

BARNACK PARISH COUNCIL

Clerk: Robin Morrison
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Minutes of a Meeting of Barnack Parish Council held in
The Village Hall, Barnack, on Monday 12th August at 7.30 pm

Draft Minutes to be confirmed at the next meeting.

- 1 To record Members present. *David Roxburgh, Chairman; Harry Brassey, Vice-Chairman; Eddie Barker; Margaret Palmer; David Laycock; PCSO Lorraine Moore; and three local residents.*
- 2 To record Apologies for Absence. *Phil Broughton; Ivor Crowson.*
- 3 Declarations of Interest and Dispensations: *None.*
 - a. To receive Declarations of Interest from Councillors on items on the Agenda. *None.*
 - b. To receive written requests for Dispensations for Disclosable Pecuniary Interests. *None.*
 - c. To grant any requests for Dispensation as appropriate. *None*
- 4 To Confirm the Minutes of the Meeting held on Monday 8th July 2013. *Confirmed with Amendments and signed by the Chairman.*
- 5 Open Forum.
 - a. *Cat's Eyes reflectors: approximately 20 missing from road centre line on B1443 between Bainton and Pilsgate Lodges, Burghley. PCC to be advised. Action – Clerk.*
 - b. *Hard Play area at School: thanks were expressed by a resident for action by the Police and Parish Councillors in preventing recent out of hours use.*
 - c. *Post Office: A letter advising cessation of trading has been received from the proprietors.*
 - i. *They stated that they would advise a closing date when known.*
 - ii. *A reply will be sent, expressing the Council's sadness and its belief that a shop is important to the village. Proprietors to be advised that the Council will investigate options for a future village shop, which will include publicity requesting expressions of interest. Action – Clerk.*
 - iii. *PCC Planning Department to be contacted for information on possible change of use application. Action – Clerk.*
 - iv. *Item to be placed in the Parish News and Village Tribune asking for parties interested in operating such a business or providing premises to contact the Council. Action – Clerk.*
 - v. *Letter to be sent to the Millstone Inn's owners informing them of the situation. Action – Clerk.*
 - d. *School playing field:*
 - i. *Continued disturbances. Example: Incidence of out of hours use at 9.15pm on 11th August was not reported to the police because a resident could not make contact on the 101 number.*
 - ii. *101 service automated reply states, length of queue, which keeps growing.*
 - iii. *101 service is not effective because residents cannot get through, ever.*
 - iv. *It was suggested that the Head Teacher and School Governors meet with the Council to discuss the issue*
 - v. *A letter will be sent to David Pennell, Burghley Estates to request records of conditions of use of School grounds. Action – Clerk.*
- 6 Police Report. *By PCSO Lorraine Moore: Anti-Social Behaviour Patrol is attempting to make visits to the School grounds. Residents should continue to use the 101 number. No crimes were*

recorded in the area during the past month except for theft of diesel from vehicle on A1, the perpetrators were apprehended.

7 Matters Arising.

- a. Barnack School premises: out of hours use. *As items 5d and 6 above.*
- b. Slip road by War Memorial, traffic incidents and damage to vehicles. *Awaiting visit by PCC.*
- c. Verge by Slip road by War Memorial, planting proposals. *Margaret Palmer to sow wild flower seed mix in the autumn, using seeds left over from other sowings.*
- d. A1/Green Drift junction. *Advised by PCC to conduct survey and contact Highways Agency.*
- e. Pilsgate pumping station, weed growth onto neighbouring property. *Confusion on exact title of station, Clerk to obtain necessary information and contact Anglian Water again. Action – Clerk.*
- f. Bus Stop adjacent to the Terrace, replacement Bus Shelter. *Item carried over to allow funding investigations to be carried out.*
- g. Pavement on Canon Drive, needing resurfacing. *Awaiting visit by PCC.*
- h. Drain Covers, Stamford Road, Pilsgate and The Square. *Awaiting visit by PCC.*
- i. Lime trees, overhanging pavement on Walcot Road. *Awaiting visit by PCC.*
- j. 21 Uffington Road, Vegetable Stall. *Awaiting response by Cross Keys homes.*
- k. Weighbridge Office at Station Yard. *Reply received from PCC; building has no status unless a ‘use’ can be found. It was agreed to contact the owner, Richard Bee and seek permission to carry out some maintenance to preserve the fabric of the building by a team of volunteers. Action – Clerk.*

