

# BARNACK PARISH COUNCIL MEETING

Minutes of a Meeting of Barnack Parish Council held in the Village Hall,  
Barnack, on Monday 13<sup>th</sup> November at 7.00pm.

*DRAFT MINUTES FOR APPROVAL AT THE NEXT MEETING*

## 1) ATTENDANCE

- a) In attendance - *Chair: Harry Brassey (HB), Vice-Chair: Margaret Palmer (MP), Councillors: Martin Bloom (MB), Sophie Moore (SM), David Laycock (DL) and Phil Broughton (PB). Ward Councillor David Over (DO) and one resident. Parish Clerk: Susie Caney (SC).*
- b) *Apologies of absence accepted from Ivor Crowson.*

## 2) DECLARATIONS OF INTEREST AND DISPENSATIONS - *None declared.*

## 3) TO CONFIRM MEETING MINUTES OF 9<sup>TH</sup> OCTOBER 2017 – *Minor amendments were made to items 11b and 14b by MP and then the Minutes were Resolved by 6 votes for and 1 abstention (as one councillor was not present at the meeting) to be a true record of events and were duly signed by the Chair.*

## 4) MATTERS ARISING – *None.*

## 5) OPEN FORUM (*for the Clerk to address issues raised by Residents.*)

Housing Development behind Paynes Field – *The Parish Council have received no update on plans for the site.*

Rabbit Farm – *The application is awaiting decision until an Agricultural Consultant's report is submitted. DO advised that the report has now been received by PCC. The Clerk will ask for a copy.. Action – SC.*

## 6) OUTSTANDING ITEMS

- a) Post Box - Update on the installation of a replacement Post Box. *A complaint has been written to the UK Operations Director of Royal Mail asking for the case to be resolved.*
- b) Telephone Kiosks - Adoption of Barnack and Pilsgate Telephone Kiosks. *BPC have received confirmation from BT that both telephone kiosks are now adopted. Planning Permission and Listed Building Consent will be obtained to move the Barnack kiosk to the new location at the old bus stop near the Methodist Chapel. The PC resolved to put in a grant application for Lottery Funding towards the cost of supplying electricity to the kiosk and installing a defibrillator. Action – SC.*  
*A tree branch is hanging over the wall which may obstruct the kiosk, HB to investigate. Action – HB.*
- c) School Grounds – Update on out of hours use. *School Governor Mike Mills was unable to attend the meeting but will update the PC at a future meeting. MP informed the PC that one incident of noise at around 1-2am was logged with Mike recently, but not reported to 101. BPC will ask to view the minutes from Governor Meetings to enable them to collaborate with the school. Action – SC.*
- d) Church Wall – Repair to collapsed section. *No update.*
- e) Bus Shelters – Update on installation dates. *No update.*

## 7) CORRESPONDENCE

- a) Royal Air Force, Invitation to RAF Wittering Senior Citizens Christmas Luncheon. *Names are being collated for the event and invitations will be offered to four residents. Action – SC.*
- b) Deafblind UK, 'Understanding Sight and Hearing Loss with Deafblind UK' drop-in event. *Do*

you know someone who is living with sight and hearing impairments? Join Deafblind UK for an interactive and informative drop-in event between 11am – 2pm on Monday 11<sup>th</sup> December at the Deafblind UK Conference Centre, Cygnet Road, Peterborough PE7 8FD. BPC will circulate information on the noticeboards, social media, Parish News and via Cross Keys.  
**Action** – SC.

- c) PCC, LEAP (Local Energy Advice Programme) information leaflet. PCC is offering residents a free of charge service called LEAP to help them save money and keep their homes warm and cosy. Call 0800 060 7567 for more information or visit [www.applyforleap.org.uk](http://www.applyforleap.org.uk). More details can also be found in the next issue of the Parish News, on noticeboards and social media. **Action** – SC.
- d) CAPALC, General Data Protection Regulation Compliance Update. *Noted.*
- e) Came & Company, Council Matters Autumn Newsletter. *Noted.*

