

BARNACK PARISH COUNCIL MEETING

Minutes of a Meeting of Barnack Parish Council held in The Village Hall, Barnack, on Monday 12th March at 7.00pm.

DRAFT MINUTES TO BE AGREED AT NEXT MEETING.

1) ATTENDANCE

- a) In attendance – *Chair: Harry Brassey (HB), Councillors: Sophie Moore (SM), Phil Broughton (PB), David Laycock (DL) and Martin Bloom (MB). Ward Councillor David Over (DO) and one resident.*
Parish Clerk: Susie Caney (SC).
- b) *Apologies of absence were accepted from Vice-Chair Margaret Palmer and Ivor Crowson.*

2) DECLARATIONS OF INTEREST AND DISPENSATIONS – *None declared.*

3) TO CONFIRM MEETING MINUTES OF 12TH FEBRUARY 2018 – *The Minutes were resolved by 5 votes for and 2 abstentions (as those councillors were not present at the meeting) to be a true record of events and duly signed by the Chair.*

4) MATTERS ARISING – *None.*

5) OPEN FORUM (*for the Clerk to address issues raised by Residents.*)

- a) Item 8.a) Planning Application 17/01087/FUL – *HB will be attending the Planning Committee Meeting on Tuesday 13th March and will speak on behalf of the residents and Parish Council.*
- b) Pot holes – *more pot holes are appearing on Uffington Road, particularly by the bridge. The Clerk will report them to both PCC and LCC. Action – SC.*
- c) Countryfile – *It was noted that Gladman featured on the BBC television programme Countryfile recently.*
- d) Linden Homes – *The reserved matters application has now been sent in to Peterborough City Council. This item will be added to the April agenda and an open village meeting will be held in the next few weeks.*

6) OUTSTANDING ITEMS

- a) Post Box - *Update on the installation of a replacement Post Box. Pending response from Royal Mail to the locations suggested last month.*
- b) Telephone Kiosk – *Awaiting Planning Permission outcome.*
- c) Bus Shelters – *Pending installation date. Clerk to chase. Action – SC.*
- d) Dry Stone Wall Collapse – *Section on Walcot Road. Peterborough Highways have recently completed the repair works to the wall.*

7) CORRESPONDENCE

- a) Schools Infrastructure Team, Peterborough City Council, Caretaker Property. *When Mr Bellamy retires from his post as School Caretaker the property will be sold. PCC are looking at ensuring safe pedestrian access into the front school entrance, whilst keeping the adjoining parking area to the property separate.*
- b) SLCC, ICO General Data Protection Regulation Guidance Notes. *Noted.*
- c) P Mead, Alms House Query. *Ward Councillor David Over will raise the enquiry with Cross Keys and the Clerk will contact June Woollard for information. Action – DO & SC.*

8) PLANNING

- a) 17/01087/FUL, Erection of temporary timber dwelling and agricultural building, Land to the West of Uffington Road, Barnack. *The application will be decided by the Planning Committee on Tuesday 13th March 2018. HB will speak on behalf of the Parish Council and residents.*
- b) 17/02124/FUL, Land to the West of Uffington Road, Erection of a 20ft storage container. *Awaiting Decision.*
- c) 18/00139/LBC, Telephone Kiosk, Main Street, Barnack, application for Listed Building Consent. *Awaiting Decision.*
- d) 18/00138/FUL, Telephone Kiosk, Main Street, Barnack, Relocation of Grade II listed Telephone Kiosk. *Awaiting Decision.*
- e) 18/00321/CTR, 6 Whitman Close, Fell Acer Platanoides. *The PC agreed comments to submit to the tree officer, Bryan Clary. Action – SC.*
- f) 18/00284/LBC, Old Corner House, Main Street, Replacement windows to dwelling. *The PC agreed comments to be forwarded to Sam Falco, PCC Conservation. Action – SC.*

9) BURIAL GROUNDS

- a) Memorial Inspection. *Due to the snow in early March, the inspection has been rescheduled to Wednesday 14th March, IC will oversee the inspection. Action – IC.*
- b) Deed of Exclusive Right of Burial – Mrs C Summers. *Approved.*
- c) Deed of Exclusive Right of Burial – Mrs K Hadnam. *Approved.*
- d) Deed of Exclusive Right of Burial – Mr K Hallam. *Approved.*

10) FINANCIAL

- a) To approve reports – *Approved.*
 - i) Monthly Finances, February 2018.
- b) To note monies received – *Noted.*
 - i) £250.00, Memorial for Elaine Ward, Cemetery Fee.
 - ii) £125.00, K Hallam, Cemetery Fee.
 - iii) £50.00, PCC, Ward Group Fund.
 - iv) £5.00, Friends of Barnack Hills and Holes, Projector Hire.
- c) To approve payment of the following outstanding accounts – *Approved.*
 - i) £194.72, Clerk's pay and expenses for February 2018.
- d) To approve payments made since last meeting – *Approved.*
 - i) £0.19, HMRC, Employer's NI payment.
 - ii) £97.50, PCC Planning Fee, Telephone Kiosk.
 - iii) £240.00, Elwood Bros, Churchyard Tidy/Cut back.
- e) The Parish News – Parish Council Contribution. *HB will speak to the Parish News Treasurer regarding the accounts before the Parish Council agree a suitable amount to donate. It was also noted that the donation envelopes did not have address drop-off details. Comments will be passed on to Parish News. Action – HB & SC.*
- f) Section 106 Funds. *Discussion took place in a closed meeting at the end of the Council meeting.*

