

BARNACK PARISH COUNCIL

| COUNCILLORS | TEL | EMAIL | REPRESENTING THE COUNCIL | WORKING GROUPS |
|--------------------------------------|-----------------|----------------------------------|---|--|
| Chair Harry Brassey | 01780 740115 | hcb@manorfarm.co.uk | Barnack Ward Group Parish Council Liaison Cemetery | Traffic Calming MUGA |
| Vice-Chair Margaret Palmer | 01780 740988 | bmpalmer@aol.com | Barnack Ward Group Parish Council Liaison Financial Overview Environment Planning Cemetery | Traffic Calming |
| Martin Bloom | 01780 740966 | martin.bloom@hegarty.co.uk | | Traffic Calming MUGA Human Resources |
| Phil Broughton | 07557 263991 | pkbroughton@gmail.com | | Human Resources Communication |
| Ivor Crowson | 01780 740430 | ivorcrowson@icloud.com | Planning | Traffic Calming MUGA Human Resources |
| David Laycock | 01780 740267 | davidlaycock46@hotmail.com | Cemetery | |
| Sophie Moore | | sophievbrown@yahoo.co.uk | | Traffic Calming MUGA |
| Clerk Susie Caney | 07595 377236 | barnackparishcouncil@outlook.com | | Traffic Calming Communication |

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|  www.barnackparishcouncil.org |  Barnack and Pilsgate Village Community |  Barnack & Pilsgate @barnackpilsgate |
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Draft Minutes for confirmation at next meeting.

Minutes of a Meeting of Barnack Parish Council held in
The Village Hall, Barnack, on Monday 8th August 2016 at 7.00pm.

1) ATTENDANCE

- a) To record those present. *Chair: Harry Brassey, Vice-Chair: Margaret Palmer, Councillors: Ivor Crowson, Sophie Moore, David Laycock and Phil Broughton. Councillor David Over and one resident.*
- b) To record apologies for absences. *Councillor Martin Bloom.*

2) DECLARATIONS OF INTEREST AND DISPENSATIONS – None.

- a) To receive Declarations of Interest from Councillors in items on the Agenda.
- b) To receive written requests for Dispensations for Disclosable Pecuniary Interests.
- c) To grant any requests for Dispensation as appropriate.

3) TO CONFIRM MEETING MINUTES OF 11TH JULY 2016 – Agreed.

4) OPEN FORUM (for the Clerk to address issues raised by Residents.) – None.

5) OUTSTANDING ITEMS

- a) Canon Drive, traffic signage. *The signs have been put up to clearly show no through road, but as yet the white lines have not been painted. Chase Peter Tebb. Action - Clerk.*

- b) School grounds Governance. *The working party have drafted new rules to be displayed on the grounds, a copy of this proposal has been sent to the School and Chair of the Governors. The PC will organise a meeting for early September to finalise these. There have been incidents of late night noise beyond 11pm on the grounds disturbing neighbouring properties. A resident raised a concern that youngsters are taking risks and climbing through the shrubbery on Bainton Road to access the back of school. **Action** – Clerk.*
- c) Chapel Lane/Glebe Woodland. *The PC wrote to Carter Jonas but have not received a reply. An email will be sent to all the supporters to update the current situation. **Action** – Clerk.*
- d) Footpaths and Verges. *The PC are meeting with Highways and Amey on 10th August, where issues will be discussed. The Pilsgate Path hedge will need trimming in the Autumn as it is beginning to encroach the path. **Action** – Clerk.*

6) CORRESPONDENCE

- a) Local Council Public Advisory Service – Devolution Public Consultation. *Councillor Over explained that we need to respond to the Consultation before 28th August and that the proposal is to combine Cambridgeshire and Peterborough so that they become a ‘super authority’ for strategic issues, but will each retain their own identity. The PC doesn’t feel it has enough information on Devolution to be in a position to comment yet, so more information will be sought before forming an opinion. **Action** – Clerk.*

7) PLANNING

- a) 16/01071/HHFUL, New Inn House, Stamford Road, Single Storey side extension. *Permitted.*
- b) 16/01262/HHFUL, Old Corner House, Main Street, Demolition of an existing garage and construct a new single storey extension. *No objections.*
- c) 16/01395/HHFUL, 4 Owen Close, Front porch. *No objections.*
- d) 16/01373/CTR, Fell Blue Spruce & replant 2 Oak trees, 1 Kingsley House, Bishops Walk. *No objections.*
- e) 16/01372/CTR, Fell two Cypress trees, 5 Kingsley Close. *No objections.*
- f) 16/01381/CTR, Epicormic removal on 11 trees along Bishops Walk. *No objections.*
- g) 16/01473/TRE, Raise crown & reduce Sweet Chestnut, 9 Allerton Close. *The tree officer inspected the tree and confirms that the work needs doing to prevent the tree splitting in the future. No objections.*
- h) 15/01840/OUT, Land to west of Uffington Road. Gladman Appeal. *The PC will finalise their letter to PCC Planning Services and are seeking specialist advice from John Dadge on whether or not to request ‘Rule 6’ status to appear and speak in the inquiry. A letter will go out to all residents this week to update them on the appeal and to urge them to write again to the Inspectorate, reiterating any previous objections and adding new comments. **Action** – Margaret Palmer, Harry Brassey & Clerk.*
- i) 16/01546/HHFUL, Skipport, Main Street, Erection of Single Storey extension and conservatory. *The PC raised a question regarding the use of zinc instead of more traditional materials on the extension roof. Query material options with planning. **Action** – Clerk.*
- j) 16/01561/TRE, 21 Bishops Walk, TPO 01/1958 Fell Beech tree. *The tree is diseased. No objections.*

8) BURIAL GROUNDS

- a) Safety inspections of memorials. *Pending quotes from local stone masons.*
- b) Mowing and Maintenance Contract. *The contract will be circulated to all councillors for review. **Action** – Clerk.*
- c) Approval of amendments to T&Cs. *Approved.*

9) FINANCIAL

- a) To approve reports. *Approved.*
 - i) Monthly Finances, July 2016.
- b) To note monies received. *Noted.*
 - i) £300.00, Cyril Harris, Interment Fee.
 - ii) £0.02, Unity Bank, Tailored Deposit Account interest.