## 8) PLANNING

- a) 17/01087/FUL, Erection of temporary timber dwelling and agricultural building, Land to the West of Uffington Road, Barnack. *Awaiting Decision.*
- b) 17/01772/HHFUL, Barnack Post Office, Main Street, Demolition of single storey front extension, construction of ground floor rear extension and installation of three dormer windows to front elevation. *Awaiting Decision.*
- c) 17/01483/HHFUL, 1 Orchard Road, Single storey rear extension. *Awaiting Decision.*
- d) 17/01874/HHFUL, 18 Paynes Field, Proposed conservatory at rear. *Permitted.*
- e) 17/02079/TRE, 28 Orchard Road, TPO Sycamore fell. *BPC agreed comments to be submitted to the Tree Officer. Action* – SC.
- f) 17/02035/CTR, Blacksmiths Cottage, Main Street, Holly tree reduction. *No objection.*
- g) Local Plan Update. *MP circulated a document 'Comments on the November 2017 draft of Peterborough's New Local Plan' to members highlighting the policies most relevant to Barnack Parish. Points for discussion included:*
  - *Due to a revised calculation of need for housing set by the government, PCC needs fewer homes – there is a reduction of 1,673 homes required between 2017 and 2036 compared to the previous target. These figures led to a discussion around a judicial review of the Gladman case, and it was resolved that MB would speak to consultant John Dadge in the first instance. It was also agreed that SC would email Amanda McSherry for advice. Action* – MB & SC.  
*MB suggested looking at the Land Registry entry to see if the ownership of the land has changed. It was agreed that the Clerk would make enquiries. Action* – SC.
  - *The draft Local Plan now shows the village envelope encompassing the Gladman field, so if there were any attempts to beyond this, there would be a strong case to argue.*
  - *The reduction in assessed need has resulted in the withdrawal of the proposal for a new settlement (Great Kyne) north of Castor and Ailsworth.*
  - *The policy 'Biodiversity and Geological Conservation' has been strengthened since the 2016 draft. For internationally important sites such as the Hills and Holes, development proposals must avoid or mitigate against impacts, including increased recreational pressure.*
  - *The allocation of Green Spaces needs to be amended when the consultation opens as there are omissions and incorrect allocations, despite consulting with PCC over these areas earlier in the 2016 draft Local Plan.*

## 9) BURIAL GROUNDS

- a) Memorial application – Dawn Ann Gorman. *Approved.*
- b) Memorial application – Cyril Newman Harris. *Approved.*
- c) Grass Cutting Tender. *Quotes will be compared in line with BPC's Financial Regulations. Action* – SC.
- d) Cemetery Extension. *BPC resolved to ask PCC to check the tenancy agreement, ensuring the land for future cemetery use is protected. Action* – SC.

- e) Tree Memorial for Charles Clark. *Charles' family would like to plant a silver birch in his memory in Pilsgate. MP has sourced information from PCC to pass on to the family and the Parish Council fully support this memorial. Action – MP.*

## 10) FINANCIAL

- a) To approve reports:
- i) Monthly Finances, October 2017. *Approved.*
- b) Draft Budget 2018/19 and Precept Calculation. *It was agreed that HB, MP and SC would go through the draft budget and circulate amended figures to the Parish Council for approval at the December meeting. Action – HB, MP and SC.*
- c) Ward Fund Request. *BPC have been awarded £50 to purchase a stand for village information and a donation box.*
- d) Unity Trust – to note changes to terms and conditions of Tailored Deposit Account. *Noted.*
- e) To approve payment of the following outstanding accounts. *Approved.*
- i) £287.90, Clerk's pay and expenses for October 2017.
  - ii) £710.00, Elwoods, Mowing contract for September.
  - iii) £25.00, CAPALC, Annual Catch Up Day 22.09.17.
  - iv) £2.00, Telephone Kiosk Adoption fees (repayment to Clerk).
  - v) £79.36 (+£15.87 VAT), Baker Ross, Christmas Tree Decoration Craft Kits for Barnack School (repayment to Clerk).
- f) To approve payments made since last meeting. *Approved.*
- i) £382.80, Speigl, Printing of Village Walks Leaflet.

