

BARNACK PARISH COUNCIL MEETING

DRAFT MINUTES FOR APPROVAL AT NEXT MEETING.

Minutes of a Meeting of Barnack Parish Council held in
The Village Hall, Barnack, on Monday 10th October 2016 at 7.00pm.

1) ATTENDANCE

- a) To record those present. *Chair: Harry Brassey, Vice-Chair: Margaret Palmer, Councillors: Martin Bloom, Phil Broughton and Ivor Crowson and one resident.*
- b) To record apologies for absences. *Councillors: David Laycock and Sophie Moore. Ward Councillor David Over.*

2) DECLARATIONS OF INTEREST AND DISPENSATIONS – None.

- a) To receive Declarations of Interest from Councillors in items on the Agenda.
- b) To receive written requests for Dispensations for Disclosable Pecuniary Interests.
- c) To grant any requests for Dispensation as appropriate.

3) TO CONFIRM MEETING MINUTES OF 12TH SEPTEMBER 2016 – Agreed.

4) OPEN FORUM (for the Clerk to address issues raised by Residents.) – None.

5) OUTSTANDING ITEMS

- a) School Grounds Governance. *Pending a meeting date from Barnack Primary School.*
- b) Pilsgate Path Bins & Working Group. *Amey have provided the PC with bags and keys to the bins. They are now empty and will be checked every six months. A working group (MB, PB and HB) agreed to meet at 10am on 15th October trim the overgrowth back from the Burghley end of the path. The chain on the gate at the bottom of the path needs fixing. **Action** – Working Group.*
- c) Footpaths, Verges & Road Signs. *Highways have raised a job to repair the curb on the memorial after an articulated lorry drove into it. They are also inspecting the road signs and compiling a list of those that need cleaning/shrubbery cutting back. Clerk to follow up and enquire about repainting of road name signs. **Action** – Clerk.*
- d) Post Box and Telephone Box. *Harry Brassey and David Laycock met with Jim Daley to discuss moving both boxes. The preferred choice is to source an old post box and mount it on the lamp post outside the church gates, but if this is not possible, build a new surround for the current box and place between the lamp post and bench outside the church gates. Jim Daley is checking the regulations and procedures for moving the telephone box as it is a listed building. The PC obtained a quote from Western Power for supply to the phone box once moved, in preparation for containing a defibrillator. The railings outside the shop were also mentioned - it was suggested that they be removed and the footpath levelled by Highways. Clerk to speak to Royal Mail and Jim Daley. **Action** – Clerk.*
- e) Noticeboard. *It has not been decided where the noticeboard outside the shop should be moved to. Suggestions included the Square, in place of the small noticeboard by the Limes or near the bench on Uffington Road. The salt bin outside the shop will be swapped with the broken salt bin on Uffington Road.*

6) CORRESPONDENCE

- a) Footpath alongside Pumping Station. *Burghley Estate have contacted the farmer after receiving a complaint about workers using the path as a toilet and littering. A portaloo is now on site and the path has been cleared.*
- b) Castor PC, Automatic Referendum Principles. *The PC will write to Sarah Rogers at Castor PC to offer support. **Action** – Clerk.*

- c) Network Rail works to Stamford Tunnel. *Network Rail need to undertake essential work on the railway tunnel on Barnack Road. The road will be closed between the junctions of High Street St Martins and Burghley Lane from 24th October to 30th October.*
- d) Cllr Over, Policing Action Points. *Ward Councillor David Over has been assured by the Police and Crime Commissioner for Cambs, Jason Ablewhite, that Barnack and Pilsgate will have regular visits from a Police Community Support Officer.*
- e) PCC, A47 Improvement Scheme. *Last month there was a briefing at PCC from Highways England where they discussed the dualling of the A47. More information about the scheme is available online at www.highways.gov.uk/a47improvement and you can email any questions or comments to A47corridorimprovementRIS@highwaysengland.co.uk.*
- f) SLCC, Neighbourhood Planning Bill. *The Minister for Housing and Planning, Department for Communities and Local Government has written to all local councils regarding the Neighbourhood Planning Bill. The Government are keen for all parishes to have a Neighbourhood Plan. Barnack PC have decided to wait until the Local Plan is published before discussing it further.*
- g) Request for a new Public Right of Way. *As the request for a new right of way along the new river course is outside Barnack Village's boundary (in Lincolnshire), it was suggested a letter be written to Uffington Parish Council by the resident. Barnack PC would be keen to support the request and Margaret Palmer will also mention the idea to Peter Garnham, Chair of the Local Access Forum, at the next LAF meeting. A cycle track between Barnack and Bainton was also requested, but unfortunately the width of the road would not permit this. **Action** – Clerk & Margaret Palmer.*

