

Bank reconciliation – pro forma

Name of smaller authority: BARJACK PARISH COUNCIL

County area (local councils and parish meetings only): CAMBRIDGESHIRE

Financial year ending 31 March 2018

Prepared by SUSIE CADEY, PARISH CLERK & RFO (Name and role)

Date 06.04.18

Balance per bank statements as at 31 March 2018:	£	£
Unity Trust Current Account	13,550.01	
Unity Trust Instant Access Saver Account	10,108.71	
Nationwide 95 Day Saver Account	56,661.84	
Bath Business Direct Account	<u>50,735.59</u>	
		131,056.15
Petty cash float (if applicable)	Nil	
Less: any un-presented cheques at 31 March 2018	Nil	
Add: any un-banked cash at 31 March 2018	Nil	
Net balances as at 31 March 2018 (Box 8)		<u>131,056.15</u>

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2017 (Prior year Box 8)	123,003.82	
Add: Receipts in the year	27,849.32	
Less: Payments in the year	19,796.99	
Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8)		<u>131,056.15</u>

(See [example](#) for guidance if required)