action – Clerk.*

14 Financial

- a. To Approve payment of outstanding accounts: Items i, ii, iii and v Approved. Proposed Margaret Palmer.. Seconded Harry Brassey*
 - i. £507.31, Robin Morrison: Clerk's salary and expenses for April 2013.*
 - ii. £107.20, Hmrc: Clerk's tax for April 2013.*
 - iii. £12.93, Anglian Water: Cemetery water bill for period 30/01/13–24/04/13. Already paid.*
 - iv. £330.21, Capalc: Annual Subscription. Not Approved; the Clerk was asked to investigate possibility of subscribing directly to Nalc and seek reduced fees. Action – Clerk.*
 - v. £363.95, Came & Company (Aviva): Annual Insurance Premium.*
- b. To Note monies received: Noted by Council.*
 - i. £7,068.40, Peterborough City Council: S106 Planning Obligations.*
 - ii. £20.00, Barclays Bank: Goodwill Gesture.*
 - iii. £6,993.00, Peterborough City Council: Precept, first 50%.*
 - iv. £1,271.00, Peterborough City Council: Community Leadership Fund – Ward Group Rural Environment.*
 - v. £750.00, Peterborough City Council: Community Leadership Fund – Parish Council Cricket Nets provision.*
- c. To Approve reports:.*
 - i. Annual Return and Governance Statement. Proposed by Phil Broughton. Seconded by Harry Brassey.*
 - ii. External Auditor Action Points. Proposed Phil Broughton. Seconded by Harry Brassey.*
 - iii. Ward Group, Recreational Facilities and Pilsgate Path Finances. Proposed Phil Broughton. Seconded by Harry Brassey.*
 - iv. Budget Reconciliation & Budget Control. Proposed Phil Broughton. Seconded by Harry Brassey.*

15 Report by Ward Councillor, David Over:

- a. Political situation at PCC and election outcome.*
- b. Ward changes likely in next 2-3 years with possibilities of Wards with more than one City Councillor.*
- c. Ward member councils must decide future changes.*
- d. It is hoped that Barnack Ward will develop as a body of influence.*

e. Fix-it iPhone app. Is available on the PCC website to facilitate reporting of highway maintenance issues.

16 Reports from Meetings Attended.

a. Ward Group meeting on 16th April, report by David Roxburgh and Margaret Palmer:

- i. Ward Action Plan.*
- ii. Bid submitted for Ward funding for: £200 Annual Village Meeting, £500 Wi-Fi for Village Hall, £500 Website expenses, £750 environmental planting.*
- iii. It is planned to survey the footpath network in the Ward.*
- iv. Residents are being urged to help count species of flowers to establish health of road verges.*
- v. Schools project.*

b. Police Panel Meeting report by Eddie Barker.

- i. To help combat house burglaries it was suggested that residents tell neighbours if tradesmen will be working at their home, so that suspicious activity or vehicles are easier to spot.*
- ii. There has been a spate of fuel oil theft by thieves using specially adapted vans containing equipment and tanks. Anyone noticing others smelling strongly of diesel, should take a note of their vehicle number plate and telephone the Police.*
- iii. There has been a concerted effort to target speeding in rural locations.*
- iv. Police patrols are working to reduce car break-ins at remote car parks.*
- v. Latest statistics show a reduction in crime in the area during the first quarter of 2013.*

17 Highways and Village Matters - For Clerk to address issues raised by the Councillors.

a. Hazardous parking at Bishops Walk junction with Main Street on Sundays during Church services. It was Agreed to ask for mention of this at services.

b. Traffic Calming; a resident asked 'what was happening about traffic calming?' the Chairman stated that a plan was to be produced.

c. Traffic Survey; it was Agreed to request the Police to conduct a survey on Walcot Road between the junctions with Saxon Road and Millstone Lane so that a comparative survey could be carried out after Traffic Calming measures have been implemented.

d. Chapel Lane Copse; a litter pick is planned by Margaret and Brian Palmer the resulting refuse to be collected by the Fix-it Van requested by the Clerk.

e. Kerb edge by Church Gate (west) dislodged and hazardous. Action – Clerk.

18 Open Forum. *No items were raised.*

19 Meeting ended at 1035pm.

20 Date of Next Meeting: Monday 10th June 2013 at 6.30 pm in the Cemetery and afterwards at 7.30pm in the Village Hall.