7) PLANNING

- a) 16/01646/HHFUL, Extension to annex porch, Biliwings, Walcot Road. *No objections.*
- b) 16/01672/LBC, Remove existing timber storage building and replace with a larger storage building, Barnack Village Hall. *No objections.*
- c) 16/01671/FUL, Remove existing timber storage building and replace with a larger storage building, Barnack Village Hall. *No objections.*
- d) 16/01880/CTR, Tree works, Cypress fell, 5 Kingsley Close. *No objections.*
- e) 16/01881/CTR, Tree works, Cypress fell, 4 Kingsley Close. *No objections.*
- f) 16/01883/CTR, Tree works, 1 Kingsley Close. *Barnack PC will take advice from Bryan Clary (Tree Inspector) about these tree works and will look into the ownership of the Sycamore tree. **Action** – Margaret Palmer.*
- g) 16/01085/CLP, Installation of a caravan ancillary, Land to the West of Uffington Road. *Awaiting decision.*
- h) 15/01840/OUT, Land to west of Uffington Road. Gladman Appeal. *Margaret Palmer rang the Inspectorate to ask if there would be a public session at the Public Inquiry. If so, Margaret will make a representation on behalf of Barnack PC with an emphasis on Hills and Holes and the potential ecological impact of the development. Unfortunately, Barnack PC may not find out if this is the case until the beginning of the Inquiry. Martin Bloom suggested that Barnack PC (MB and MP) meet with PCC's counsel before the Inquiry to advise them of the environmental concerns. Clerk to contact Amanda McSherry at PCC to organise. **Action** – Clerk.*

8) BURIAL GROUNDS

- a) Deed of Exclusive Right of Burial, Mr Reedman. *Agreed.*
- b) Memorial Safety Inspection. *Quote being obtained from Fenland Stone. A WW1 family memorial has been laid down in the cemetery due to safety concerns. It was agreed that the PC would look into restoring the memorial, Margaret Palmer has the family's details and will pass on to the Clerk. **Action** – Clerk.*
- c) Approve changes to Mowing and Maintenance Contract. *Approved.*

9) FINANCIAL

- a) To approve reports. *Approved.*
 - i) Monthly Finances, September 2016.
- b) To note monies received. *Noted.*
 - i) £10,697.00, Peterborough City Council, Parish Precept and Grant Instalment.
- c) To approve payment of the following outstanding accounts. *Approved.*
 - i) £432.49, Clerk's salary and expenses for September 2016.
 - ii) £96.20, HMRC, Clerk's tax for September 2016.
 - iii) £240.00, PKF Accountants, Limited Assurance Review of Annual Return.
 - iv) £35.00, Information Commissioner's Office, (repayment to Clerk).
 - v) £174.00, SLCC, Cemetery Legal Compliance Training for Parish Clerk.
 - vi) £71.53, Home from Home Out of School Club, Donation to cover September admin costs.
 - vii) £30.00, Cambridgeshire & Peterborough Association of Local Councils, Catch-up Day.
 - viii) £4.50, Castor Parish Council, Councillor Training.

