

# BARNACK PARISH COUNCIL MEETING

## DRAFT MINUTES FOR APPROVAL AT NEXT MEETING

Minutes of a Meeting of Barnack Parish Council held in  
The Village Hall, Barnack, on Monday 13<sup>th</sup> March at 7.00pm.

### 1) ATTENDANCE

- a) To record those present. *Chair: Harry Brassey, Councillors: Martin Bloom, Ivor Crowson, Sophie Moore, David Laycock and Phil Broughton, PCC Conservation Officers Jim Daley and Sam Falco and one resident.*
- b) To record apologies for absences. *Vice Chair Margaret Palmer and Ward Councillor David Over.*

### 2) DECLARATIONS OF INTEREST AND DISPENSATIONS – *None.*

- a) To receive Declarations of Interest from Councillors in items on the Agenda.
- b) To receive written requests for Dispensations for Disclosable Pecuniary Interests.
- c) To grant any requests for Dispensation as appropriate.

### 3) TO CONFIRM MEETING MINUTES OF 13<sup>TH</sup> FEBRUARY 2017 – *Approved.*

### 4) MATTERS ARISING – *None.*

### 5) PRESENTATION.

- a) Jim Daley & Sam Falco, Pilsgate Conservation Area Appraisal. *The draft Pilsgate Conservation Area Appraisal Report and Management Plan was distributed to councillors prior to the meeting. Sam Falco gave an overview of the Plan and asked the PC for comments. Any factual errors or comments from the PC will be forwarded to Sam by the end of the week. Action – Clerk. Pilsgate residents will be consulted and Sam will come back to the next PC meeting to advise on responses if required. The Plan will then be taken to the Planning Committee for adoption, possibly in June.*

### 6) OPEN FORUM (for the Clerk to address issues raised by Residents.)

- Planning Applications Listing in Tribune - *It was noted that in the Tribune the 'Installation of a Caravan Ancillary to the agricultural use of the land at Land to the West of Uffington Road stated 'permitted'. This should have read 'refused'.*
- Barnack sign on Uffington Road – *The road sign was damaged during recent storms. Highways have raised a job for the repair work.*
- The Maltings – *A resident raised a concern over building materials including a bath being stored outside The Maltings. The PC confirmed that building work is progressing and the bath will no doubt be removed soon.*
- Litter – *Likely due to Storm Doris, there is an increased amount of litter on Uffington Road. Litter picking is discussed under item 15 i).*
- Southorpe Speed Restriction – *Southorpe now have a 20mph speed restriction through the village, along with repeater signs. It is understood that this is the result of a lengthy campaign.*

### 7) OUTSTANDING ITEMS

- a) Post Box and Telephone Box. *Royal Mail are still due to carry out a second survey on the area outside the old shop. Jim Daley has been in talks with Royal Mail and offered to chase up. Action – Jim Daley and Clerk. Sam Falco offered to contact BT to request repairs to the Pilsgate phone box. Action – Sam Falco.*
- b) Footpaths, Verges & Road Signs. *The footpath from Barnack to Bainton has been improved and the overgrowth cut back. Road signs within Barnack and Pilsgate have been cleaned by a team of PC volunteers, with only a few left to do.*
- c) Bus Shelters. *PCC have confirmed that two bus shelters are on the capital programme of works for 2017/18. The PC are awaiting a date for an engineer to carry out a site visit.*
- d) Church Wall. *Alex Rippon has confirmed that the repair work will be carried out in the late Spring.*

## 8) CORRESPONDENCE

- a) Community Involvement Awards. *Margaret Palmer is to be awarded a Community Involvement Award by Peterborough City Council for her services to the community.*
- b) The Better Broadband Subsidy Scheme. *Noted*
- c) CAPALC Consultation on New Draft Membership Agreement. *Noted*
- d) Request for Volunteer to help Elderly Resident in Bainton. *Noted.*

## 9) PLANNING

- a) 17/00215/OUT, 34 Uffington Road – New three bed detached house in garden. *No objection.*
- b) 16/02390/WCPP, Variation of Condition 7 (approved plans – garage) of planning permission ref 15/01153/FUL, Pasque Lodge, Wittering Road. *Awaiting Decision.*
- c) 15/01840/OUT, Land to west of Uffington Road. Gladman Appeal. *Awaiting Decision.*

## 10) BURIAL GROUNDS

- a) Cemetery Fence – replacement finials. *Due to be installed within next couple of weeks. David Laycock will paint them once they are in place. Action – David Laycock.*
- b) New Memorial - Lorna Hill. *Noted.*
- c) Interment – Iris Harris. *Noted.*
- d) Exclusive Right of Burial & Interment – Claire Steele. *Approved and Noted.*
- e) Cemetery Improvement Project Update. *Noted.*

## 11) FINANCIAL

- a) Pension Update – *Noted.*
- b) To approve reports – *Approved.*
  - i) Monthly Finances, February 2017.
- c) To note monies received – *Noted.*
  - i) £75.00, Memorial fee, Margaret Hamill.
  - ii) £275.00, Interment fee, William Brown Campbell
  - iii) £300.00, Southorpe Parish Council, Contribution to Cemetery Maintenance.
  - iv) £5.00, Friends of Barnack H&H, Projector Hire Fee.
  - v) £644.26, HMRC VAT Reclaim.
  - vi) £750.00, Barnack Ward Group, Bus Shelter Funding.
- d) To approve payment of the following outstanding accounts – *Approved.*
  - i) £129.32, Clerk's pay and expenses for February 2017.
  - ii) £99.00, HMRC, Clerk's tax for February 2017.
  - iii) £139.73, Home from Home Out of School Club, Donation to cover February admin costs.
  - iv) £59.99, Office 365 subscription renewal (*repayment to S. Caney*).
  - v) £18.50, Royal British Legion, Poppy Wreath.