11) REPORTS

- a) Ward Group – *Meeting on Wednesday 14th March.*
- b) Parish Council Liaison – *No report.*
- c) Hills & Holes Committee – *No report.*
- d) Traffic Calming – *The PC agreed the Clerk can raise an order for the gateways and vehicle activated signs as the lead time is up to 6 weeks. In the meantime, outstanding enquiries with Peterborough Highways will be chased up. Action – SC.*
- e) Communications – *Information regarding the updated Police website and the reporting of non-emergencies will be forwarded to the Parish News. Action – SC.*

- f) Police – *The Rural Crime Update for February reported a burglary on Station Road, where a large generator was stolen, and reports of a male knocking on doors in Pilsgate selling goods. Work vans are continuing to be a target for thefts of tools. Thorpe Wood Police Station are selling driveway alarms for only £8 (cost price), please contact the Station if you would like to purchase one.*
- g) Other meetings not listed – *SM attended part of the Full Council Meeting last month with Kerrie Garner who was a short-listed nominee for a Civic Award for her Community Involvement in Barnack. Kerrie was informed that she will receive an award at a presentation by the Mayor on a date to be confirmed.*

12) VILLAGE MATTERS (for the Clerk to address issues raised by Councillors.)

- a) Potholes on Wittering Road – *pot holes will be reported to PCC. Action – SC.*
Litter Tidy Up – *This item was to be discussed under the Fun Run 14.b) to help keep the route clear, clean and safe. Saturday March 24th was agreed as the most suitable date for a litter pick. Local residents will be notified by posters, and social media posts. The Clerk will also contact the village's local organisations to spread the word. PB will organise for a poster to be designed. Action – PB & SC.*
MB suggested that the Clerk investigate Community Payback for future village tidy ups.
Action – SC.

13) OPEN FORUM (for the Clerk to address issues raised by Residents.)

- a) Linden Homes application - *The PC will invite residents to an open meeting to discuss and put forward comments relating to the reserved matters application. The Clerk will ask Michelle Goodwin for an evening after 21st March for the availability of the Village Hall. Action – SC.*
- b) WWI Centenary – *This item will be added to the next Agenda and Brian Palmer invited to the Parish Council Meeting to discuss the timetable of events. Action – SC.*

14) OTHER ITEMS

- a) Neighbourhood Plan – Meeting date. *This item will be carried forward to the next Agenda.*
- b) Barnack School Fun Run – Date for Village Litter Pick – *See item 12.b) above. The time and date agreed is 2pm on Saturday 24th March 2018.*
- c) War Memorial Junction - Update. *The Clerk will chase an update on the proposed scheme from Highways. Action – SC.*
- d) Barnack Community Association:
 - i) Village Hall Shed Quote. *BPC agreed to contribute to the cost of a new shed for the Village Hall and will speak to the BCA about putting a community shelf/cupboard unit in the Hall to store the projector, and display village information leaflets etc. BPC will also speak to the BCA about installing a broadband connection into the Village Hall. Action – SC & HB.*
 - ii) Village Pavilion Facilities. *The Clerk will speak to Will Armitage about improving lighting within the Pavilion and look into funding opportunities for a new shed. Action – SC.*
- e) Maintenance:
 - i) Bulk Waste Collection. *A collection will take place on a Saturday in June. Pending availability from Amey, the PC will notify all residents via a leaflet drop. Action – SC.*
 - ii) Ivy on Village Walls. *Many walls within Barnack and Pilsgate are covered with ivy, which will eventually make them collapse. The School wall is looking particularly overgrown and vulnerable, as is the wall along Walcot Road and on stretches of Bainton Road. HB will write a specification so that the Clerk can obtain quotes for tidying up these areas. Action – HB & SC.*
 - iii) Pudding Bag Lane. *There are drainage issues at the bottom of the lane with water from heavy rainfall entering a resident's property. PCC are aware, but as yet no improvement work has been carried out. The PC will request a drainage engineer visit the site as soon as possible and will inform Burghley (as Landlord), copying all correspondence from PCC to them. Action – HB & SC.*
The potholes along Pudding Bag Lane have been reported this week.

- iv) Uffington Road. *The potholes and deteriorating state of Uffington Road will be reported to PCC and LCC. The Clerk will write a note of thanks to PCC Highways for the gritting during the snowy spell, and to request that Uffington Road be added to the schedule in the future. Action – SC.*

15) HEALTH & SAFETY.

16) DATE AND TIME OF NEXT MEETING - Monday 9th April 2018 at 7.00pm.

Meeting closed at 8.52pm.



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Barnack and Pilsgate
Village Community



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