

BARNACK PARISH COUNCIL MEETING

DRAFT MINUTES FOR APPROVAL AT NEXT MEETING

Minutes of a Meeting of Barnack Parish Council held in
The Village Hall, Barnack, on Monday 13th February at 7.00pm.

1) ATTENDANCE

- a) To record those present. *Chair: Harry Brassey, Vice-Chair: Margaret Palmer, Councillors: Martin Bloom, Ivor Crowson, Sophie Moore and three residents.*
- b) To record apologies for absences. *Councillors: Phil Broughton, David Laycock and Ward Councillor David Over.*

2) DECLARATIONS OF INTEREST AND DISPENSATIONS

- a) To receive Declarations of Interest from Councillors in items on the Agenda. *It was noted that the Chair Harry Brassey has a planning application under item 7e on the Agenda.*
- b) To receive written requests for Dispensations for Disclosable Pecuniary Interests.
- c) To grant any requests for Dispensation as appropriate.

3) TO CONFIRM MEETING MINUTES OF 9TH JANUARY 2017 – *Approved.*

4) OPEN FORUM (for the Clerk to address issues raised by Residents.)

- *Bus Shelter. A resident enquired about the installation of a bus shelter outside The Limes. The PC are on a waiting list to access funding from PCC for this.*
- *Public Inquiry. Residents have asked whether councillors had been given an indication on the outcome of the recent Public Inquiry. No indication had been given either way and it will take up to two months to receive the result.*

5) OUTSTANDING ITEMS

- a) *Pilsgate Conservation Area Appraisal. This item has been moved to the March BPC meeting when Jim Daley and Sam Falco from PCC are able to attend and present.*
- b) *Post Box and Telephone Box. PCC Conservation Officer Jim Daley has chased up Royal Mail for an update. They have not carried out their survey yet, so are unable to confirm the new location of the Post Box. It was pointed out that mail from the Uffington Road box is collected at 9am. The PC will find out if it can be changed to a later collection time until the new Post Box is installed. **Action** – Clerk*
- c) *Footpaths, Verges & Road Signs. The PC are waiting for Martin Benn to come back with dates for a walk-around to highlight issues. PCC are ending their contract with Amey, but the PC have not been informed about any changes to service, this will be queried with Sylvia Radouani. **Action** – Clerk*
- d) *Bus Shelters. BPC to find out what the installation schedule is. **Action** – Clerk*

6) CORRESPONDENCE

- a) *PCC Highways, Enforcement of 20mph speed limit. It was noted that the 20mph zones in the village are all enforceable. The letter from Highways is on the noticeboards and will also be highlighted in the Parish News along with a copy sent to the School to be circulated via Parentmail. **Action** – Clerk*
- b) *NALC, Chief Exec's Bulletin – January. Noted.*
- c) *CAPALC, Plunkett Foundation. Noted.*

7) PLANNING

- a) 16/01256/OUT, 34 Uffington Road - Detached house - Appeal Decision. **Dismissed**
- b) 17/00080/CTR, Tree Works, Tree dismantle and stump removal of Cherry Tree, Verge Adjacent to Glebe House, Stamford Road. *No objections subject to the opinion of the Tree Officer.*
- c) 17/00180/CTR, Tree Works, Fell Silver Birch, Five Bar Gate, Main Street. *No objections subject to the opinion of the Tree Officer.*
- d) 16/02196/HHFUL, Demolition of existing lean-to extension and garden wall. Construction of single-storey rear extension, Cedar House, Main Street. **Permitted.**
- e) 16/02390/WCPP, Variation of Condition 7 (approved plans – garage) of planning permission ref 15/01153/FUL, Pasque Lodge, Wittering Road. *No objections.*
- f) 15/01840/OUT, Land to west of Uffington Road. Gladman Appeal. *It was agreed that the PC would write to each of the resident speakers to say thank you. The Inquiry was seven full days and PCC's planners put up a very good case, clearly having put in a tremendous amount of work and thoroughly prepared their case. Councillor Ivor Crowson spoke for the PC and residents saying thank you to Harry and Margaret for all the work they put in to the appeal, and for maintaining the village presence throughout the Inquiry. It is unclear which way the Inspector will decide – PCC and Gladman use two different types of methodology to calculate the 5-year Land Supply, and it was not clear which way would be judged as correct.*
- g) S14/3078, Residential Development, Land off the South Side of Kettering Road. **Refused.**

