

BARNACK PARISH COUNCIL MEETING

Minutes of a Meeting of Barnack Parish Council held in The Village Hall, Barnack, on Monday 8th January 2018 at 7.00pm.

DRAFT MINUTES TO BE AGREED AT NEXT MEETING

1) ATTENDANCE

- a) In attendance – *Chair: Harry Brassey (HB), Vice-Chair: Margaret Palmer (MP), Councillors: Sophie Moore (SM), Phil Broughton (PB), David Laycock (DL) and Ward Councillor David Over.*
Parish Clerk: Susie Caney (SC).
- b) *Apologies of absence were accepted from Ivor Crowson and Martin Bloom.*

2) DECLARATIONS OF INTEREST AND DISPENSATIONS – *None declared.*

3) TO CONFIRM MEETING MINUTES OF 11TH DECEMBER 2017 – *Amendments were made to the date of next meeting (should have read 2018) and item 14a.i. The Minutes were then Resolved by 5 votes for and 2 abstentions (as those councillors were not present at the meeting) to be a true record of events and were duly signed by the Chair.*

4) MATTERS ARISING – *Further to item 11.12.17.14.e the Barnack Community Association have appointed two new trustees; Ivor Crowson and Gary Longman.*

5) OPEN FORUM *(for the Clerk to address issues raised by Residents.)*

Neighbourhood Plan – *It was noted that the presentation given by Peakirk councillors was excellent. A further two names were put forward in support of a plan.*

6) OUTSTANDING ITEMS

- a) Post Box - Update on the installation of a replacement Post Box. *The office of Shailesh Vara MP forwarded a letter from Royal Mail Group's Senior Public Affairs Manager, Michael Hogg. He states that he will investigate the concerns raised and will reply shortly.*
- b) Telephone Kiosks – Planning Permission for the relocation of the Barnack kiosk. *Pending permission.*
- c) Bus Shelters – *The Clerk will seek an update on timings from PCC. It was agreed the Clerk would ask PCC about the colour of the wood stain. Action – SC.*

7) CORRESPONDENCE

- a) HMRC, change to form VAT 126. *Noted.*
- b) CAPALC, Councillor census survey. *Noted.*
- c) PCC, Parish Precept Form 2018/19. *Noted.*
- d) Shailesh Vara MP, Correspondence copy from Royal Mail Group. *Noted.*

8) PLANNING

- a) 17/01087/FUL, Erection of temporary timber dwelling and agricultural building, Land to the West of Uffington Road, Barnack. *Awaiting Decision.*
- b) 17/01772/HHFUL, Barnack Post Office, Main Street, Demolition of single storey front extension, construction of ground floor rear extension and installation of two dormer windows to front elevation. *Permitted.*
- c) 17/02126/HHFUL, Westcroft, The Square, Proposed replacement of 4 windows with timber box sash elevation. *Permitted.*
- d) 17/02124/FUL, Land to the West of Uffington Road, Erection of a 20ft storage container. *Awaiting Decision.*

- e) 17/02177/HHFUL, Pilsgate Grange, Pilsgate, Proposed extension and alterations to dwelling. *Awaiting Decision.*
- f) Local Plan. *The Local Plan was released today for consultation, the PC are required to comment on the soundness and legal compliance of the policies within the Plan. PCC have made errors in mapping the Protected Green Spaces in Barnack which will be followed up with Gemma Wildman. The PC agreed the policies look sound and generally support them, but there are missed opportunities and omissions in the Transport Policy (level crossings and separation of communities by main roads – A1 and A47) which will be pointed out in the PC's response. Action – MP and SC.*

9) BURIAL GROUNDS

Memorial, Mrs Elaine Ward. *Approved.*

10) FINANCIAL

- a) To approve reports. *Approved.*
 - i) Monthly Finances, December 2017.
- b) To note monies received. *Noted.*
 - i) £300.00, Southorpe Parish Council, Contribution to Cemetery Maintenance.
- c) To approve payment of the following outstanding accounts. *Approved.*
 - i) £220.36, Clerk's pay and expenses for December 2017.
 - ii) £150.00, Elwood Bros, Mowing contract for November.
 - iii) £150.00, Elwood Bros, Mowing contract for December.
 - iv) £15.00, Village Hall Hire for Village Meeting, 6th December 2017.
 - v) £18.50, Royal British Legion, Poppy Wreath.
 - vi) £13.32, Wave (Anglian Water), Cemetery Water Rates.
 - vii) £14.60, S Rickard, Sweets for Christmas Tree Event.
 - viii) £157.00, H Brassey, Refreshments for Christmas tree event.
 - ix) £100.00, John Lewis, Christmas Tree Event. *(Repayment to S Caney).*
 - x) £41.88, S Caney, Refreshments and sundries for Christmas Tree Event.
 - xi) £2.80, BJ's Print & Design, Prints of Memorial Green Plans. *(Repayment to S Caney).*
- d) To approve payments made since last meeting. *Approved.*
 - i) £56.00, BJ's Print & Design Ltd, Neighbourhood Plan Voting Forms.