8 Correspondence: *the following items were Noted.*

- a. Heritage Bulletin July 2013. (sent to Councillors by email 02/07/13)
- b. Planning Service Customer Forum, Update. (sent to Councillors by email 11/07/13)
- c. Augean, Development Consent Order and Engineering Days. (sent to Councillors by email 12 & 22/07/13)
- d. Community Games – free resources and access to funding.
- e. DIS 13 & 14 (sent to Councillors by email 15 & 30/07/13)
- f. PCC, Public consultation on Shop Front Design Guide. (sent to Councillors by email 22/07/13)
- g. SLCC, News Bulletin. (sent to Councillors by email 22/07/13)
- h. Cambs Acre, News Digest. (sent to Councillors by email 22/07/13)
- i. Anglian Water, Shaping Our Future. (sent to Councillors by email 25/07/13)
- j. NHW, new Community Messaging Service. (sent to Councillors by email 25/07/13)
- k. NHW, Crime Alert, diesel and batteries. (sent to Councillors by email 25/07/13)
- l. NHW, Crime Alert, suspicious vehicle. (sent to Councillors by email 25/07/13)
- m. Alteration to Register of Electors. (sent to Councillors by email 30/07/13)
- n. Cross Keys Homes Residents’ Conference.
- o. Funding Central August bulletin.
- p. NHW co-ordinators letter.
- q. Heritage bulletin.
- r. Cambs Acre AGM.
- s. Police and Crime Commissioner Consultation. *It was agreed to respond and point out that the 101 service is inoperable, which is causing under reporting and misleading crime statistics. The standard response when complaints are made about lack of police action on the school grounds out of hours usage problems – ‘please use the 101 service. Action – Clerk.*
- t. CPRE, Save Our Countryside Charter; appeal for the community to sign the Charter.
- u. NALC conference in Bristol, putting people first.
- v. NHW, missing trailer alert.
- w. Land adjacent to 2 Orchard Road, confirmation of compliance.
- x. NHW, diesel theft.

9 Planning:

- a. 13/01080/LBC, Old Corner House, Main Street. Replacement roof tiles. (sent to Councillors by email 25/07/13) *It was Noted that the work has been completed. So no further action is required.*
- b. 13/00999/CTR, Ridgeway, Stamford Road. Fell one Cherry Tree. *It was Agreed to make no objections.*

c. Paynes Field. *Awaiting action from PCC on Wildlife Corridor, it was Agreed to progress chase. Action – Clerk.*

d. 13/00159/FUL, Construction of right of way for pedestrians and cyclists, to include gates, fencing and surfacing. *Pilsgate Footpath; Consent granted for construction of culverts. Planning permission is not required.*

10 Cemetery Matters

a. To Agree Maintenance priorities. *Harry Brassey reported:*

i. *Apart from the wildflower area to the rear of the Cemetery, approximately 6 rose bushes could be planted between the cherry trees alongside the central path.*

ii. *Many graves and surrounds are in need of restoration.*

iii. *Iron railings and pillars at the front of the Cemetery need maintenance.*

iv. *A list of requirements is to be drawn up and submitted to the Council.*

v. *It was also Agreed to seek a person to produce a plan of the Cemetery and to pay a fee for the work.*

b. To Agree Bench model, supplier, installer and fee for plot. *To be included in the list of requirements.*

c. Wildflower area. *As item 10a. above.*

d. To Agree amendment to Cemetery Rules: description of planting intentions. *Revised wording Agreed. Action – Clerk.*

e. Capital funds. *Explanation of funds available for capital projects in the Cemetery during the current year. Noted.*

11 Financial

a. To Approve payment of the following outstanding accounts: *Agreed.*

Proposed by Harry Brassey and Seconded by David Laycock.

i. £358.74, Robin Morrison: Clerk's salary and expenses for July 2103.