## 12) REPORTS

- a) Ward Group. *The next meeting is on 22<sup>nd</sup> March*
- b) Traffic Calming. *Martin Benn from PCC Highways is due to attend a site visit this week to look at maintenance issues with signs and road markings. Members of the Traffic Calming working group are meeting with Peter Tebb from Highways later this month to seek approval for entrance gateways to the village. Highways will also consider removing the high kerb at the top of the slip road at the war memorial.*  
*Bainton and Ashton PC have raised a complaint with Highways over the lack of warning for the recent road closure. Highways have apologised and will ensure clear communication and signage in the event of future roadworks.*
- c) Police.
  - i) Police & Crime Commissioner Bulletin. *Noted.*
  - ii) Rural Crime Update for February. *Crimes within Barnack Ward were theft – cash stolen from an elderly victim in Barnack and the theft of a motor vehicle – victim left car on neighbour's drive with the engine running whilst she posted a letter through their letter box. An unknown male entered the vehicle and drove off.*
  - iii) Police Surgeries. *The local Police Community Support Officer will be holding a Police Surgery for residents on 5<sup>th</sup> April at Helpston Post Office shop from 3.30pm. Residents can meet their local PCSO and discuss any issues they may be having within the area.*

**13) VILLAGE MATTERS** *(for the Clerk to address issues raised by Councillors.)*

- Barnack sign on T junction. *The damaged sign at the top of Wittering Road has been reported to PCC and is due to be fixed.*
- Road sweeping. *The leaves have turned to mulch and are making several footpaths slippery, as well as blocking drains on Main Street. The Clerk will find out who is responsible for clearing leaves. Action – Clerk.*
- Overhanging trees on Main Street, brambles over the wall on Whitman Close and tree debris at Barnack Drift. *Concerns will be reported to Amey and Highways. Action – Clerk.*

**14) OPEN FORUM** *(for the Clerk to address issues raised by Residents.)*

- Noise from the multi sports court at school. *Balls are being kicked against the railings late into the evening. The PC will speak to school to find out the status of the new signs. Action – Clerk.*

**15) OTHER ITEMS**

- a) Annual Meetings, to agree start times, format and speaker. *The Annual Village Meeting will be held on 8<sup>th</sup> May from 6.30pm. Residents and local organisations are invited to come and have a drink and nibbles and report back on their activities over the past year. The PC will ask if Adam Frost is available to talk to the Village. A suggestion was made to offer a grant for new or existing local organisations to bid for. David Laycock will order food from M&S, with Ivor Crowson and Harry Brassey purchasing drinks. Action – Ivor Crowson, David Laycock, Harry Brassey & Clerk.*
- b) Barnack Ward Group Social Evening, to agree format. *The Social Evening will be hosted by Barnack Parish Council from 7pm in the Cricket Pavilion on Thursday 27<sup>th</sup> April. Invites will be sent out in the next few days. Action – Clerk.*
- c) Bulk Waste Collection, to agree date and location. *This item will be carried over to the next PC meeting as a date will need to be agreed with PCC. It was suggested the waste could be collected from Manor Farm Yard. Action – Clerk.*
- d) Lorries. *There are a large number of heavy goods vehicles travelling through the village on roads with weight restrictions. If you wish to report a vehicle, please email the Clerk with the name of the lorry, location and date so that the information can then be passed on to our rural Police contact.*
- e) Gigaclear, outstanding concerns. *If anyone has any outstanding concerns with their Gigaclear installation, please contact the Clerk.*
- f) Removal of Trailer on Land off Uffington Road, update. *PCC have contacted the owner of the land and requested the removal of the trailer.*
- g) Clerk Training, CiLCA update. *The Clerk will attend the first CiLCA training session on 5<sup>th</sup> April.*
- h) Shop & ATM machine, update. *Pending further enquiries for a suitable location for an ATM machine.*
- i) Burghley Litter Pick. *Burghley Staff carried out a litter pick around the estate on 3<sup>rd</sup> March, with plans to hold another extending through Pilsgate and down to the War Memorial. It was suggested that Barnack also organise a litter pick prior to the annual Fun Run. The PC will speak to Peter Glassey at Burghley to find out the date of their next litter pick event. Jim Daley has offered to lend PCC supplies such as high viz vests and litter picking sticks to volunteers. Action – Harry Brassey & Clerk.*
- j) Other Items.
  - i) The annual Barnack School Fun Run will be held on Saturday 13<sup>th</sup> May.
  - ii) Uffington Road - large pot holes. *These will be reported to both South Kesteven District Council and PCC. Action – Clerk.*
  - iii) Ivy on the School boundary wall. *Neil Fowkes, Headmaster, is making enquiries into cutting back the ivy. Action – School.*
  - iv) Horticultural Show – *The Show is due to take place once again in the paddock at back of Rectory. The PC will speak to event organiser Debra Martin for more information. Action – Clerk.*
  - v) Damaged verge, Pudding Bag Lane. *The PC will investigate and look at options. Action – Harry Brassey.*
  - vi) Camping in the churchyard. *A tent has been set up at the back of the churchyard. The Church are aware and offering support to the homeless gentleman. The PC have requested the Church liaise with PCC and SKDC to help find more permanent accommodation. Action – David Laycock.*

**16) HEALTH & SAFETY – None.**

**17) DATE AND TIME OF NEXT MEETING - Monday 10<sup>th</sup> April 2017 to commence at 7.00pm.**

**18) MEETING CLOSED AT 21.15pm.**