11) REPORTS

- a) Ward Group. *The next meeting is on 25th January with PCC Public Health's Dr Liz Robbins as guest speaker.*
- b) Parish Council Liaison. *MP reported the focus of the meeting was on social care for adults, with information on services including LEAP, Reablement and a handyman Care and Repair Service. It was agreed that information on these services would be shared via the local free magazines, social media and noticeboards. Action – PB & SC.*
Ian Dewar (CAPALC) circulated a performance management self-assessment tool for parish councils. Councillors discussed the criteria during tonight's meeting and agreed areas for improvement. Action – SC.
- c) Hills & Holes Committee. *Due to meet on 9th January to progress a merger with The Langdyke Trust.*
- d) Traffic Calming. *BPC are waiting for confirmation of installation costs from PCC.*
- e) Communications. *No report.*
- f) Police. *The Rural Crime Update has not been circulated, but there have been reports in Peterborough of targeted handbag thefts at supermarkets. Please lock your car when you return your trolley.*
- g) Other meetings not listed.
 - i. The Local Plan *(see item 8.f).*

- ii. Home from Home Update. *The childcare provider 'KIA' (who took over the running of the out of school club), left without notice on the last day of term, breaching their contract with the school. As an interim measure the pre-school committee will run a scaled-down out of school service. It was agreed that the PC would speak to school governor Mike Mills to find out the latest and see how the PC may be able to offer support to ensure the service keeps running. Action – Clerk.*

12) VILLAGE MATTERS (for the Clerk to address issues raised by Councillors.)

- a) War memorial bollards. *Knocked down again and need reporting. Action – SC.*
- b) Road gutters and drains. *Jack Haws Lane and Main Street have blocked drains due to leaf litter. The Clerk will request a road sweep and the drains to be cleared by Amey. Action – SC.*
- c) Information board in The Square. *There appear to be cracks appearing on the surface, possibly through wear (it is thought to be 10 years old). MP will provide the Clerk with the artwork and supplier information for a replacement in the future. Action – MP & SC.*
- d) Flytipping, Wittering Ford. *To be reported. Action – DL.*
- e) Sign at top of Wittering Road. *The sign has been knocked over again. Report to Highways. Action – SC.*
- f) Wall collapse and fallen branch, Walcot Road. *The wall has partially collapsed near to the entrance of Saxon Road, and a tree branch further along the wall has snapped. Clerk to inform PCC for maintenance work on the tree. Ownership of the wall is being disputed by PCC, the PC will apply for a Land Registry search. Action – SC.*

13) OPEN FORUM (for the Clerk to address issues raised by Residents.) *No items were raised.*

14) OTHER ITEMS

- a) Neighbourhood Plan. *Only 92 responses were received; 77 of which were 'yes' votes. Although the numbers are below the threshold previously agreed (100 yes votes), there have been several names put forward to help or join a working group. It was agreed the PC would write to all those who put their names forward to attend a meeting in early April. At this meeting it will be decided if a working group can be formed. Action – SC.*
- b) St Martin's Without. *HB updated the PC – nothing will happen imminently due to short-staffing at PCC.*
- c) War Memorial Junction. *The next step is for BPC to seek a commitment from PCC to carry out the road re-structure. Once a definite plan is in place the PC can look into funding, landscaping and moving the memorial. It was agreed the PC would write a letter to Peter Tebb and Andy Tatt (Highways) for an agreement in principle. Action – SC and HB.*
- d) Parish Action Plan. *Updates were suggested and comments will be emailed to MP by Friday. Action – all councillors.*
- e) Fodder Beet. *The beet is due to be lifted later this week - the farmer has taken measures to minimise the impact to Uffington Road and the B1443 through Pilsgate.*
- f) WWI Centenary Celebrations. *To be added to the February Agenda.*

15) HEALTH & SAFETY – *A section of the dry-stone wall on Walcot Road has collapsed. HB and DL will remove the debris blocking the footpath and store for repair. The section will be marked with warning tape. Action – DL and HB.*

16) DATE AND TIME OF NEXT MEETING - Monday 12th February 2018 at 7.00pm.

MEETING CLOSED AT 9.07pm