ii. £66.40, Hmrc: Clerk's tax for July 2013.

iii. £50.00, PCC: Consent for Pilsgate Footpath Culverts. Cheque no. 101305. Already Paid.

iv. £6.22, Robin Morrison: Postage, Application for Consent of Pilsgate Footpath, Culverts.

v. £7.00, Robin Morrison: Making Spare Key for Notice Boards.

vi. £6.95, Robin Morrison: Postage, Application to Natural England Pilsgate Footpath funds.

vii. £535.00, Elwood Brothers: Churchyard 2 cuts at £130.00, Cemetery 2 cuts at £130.00, War Memorial 1 cut at £15.00. Already paid.

b. To Note monies received: *Noted.*

i. £150.00, Southorpe Parish Council, Burial Ground Contribution.

ii. £700.00, Donation from PCC, Community Leadership Fund.

c. To Approve reports: *Agreed.*

Proposed by Margaret Palmer and Seconded by Harry Brassey.

i. Bank Reconciliation & Budget Control.

ii. Recreational Facilities and Pilsgate Path Finances.

iii. Precept discussion with PCC.

12 Reports from Meetings Attended.

a. Barnack Ward Group meeting of 30/07/13. *Report on meeting by David Roxburgh;*

i. *Awaiting expression of intent by other parishes to maintain existing ward boundaries.*

ii. *Parishes and local organisations to apply individually to make arguments.*

iii. *Next meeting on this topic to be held on 2nd October 2013.*

b. Ward Boundary changes. *As item 12a above.*

c. North West Rural Police Panel Meeting of 11/07/13. *Report by Eddie Barker and David Laycock.*

i. *April to June 2013 local crime figures 5.8% of North West Rural area total.*

ii. *There are currently 19 Pcsos serving the area and this is being cut to 16.*

iii. *Speeding vehicles is an issue for all parishes.*

iv. *Next meeting 14 October 2013.*

13 Highways and Village Matters - For Clerk to address issues raised by the Councillors.

- a. *Bus service to Kings School. Delaine bus timetable being altered to ensure pupils from ward villages arrive at school on time. Noted.*
 - b. *Multi Use Games Area, discussion on proposed new site.*
- 14 Pilsgate Footpath. *The following was noted:*
- a. *Letters of appointment to contractors to be sent out this week. Action – Margaret Palmer and Clerk.*
 - b. *Construction to commence on 16 September, harvesting permitting.*
 - c. *Ringway (principal contractor) will manage whole project.*
 - d. *Opening ceremony on 25th October.*
- 15 Draft Traffic Calming Plan. *Report by David Roxburgh: meeting planned between Victoria Tyers, PCC; Eddie Barker and David Roxburgh to draw up a costed plan. Noted.*
- 16 Parish Action Plan. *Item carried over to next meeting. David Roxburgh and Margaret Palmer to meet and consolidate the plan for publication.*
- 17 Environment.
- a. Planting Proposals by Margaret Palmer. (sent to Councillors by email 30/07/13)
It was Agreed that expenditure of up to £500.00 could be made to action the proposals. Proposed by Harry Brassey and Seconded by Eddie Barker.
 - b. Hills and Holes visitor survey. *Margaret Palmer reported a large response so far.*
- 18 Website: content and update. *Carried over to next meeting.*
- 19 SLCC membership, annual subscription share. *It was Agreed to renew Barnack's membership and share the subscription as follows: Total to pay, £127.00, divided by Clerk's core hours, a total of 17 per week and shared 5/17 (£37.36) each to Ufford and Bainton - with 7/17 (£52.28) to Barnack. Proposed by David Laycock and Seconded by Margaret Palmer.*
- 20 Clerk pay, annual Local Government award. *National Joint Council award backdated to 1st April 2013, is the first pay increase for three years and equals 1.3%. Clerk's hourly rate increases from £9.91 to £10.04. Agreed. Proposed by Harry Brassey and Seconded by David Laycock.*
- 21 Open Forum. *No items*
- 22 Date of Next Meeting: Monday 9th September 2013 at 7.30 pm.
- 23 *Meeting closed at 22.36.*