8) BURIAL GROUNDS

- a) Cemetery Fence – replacement finial. *Steels have found a spare and will weld it on to the fence.*
- b) Memorial Inspection Quotes. *Fenland Stoneworks have provided a quote for an initial memorial safety inspection. It was agreed to book the inspection in along with a PC councillor in attendance. Action – Ivor Crowson & Clerk*
- c) Tree Inspection. *Tree Surgeon Tom Hall has provided a detailed report from his tree safety inspection. It was agreed the findings would be shared with PCC's Tree Officer Bryan Clary to clarify next steps. Action - Clerk*
- d) Ashes Memorial - Pickering. *Noted.*
- e) Cemetery Improvement Project Update. *A meeting will be scheduled with Richard Harding, Harry Brassey and the Clerk to agree a timeline of works. Action – Clerk*

9) FINANCIAL

- a) Pension Update. *The PC will set up an employer account with NEST, the government pension scheme which has no set-up fee. Pension contributions will be back-dated to 1st December 2016. Action – Martin Bloom & Clerk*
- b) To approve Payroll Software. *The payroll software 'BrightPay' was approved.*
- c) To approve reports:
 - i) Monthly Finances, January 2017. *Approved.*
- d) To approve payment of the following outstanding accounts. *Approved.*
 - i) £400.00, Clerk's Monthly Standing Order.
 - ii) £128.86, Clerk's pay and expenses for January 2017.
 - iii) £97.80, HMRC, Clerk's tax for January 2017.
 - iv) £150.00, Tom Hall, Tree Inspection.
 - v) £175.17, Home from Home Out of School Club, Donation to cover January admin costs.
 - vi) £150.60, Chris Steele, Compliance adjustment to Cemetery Taps.
 - vii) £25.00, Barnack Cricket Club, Hire of the Pavilion.
 - viii) £86.77, Harry Brassey, Councillor Expenses during Gladman Appeal & reimbursement for replacement Halyard.
- e) To note payments made since last meeting. *Noted.*
 - i) £400.00, Richard Harding, Cemetery Improvement Project.

10) REPORTS

- a) Ward Group. *Neil Boyce from Castor Parish Council spoke to the Ward Group about the Great Kyne Township. Castor PC are liaising with their surrounding local Parish Councils and the Group 'Protect Rural Peterborough' (PRP). Bulk waste collections were discussed as this had been successful recently in Glington. Bainton and Ashton plan to hold a Cider Day with hog roast in mid-October.*
- b) Parish Council Liaison. *None.*
- c) Hills & Holes Committee. *A meeting is being organised to follow up from the AGM to get this year's program finalised.*
- d) Traffic Calming. *Many signs need cleaning rather than replacing. Teams of volunteers (2/3 persons) can tackle a few at a time. Ivor Crowson and Martin Bloom offered their time and Harry Brassey agreed to draw up a list and allocate areas to volunteers. Harry Brassey will look into the cost of Vehicle Activated Signs. **Action** – Harry Brassey, Ivor Crowson, Martin Bloom & Clerk*
- e) Communications. *The Public Inquiry updates were shared via social media and the number of Facebook page likes for Barnack & Pilsgate Village Community has increased to 154.*
- f) Biodiversity & Green Infrastructure Strategy. *The Strategy will be out in a couple of months and will be tied in with the Local Plan.*
- g) Police.
 - i) Police & Crime Commissioner Bulletin. *Noted.*
 - ii) Rural Crime Update for January. *There are an increased number of thefts from motor vehicles in the local area. Please remain vigilant and keep valuables out of sight and locked away.*
- h) Other meetings not listed. *None.*

11) VILLAGE MATTERS (for the Clerk to address issues raised by Councillors.)