## 11) REPORTS

- a) Ward Group. *No report.*
- b) Parish Council Liaison. *No report.*
- c) Hills & Holes Committee. *Natural England have agreed to install a dog waste bin at the entrance opposite the Cricket Pavilion. They have requested BPC ask PCC to add emptying of the bins on H&H to their maintenance contract. BPC will confirm the exact location of the bin with Natural England and raise the ongoing maintenance request with PCC. Action – SC. SM reported that a recent article in Stamford Living promoted dog walking on Hills and Holes. It was agreed that a letter would be written to the editor to explain its status as a SSSI and the need to always pick up dog waste, as well as keeping dogs on leads when the sheep are resident. Action – SM.*
- d) Traffic Calming. *Plans are moving forwards with quotes coming in for speed cushions, gateways and posts. HB and SC will collate the figures and then a further working group meeting will be scheduled to go through the details. Action – HB & SC.*
- e) Communications. *PB is writing an article for the Parish News on Loneliness. Action – PB.*
- f) Police. *The rural crime update for October reported; two residential burglaries, one attempted theft from a motor vehicle and one theft from a motor vehicle in Barnack. There was a residential burglary and one theft from a motor vehicle in Pilsgate.*
- g) Other meetings not listed.
- PCC Public Rights of Way. MP met with Public Rights of Way officer Lee Moore to talk in general about footpaths and bridleways. Lee will contact landowners and enquire about extending public rights of way. (See Appendix 1). The PC agreed that MP would advise Lee not to pursue the 'Churn Road' footpath previously mentioned to Burghley Estates as it had been declined earlier this year. Action – MP*
- Children and Education Scrutiny Committee. MP didn't attend the latest meeting, but updated the Parish Council on the reports.*

## 12) VILLAGE MATTERS (for the Clerk to address issues raised by Councillors.)

- Buddleia by the War Memorial – This is still untended. DO suggested raising the lack of Highways maintenance with Cabinet Member Councillor Gavin Elsey. Action – SC.*
- Cemetery Roses need pruning – Action – DL.*

Replacement trees in Orchard Road – *It was agreed to suggest the replacement trees are planted on the opposite side of the road, on the grassy verge by Amey. **Action** – SC.*

*HB will speak to Peter Glassey regarding clearing the brambles on the Burghley plot of land at the entrance to Orchard Road. **Action** – HB.*

Hawthorn tree in Orchard Road – *This will need pruning by Amey. **Action** – SC.*

Branch down on Walcot Road footpath – *A branch is hanging into the pathway and needs to be sawn and removed. Clerk to inform Amey. **Action** – SC.*

Remembrance Day memorial – *It was noted that there is no time published in the Parish News Church schedule to inform residents when to congregate at the War Memorial for the Remembrance Day memorial. Some residents will go straight to the memorial and not the church service beforehand. DL will speak to the Benefice Administrator to make sure a time is published for next year. **Action** – DL.*

*It was agreed that the Parish Council would write to thank the Police for supplying two PCSOs to help calm traffic during the service at the War Memorial. **Action** – SC.*

### **13) OPEN FORUM (for the Clerk to address issues raised by Residents.)**

Hedge on the corner of Uffington Road and The Acres – *The hedge belonging to the property to the left of the turning is blocking the view of traffic coming into Barnack. The house is currently empty and the hedge needs cutting back. A note will be written for the new owners. **Action** – SC.*

Ward Councillor David Over reported that Council Tax is likely to increase by 5% due to higher numbers of homelessness in the city along with increased pressure on Child Social Services and Adult Social Care.

### **14) OTHER ITEMS**

a) Village Meeting – to discuss the following:

i) Improvements to the War Memorial Junction.

ii) Should Barnack have a Neighbourhood Plan?

*The Parish Council are inviting all residents to a Village Meeting at 7pm on 6<sup>th</sup> December to look at potential plans for improving the setting of the War Memorial and safety of the junction. In addition, there will be an information event explaining Neighbourhood Plans with guest speaker Sally Jackson (Peakirk Parish Council) presenting her experiences of Neighbourhood Planning. The invitations have been printed and distributed amongst members for delivery to every household in Barnack and Pilsgate.*

*The Parish Council approved amendments to MP's draft voting form. The form will be delivered to each household after the meeting, with a return deadline of 22<sup>nd</sup> December.*

b) Local fly-tipping hotspots. Anglian Water have organised the removal of fly-tipped waste alongside their sewerage works and are talking to Burghley about installing a gate to prevent further dumping.

c) Free Bulk Waste Collection. Ward Councillor Over is investigating a free bulk waste collection for the village as similar schemes have recently been available in neighbouring wards. **Action** – DO & SC.

d) Christmas Tree – to agree timings for the lights 'switch on' event, decorations, refreshments and music. Steve and Shona Rickard are organising a visit from Father Christmas and the Primary School are making decorations for the tree. It was agreed a working group (DL, HB, PB, MB and SM) would meet at 7.30pm on Monday 27<sup>th</sup> November to go through final details.

### **15) HEALTH & SAFETY**

a) Christmas Tree – Risk assessing. *This item will be discussed at the working group meeting on 27<sup>th</sup> November.*

### **16) DATE AND TIME OF NEXT MEETING - Monday 11<sup>th</sup> December 2017 at 7.00pm.**