

# BARNACK PARISH COUNCIL MEETING

Minutes of a Meeting of Barnack Parish Council held in The Village Hall, Barnack,  
on Monday 9<sup>th</sup> July at 7.00pm.

## DRAFT MINUTES FOR APPROVAL AT NEXT MEETING

### 1) ATTENDANCE

- a) In attendance – *Chair: Harry Brassey (HB), Vice-Chair: Margaret Palmer (MP), Councillors Sophie Moore (SM), David Laycock (DL), Martin Bloom (MB), Ivor Crowson (IC) and Ward Councillor David Over.*  
*Barnack Community Association Representatives Andy Cavaciuti and Sally Hullock.*  
*3 residents.*  
*Parish Clerk: Susie Caney*
- b) *Apologies of absence were accepted from Phil Broughton (PB).*

### 2) DECLARATIONS OF INTEREST AND DISPENSATIONS – *None declared.*

### 3) TO CONFIRM MEETING MINUTES OF 11<sup>TH</sup> JUNE 2018. *The Minutes were resolved by 6 votes for and one abstention (as one councillor was not present at the meeting) to be a true record of events and duly signed by the Chair.*

### 4) MATTERS ARISING – *None.*

### 5) OPEN FORUM *(for the Clerk to address issues raised by Residents.)*

- a) Barnack Community Association – *Andy Cavaciuti and Sally Hullock introduced themselves as Treasurer and Chair of the BCA respectively. Andy gave an overview of the new shed project, explaining that it ran a little over-budget due to the addition of separate lockable partitions for the local community groups, along with adding power supply. BPC will liaise with Andy to organise payment of the agreed contribution to the BCA. BPC congratulated the BCA on the speed with which they have taken up their new posts and organised community events. MP suggested the BCA also look into the Augean Fund for assistance with funding future projects.*  
**Action – SC.**

### 6) OUTSTANDING ITEMS

- a) Post Box – Update from Royal Mail. *A location close to the rear church gates has been agreed with Royal Mail after a site visit with their engineers. The paperwork has been drawn up and the installation will be completed within 8 weeks.*
- b) Telephone Kiosk – Update from BT. *BT are removing the payphones on the 10<sup>th</sup> July, the Clerk will find out whether the electric supply will also be disconnected on the Barnack kiosk.* **Action – SC.**

### 7) CORRESPONDENCE

- a) Sally Dunlop, Internal Audit Actions. *The Internal Auditor suggested that an agenda item be added to the last meeting of each financial year (March) to discuss the allocation of BPC reserves and projects, along with a progress report on each.*
- b) Jonathan Clements, Royal Mail, Post Box Installation. *See item 6a.*
- c) Sylvia Radouani, Parish Council Liaison Meeting Dates 2018-19. *Noted.*
- d) St.John Burkett, Planning. *Noted.*
- e) CAPALC, June Bulletin. *Noted.*
- f) Mr & Mrs Creamer, Uffington Road recent works. *Noted.*
- g) Sylvia Radouani, Safer Together Event, 17/7/18. *Noted.*