- *Damaged Road Sign. The Barnack sign at the top of Wittering Road has been knocked into and is very bent. A photo will be sent to PCC Highways. **Action** – Clerk*
- *Tree works. The trees/hawthorn bushes along the slip road by the War Memorial need to be reduced in height. PCC's Tree Officer will be asked to advise. **Action** – Margaret Palmer*
- *Flytipping. Builders' rubbish has been dumped by the track in the field between Barnack and Pilsgate, opposite the layby. The PC will contact the tenant farmer. **Action** – Clerk*
- *Ivy. The wall at the back of the School is very overgrown with ivy and would benefit from being trimmed back. The PC will write to the school and PCC, and will obtain quotes for the work to be carried out in the Autumn. **Action** – Clerk*
- *Caravan. The PC will write to PCC to ask for the caravan on land off Uffington Road to be removed. **Action** – Harry Brassey & Clerk*

12) OPEN FORUM (for the Clerk to address issues raised by Residents.)

- *Weight Restrictions. A resident raised the issue of increased heavy goods vehicles driving along roads with a weight restriction. Residents are advised to take a note of the vehicle, time and date and report to Cambridgeshire Police via 101 or online via their website.*
- *Close House Wall. The knocked down wall at the entrance to the Close House needs repairing. It will be raised with Burghley Estates. **Action** – Clerk*

13) OTHER ITEMS

- a) Shop & ATM machine. *The PC will pass on ATM information to The Millstone for further discussion. **Action** – Clerk*
- b) Flagpole halyard replacement. *The halyard has now been replaced, after the previous one became entangled and frayed.*
- c) Street lighting. *Western Power are scheduled to connect power to the faulty light on Stamford Road. The streetlight on Orchard Road has been fixed.*
- d) Church wall quotes. *Two quotes were received. The PC awarded the contract to Alex Rippon.*
- e) Training. *Harry Brassey and the Clerk will attend a workshop on 8th March.*

- f) Home from Home. *Due to a lack of parent volunteers the current management structure of the club is no longer viable. Barnack School have sourced an external provider – KIA – who will take over the management and running of Home from Home after Easter. KIA run 15 out of school clubs across Rutland, Lincolnshire and Northamptonshire and came recommended by a number of primary schools. The current committee would like to formally thank the Parish Council for their support over the last year.*
- g) Cricket Pavilion. *After booking the Pavilion for a recent Traffic Calming meeting it became clear that the current lighting is unsuitable for evening meetings/activities. There is one faulty light that needs replacing, but LED spot lights would be more suitable. It was suggested that when the PAT test is carried out in April, a quote could be carried out to replace the lights and fix the electric clock. The PC will speak to Debra Martin and Roy Chowings to arrange. **Action** – Clerk*
*The driveway has been previously sprayed each Spring, but it needs to be sprayed more regularly and the tree line trimmed back. The PC asked Will Armitage to raise the query at the next Management Committee meeting. Harry Brassey offered to provide gravel for the entrance. **Action** – Will Armitage*
- h) Neighbourhood Plans – pros and cons. *This item will be discussed on the May agenda.*
- i) Other items. *None.*

14) HEALTH & SAFETY

*There are safety concerns about parking outside the school at peak times. With vehicles parking on both sides of the road there is insufficient room for emergency vehicles to drive through, and visibility restrictions for children crossing the road. This will be discussed with PCC Highways and the School. **Action** – Clerk*

15) DATE AND TIME OF NEXT MEETING - Monday 13th March 2017 to commence at 7.00pm.

16) MEETING CLOSED AT 21.25pm

 www.barnackparishcouncil.org	 Barnack and Pilsgate Village Community	 Barnack & Pilsgate @barnackpilsgate
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