- c) To approve payment of the following outstanding accounts. *Approved.*
 - i) £497.92, Clerk's salary and expenses for July 2016.
 - ii) £103.40, HMRC: Clerk's tax for July 2016.
 - iii) £171.00, Repayment to Community Association for printing/advertising costs for the Queen's 90th Village celebrations.
 - iv) £103.00, SLCC Renewal fee.
 - v) £1,560.00, Elwood Bros, Mowing contract (*paid*)
- d) Home from Home Out of School Club. *The PC reviewed the club's accounts with Harry Brassey and Margaret Palmer then attending a meeting with Sereena Davey to clarify the breakdown. The PC agreed to support the club and approved costs quoted for replacing the carpet and purchasing a new storage cupboard. It was also agreed in principle that a sum of money would be put to one side to cover the cost of an administrator for 2/3 hours per week, for a set period of time. Action – Harry Brassey and Clerk.*

10) REPORTS

- a) Ward Group. *None.*
- b) Parish Council Liaison. *A suggestion was made at the meeting to create a digital form for all Parish Councils to use when submitting enquiries to Highways, in order to get a response and an idea of the timeframe for work to be done.*
- c) Hills & Holes Committee. *None.*
- a) Traffic Calming. *The working party has a meeting scheduled for 8th September.*
- b) Communications. *The PC approved a quote from Chadwick Design to create a new website with links to social media.*
- f) Biodiversity and Green Infrastructure Strategy. *Margaret Palmer is keeping a watch on the strategy which will form part of the Local Plan. Particularly relevant to Barnack and Pilsgate are two 'John Clare Country' projects mentioning work on verges for the Living Landscapes project by the Wildlife Trust, and a Hills and Holes extension/buffer project led by Natural England.*
- g) Police.
 - i) Police & Crime Commissioner Bulletin. *Noted.*
 - ii) Rural Crime Update. *First Drift, Wothorpe – garage burglary and vehicle broken into, golf clubs, sat nav and tools stolen. Little Northfields, Barnack – window smashed on vehicle but nothing stolen. Bainton Road, Barnack – window smashed on vehicle and sat nav stolen.*
- h) Other meetings not listed. *Councillor Over met with the Mayor of Stamford to see if they could work out any joint approaches between Barnack Ward, Stamford and other rural areas around Peterborough. They would like to hold a social event for Barnack Ward and Stamford Town Council at the end of September/early October; to listen to a speaker about a particular issue (such as planning) and see what common ground there is. It will foster good relationships and create opportunities to work together if faced with mutual problems with the City Council.*

11) VILLAGE MATTERS (for the Clerk to address issues raised by Councillors.)

The spikes on the cemetery fence have not been put back. **Action** – Harry Brassey.

Cars parked on memorial, tyre tracks left on the grass verge. *It was suggested an eye was kept on the area to see if it is a recurring issue.*

Weeds growing along the footpath on Jack Hawes Lane. *This will be mentioned at the meeting with Amey on Wednesday. Action* – Harry Brassey.

Potholes around the villages. *These will be mentioned to Highways at the meeting on Wednesday. Action* – Harry Brassey.

The rose bushes in the cemetery need pruning. **Action** – David Laycock.

12) OTHER ITEMS

- a) Shop & ATM machine. *Philippa Newey from Royal Mail is trying to organise a mobile PO van from Lincolnshire to visit Barnack regularly. This will offer all PO services including cash withdrawals.*
- b) Post Box & Telephone Box. *Royal Mail have sent a picture of a new post box, but the PC request a clearer image and the exact location on the pavement where it is due to be installed. It was*

*agreed that the telephone box will be moved to the plinth opposite Pond House, but the PC need to know if there is an electricity supply available. **Action** – Harry Brassey.*

- c) *Bus shelters. Councillor Over suggested that the PC speak to PCC to see if they could install a bus shelter. **Action** – Clerk.*
- d) *Other items not listed.*
 - i) *At a recent meeting the importance of regular councillor training was raised, along with a robust Code of Conduct. It was agreed the councillors would review the PC's Code of Conduct and the Clerk will find out what training is currently scheduled. **Action** – Councillors and Clerk.*
 - ii) *The PC were asked to look into who owns the gateway on the access to Ermine Street. After receiving more information on the location of the gate, it was agreed that it must belong to either Burghley, or Wothorpe Parish. **Action** – Clerk.*

13) HEALTH & SAFETY *None.*

14) OPEN FORUM *(for the Clerk to address issues raised by Residents.)*

*Have the PC got support from Shailesh Vara, local MP, against the Gladman Appeal, as he backed the village previously? The PC will write a letter to him this week. **Action** – Margaret Palmer & Harry Brassey.*

15) DATE AND TIME OF NEXT MEETING *Monday 12th September 2016 to commence at 7.00pm.*

16) MEETING CLOSED AT 21.47pm