## 8) PLANNING

- a) Linden Homes – 18/00377/REM, Land to the West of Uffington Road, Reserved matters approval for 80 dwellings.
  - i. Planning and Environmental Protection Committee Meeting – 3/7/18. *MP & HB updated members on the Committee meeting last week. The Committee voted in favour of Linden Homes' (LH) plans, with an advisory added to the permission for LH to consult with interested residents of Paynes Field, who have a common boundary with the site, in order to assess the extent of existing planting and to discuss option for the close-boarded fence boundary treatment.*  
*There was also an advisory for LH to consult with residents and the Parish Council about the layout and equipment of the LEAP. The Clerk will contact PCC's play area specialist Michael Britton for advice.*  
*BPC will organise a meeting with LH to identify what boundary and planting options are available to enable clear choices for residents. Mike Baumber offered to be a representative and to pass on information from LH to his Paynes Field neighbours. **Action** – SC.*
  - ii. *Damage to existing Paynes Field hedgerows from Linden Homes' spraying. It is unclear whether existing planting on the Paynes Field boundary was damaged by chemical spray or is simply due to the current draught.*
- b) 17/01087/FUL, T&S Nurseries – Land for sale by Moore's Estate Agents. *BPC have made PCC aware of the misleading nature of the advertisement.*
- c) 18/00861/FUL & 18/00862/LBC, Greystones, School Road, Proposed Barn Conversion and Extension. *Awaiting Decision.*
- d) 18/00859/LBC, Greystones, School Road, Internal alterations including replacement roof light, new fan, roof repairs, secondary glazing, rewire, re-plumb and repoint in lime mortar. *Awaiting Decision.*
- e) 18/00972/CTR, 9 Bishops Walk, Fell Yew Tree and Lawson Cypress. *No objection.*
- f) 18/00872/LBC, 27 School Road, Barnack, Internal and external refurbishments/alterations to the dwelling and the demolition of a detached garage. *BPC agreed comments to be submitted.*
- g) 18/01028/HHFUL, 27 School Road, Barnack, Demolition of shed and construction of replacement shed.
- h) 18/01106/TRE, 6 Saxon Road, Barnack, Tree works, Beech tree – fell. *No objection.*
- i) 18/01039/CTR, 2 Bishops Walk, Barnack, Fell one of a group of 2 small Ash trees close to the house in the back garden, and crown raise the remaining one to approx 15ft. *No objection.*
- j) Cambridgeshire and Peterborough Preliminary Draft Local Plan Consultation May 2018, Minerals and Waste Local Plan Consultation Response. *Comments were circulated by MP before the deadline and agreed for submission.*

## 9) BURIAL GROUNDS

- a) Cemetery Renovation Plan. *Richard Harding has confirmed that he will complete the renovation works by the end of September. The Clerk will draw up a priority list with him. **Action** – SC.*
- b) Maintenance – Mowing and wild flower area. *It was agreed that the wild flower area should now be added to the mowing schedule as it is looking untidy. The Clerk will raise issues of loose grass cuttings with the Elwoods. **Action** – SC.*
- c) Adoption of Cemetery Terms and Conditions, 2018/19. *The new terms were adopted. The Clerk will carry out an inspection to ensure the cemetery memorials are allowing easy access for grass cutting. **Action** – SC.*
- d) Memorial Tree - Replacement tree in memory of Mr Jones. *It was agreed that a replacement tree would be purchased by the PC. **Action** – SC.*

## 10) FINANCIAL

- a) To approve reports:
  - i) Monthly Finances, June 2018. *Approved.*
- b) To approve payment of the following outstanding accounts. *Approved.*

- i) £115.72, Clerk pay and expenses for June 2018.
- ii) £86.24, Chadwick Design, Website Hosting and Domain Registration.
- iii) £15.00, Barnack Community Association, Hall Hire 27/06/18.
- iv) £6,876.86, Glasdon UK Limited, Village Gateways.
- v) £29.96, Harry Brassey, Refreshments for Annual Village Meeting.
- c) To approve payments made since last meeting. *Approved.*
  - i) £13.06, Wave Anglian Water, Cemetery Water Rates.
- d) Barnack Pre-School, Request for funds to purchase equipment. *It was agreed that BPC would purchase new tables for the setting, pending confirmation of quotes from the Chair, Lizzie Muirhead. Action – HB.*