10) REPORTS

- a) Ward Group. *Only two villages from the Ward were represented at the meeting. Proposed developments within the draft local plan were discussed, along with the Castor Township Proposal. It was suggested that the Ward would work in collaboration with Castor Parish Council to minimise impact on the Castor Hanglands nature reserve. The Ward Group will wait to see what is in the finalised Local Plan. Barnack put in a bid for £1,000 funding towards a bus shelter.*
- b) Parish Council Liaison. *PCC have set up a digital connectivity project to support Parish Councils with websites, cloud storage, emails and getting parishes online. They will present their ideas at the Parish Conference in November. Harry Brassey read out a letter received 10/10/16 from Gillian Beasley entitled 'Proposals for scrutiny of rural issues'. A copy will be circulated to councillors. **Action** – Clerk.*
- c) Hills & Holes Committee. *Chris Gardiner has retired from Natural England. Alison Freeman, Chair of Friends of Hills and Holes has resigned.*
- d) Traffic Calming. *Harry Brassey circulated a letter for PCC Highways (requesting a meeting to discuss traffic calming plans and priorities) prior to the meeting. Martin Bloom made suggestions for some minor amendments. A final version will be circulated to be approved and then a copy will be published on the Parish Council website, noticeboards, social media and in the Parish News. **Action** – Clerk.*
- e) Communications. *Content is being collated for the new website which will be built by Chadwick Design. **Action** – Clerk & Phil Broughton.*
- f) Biodiversity & Green Infrastructure Strategy. *No progress on buying land close to Hills and Holes.*
- g) Police.
 - i) Police & Crime Commissioner Bulletin, Sept. *Visit www.cambridgeshire-pcc.gov.uk to complete a short survey to help the Police & Crime Commissioner understand what matters to you in terms of keeping our communities safe.*
 - ii) Rural Crime Update. *Theft from a motor vehicle on Wittering Road 02/10/16, window smashed to gain entry. Hare coursing – if you see suspicious activity please call 101. Barnack has been promised a police presence with a PCSO.*
- h) Other meetings not listed. *Local Access Forum – by 2026 all rights of way are to be finalised. If there are any 'lost' paths (not definitive rights of way), they can be notified. Margaret Palmer suggested that Barnack PC think about possibilities to discuss at a later date. **Action** – All.*

11) VILLAGE MATTERS (for the Clerk to address issues raised by Councillors.)

- Street light on Stamford Road is still out. **Action** – Clerk.
- Mud on Uffington Road (between the Z bend) causing a skid risk to vehicles. *There have been warning signs in place, but the road needs clearing. Clerk to contact Burghley estate. **Action** – Clerk.*

OTHER ITEMS

- a) Parish Conference, Parish Action Plan. *The Parish Action Plan presentation and reprinting 50 copies of the Parish Action Plan for the Parish Conference was approved by Barnack PC. **Action** – Clerk.*
- b) Bus shelters. *Barnack PC agreed to install a bus shelter at The Terraces and start the process of applying for funding for a second bus shelter outside the cemetery. **Action** – Clerk.*
- c) Home from Home. *The Out of School Club had no support from parents at the recent AGM. Barnack Primary School informed parents the setting would be at risk of closure if no-one stepped forward to volunteer their support. The committee is holding an EGM on 31st October and has had some confirmation of interested parties.*
- d) Southorpe Precept. *Southorpe PC donate a contribution to the maintenance of the cemetery.*
- e) Road signs and overgrowth. *PCC Highways are due to visit the village to inspect the signs.*
- f) Shop and ATM machine. *Pending confirmation of a mobile service from Royal Mail. Chandlers may be willing to have an ATM machine.*
- g) Councillor Training. *Sophie Moore attended a training event last month. The LCPAS are running a Health & Safety session for councillors from 10am – 12.30pm on 15/11/16, but this clashes with the Parish Conference.*
- h) Other items not listed. *Barnack PC had enquired about the use of zinc as a roofing material in recent planning applications. Harry Brassey read out an email from PCC planning in response to the query.*

12) HEALTH & SAFETY – None.

13) OPEN FORUM (for the Clerk to address issues raised by Residents.) – None.

14) DATE AND TIME OF NEXT MEETING - Monday 14th November 2016 to commence at 7.00pm.

16) MEETING CLOSED AT 21.20pm



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Barnack and Pilgate
Village Community



Barnack & Pilgate
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