## 11) REPORTS

- a) Ward Group. *DO informed the PC that he has taken on the role of Vice-chair of the Fire Authority. It was noted that the PCC Planning Department is relocating to Fletton Quays on 11 August 2018. The new address will be - Sand Martin House, Bittern Way, Fletton Quays, Peterborough PE2 8TY.*
- b) Parish Council Liaison. *The next meeting is on 18<sup>th</sup> July and will be focusing on GDPR. HB and MP will attend to represent Barnack. Action – HB & MP.*
- c) Hills & Holes Committee. *The Hills and Holes nature reserve featured on BBC Gardeners' World on 22<sup>nd</sup> June.*
- d) Traffic Calming – Skanska Quote. *BPC approved Skanska quote £9,837.22 for the installation of Glasdon gateways. Despite attempts to source alternative competitively priced installation, due to Highways requirements there was little option but to use their approved contractor.*
- e) Communications. *No report.*
- f) Police – Rural Crime Update. *Cambs Police have advised that there will no longer be a monthly Rural Crime Report. Instead they urge residents to sign up to eCops ([www.ecops.org.uk](http://www.ecops.org.uk)) for more timely and useful information. Information and stats about crime can also be obtained via the website [www.police.uk](http://www.police.uk).*
- g) Other meetings not listed.
  - i) Barnack School Finance Meeting. *A meeting is scheduled for 11<sup>th</sup> July to discuss applying for Section 106 funds.*

## 12) VILLAGE MATTERS (for the Clerk to address issues raised by Councillors.)

- a) Bathtub - *It was requested that BPC ask for the bath on display outside The Maltings to be stored out of site as it remains an eyesore. Action – SC.*
- b) Pilsgate Trees - *Trees and shrubs from the Burghley property opposite Lattimer's Paddock are encroaching on to the road and forcing cars out into the centre of the road. The Clerk will speak to Peter Glassey at Burghley to cut them back. Action – SC.*
- c) Streetlight - *A street light is out on Orchard Road, the Clerk will raise the maintenance request with PCC Streetlighting. Action – SC.*
- d) Pilsgate Path – *BPC have been emptying the bins on the Pilsgate Path for the last few years, but the task has become too big for volunteers to manage. BPC will request that the bins are added to Amey's schedule, emptying them at least twice a year. Action – SC.*

## 13) OPEN FORUM (for the Clerk to address issues raised by Residents.) No items.

## 14) OTHER ITEMS

- a) Neighbourhood Plan Working Group – Update from Margaret Palmer. *MP circulated minutes prior to the Parish Council meeting and she updated members on matters discussed with the parties interested in joining a working group. The consensus from the ten attendees at the working group meeting was that a Neighbourhood Plan should be pursued. The Parish Council agreed that MP should go ahead and seek further advice from Richard Astle, Consultant, to help reach a decision on the neighbourhood area for the Plan to cover. BPC agreed the Terms of*

*Reference for the Neighbourhood Plan and agreed for MP to proceed with the purchase of a dedicated laptop for the working group. MP will apply for an initial grant to cover start-up costs, such as the consultancy fee and laptop. Members of BPC voted for MP to be chair of the working party, asking her to agree with the working group the roles of vice-chair, treasurer and secretary. MP and HB will complete the Neighbourhood Plan application by Thursday 12<sup>th</sup> July - there will then be a pause in proceedings as PCC take a month to consult on the application. **Action** – MP & HB.*

- b) *WWI Commemoration, Battles Over. MB agreed to assist Brian Palmer. Barnack Village Hall has an existing booking for Friday 9<sup>th</sup> November, but as it will be needed for the Commemoration the Clerk will enquire if Bainton or Ufford Village Halls are available for the booking instead. **Action** – MB & SC.*
- c) *Tree Works, Requests to PCC – Replacement of cherry tree (marked for removal) on Orchard Road, maintenance tree works to the lime trees on Bishops Walk. The Clerk will find out when the cherry is due to be removed and for the lime trees to be added to PCC's maintenance schedule. **Action** – SC.*
- d) *New Parish Council email address. PCC are issuing all their parish councils with new email addresses, in line with the new GDPR guidance. Barnack Parish Council's email address is now: [clerk@barnack-pc.gov.uk](mailto:clerk@barnack-pc.gov.uk).*

**15) HEALTH & SAFETY.** *No items.*

**16) DATE AND TIME OF NEXT MEETING** - Monday 13<sup>th</sup> August 2018 at 7.00pm.

**MEETING CLOSED AT 21.35.**