

BARNACK PARISH COUNCIL MEETING

Minutes of the Annual Parish Council Meeting held in The Village Hall, Barnack, on Monday 14th May 2018 following the Annual Village Meeting.

DRAFT MINUTES FOR APPROVAL AT NEXT MEETING

- 1) **ELECTION OF CHAIRMAN AND VICE-CHAIRMAN FOR THE COUNCIL YEAR 2018-19.** *Chair – Harry Brassey was proposed by PB, seconded by MP and duly elected. Vice-Chair – Margaret Palmer was proposed by MB, seconded by IC and duly elected.*
- 2) **DECLARATION OF ACCEPTANCE OF OFFICE BY CHAIRMAN AND VICE-CHAIR.** *Declarations signed by HB and MP.*
- 3) **ATTENDANCE**
 - a) In attendance – *Chair: Harry Brassey (HB), Vice-Chair: Margaret Palmer (MP), Councillors: Martin Bloom (MB), Phil Broughton (PB), Ivor Crowson (IC) and two residents. Parish Clerk: Susie Caney (SC).*
 - b) *Apologies of absence were accepted from Sophie Moore, David Laycock and Ward Councillor David Over.*
- 4) **DECLARATIONS OF INTEREST AND DISPENSATIONS.** *None Declared.*
- 5) **TO CONFIRM MEETING MINUTES OF 9TH APRIL 2018.** *The Minutes were resolved by 5 votes for and 2 abstentions (as those councillors were not present at the meeting) to be a true record of events and duly signed by the Chair.*
- 6) **MATTERS ARISING.** *None.*
- 7) **TO ADOPT REGULATORY DOCUMENTS FOR 2018-19:** Standing Orders, Code of Conduct, Financial Regulations, Asset Register, Complaints Procedure, Press & Media Policy, Privacy Notice, Health & Safety, Internet, Email & Social Media. *Agreed and adopted.*
- 8) **APPOINTMENT OF COUNCIL REPRESENTATIVES FOR:**

Barnack Ward Group – <i>HB & MP.</i>	Financial Overview - <i>MP.</i>
Parish Council Liaison - <i>MP & HB (reserve).</i>	Cemetery – <i>HB & DL.</i>
Environment – <i>MP.</i>	Planning – <i>MP, IC & HB (reserve).</i>
Speed Watch – <i>SC.</i>	
- 9) **APPOINTMENT OF PARISH COUNCIL WORKING GROUP REPRESENTATIVES:**

Traffic Calming – <i>HB, MP, MB, IC & SC.</i>	Communication – <i>PB & SC.</i>
Recreational Facilities – <i>HB, MB, IC & SM.</i>	Barnack Primary School – <i>HB, MP & MB.</i>
Human Resources – <i>MB, PB & IC.</i>	Neighbourhood Planning – <i>MP.</i>
- 10) **OPEN FORUM** *(for the Clerk to address issues raised by Residents.)*

School - *School Governor Mike Mills addressed the PC offering to answer any queries or questions regarding the School Report presented at the Annual Village Meeting.*

Linden Homes - *A resident queried the name 'Kingsley Place' as described by Linden Homes for the development. The PC have been looking at suggestions based around the historical names used for the fields in the area of the development. Ideas will be shared with residents in due course.*
- 11) **OUTSTANDING ITEMS**
 - a) Post Box - *Update on the installation of a replacement Post Box. Pending communication from Royal*

Mail. In the meantime, HB is looking into hiring a CAT to survey suggested locations for underground services. Action – HB.

- b) Telephone Kiosk – Update regarding relocation of kiosk. *BT have advised the removal of telephony from the kiosk will not happen before the end of May due to all electrical engineers undertaking training.*
- c) Bus Shelters – Installation date. *PCC have confirmed the final details, but we are still awaiting an installation date.*
- d) War Memorial Junction – *Peterborough Highways have confirmed that they are unable to commit to funding the realignment of the junction as it is low down on their priorities and would be an expensive undertaking. For the time being BPC will concentrate on completion of the traffic calming scheme and will then look into funding to take this project forward.*

12) CORRESPONDENCE

- a) Becky Daines, The Village Diary, Village Focus Information Request. *MP drafted information for Becky to edit for The Village Diary.*
- b) NALC, Statement from the Information Commissioner’s Office re GDPR Compliance. *Noted.*
- c) Sylvia Radouani, PCC, New Parish Council Mailbox address for PCC. *Noted.*
- d) CAPALC, April News Bulletin. *Noted.*
- e) Roy Chowings, Changes to Barnack Community Association. *Noted.*
- f) Cambs Police Shrievally Trust, Raising Awareness of the Cambs Bobby Scheme. *The Clerk will find out how much support the Trust offers victims living in rural areas such as Barnack. Action – SC.*

13) PLANNING

- a) 18/00284/LBC, 18/00439/LBC & 18/00438/HHFUL Old Corner House, Main Street, Replacement windows to dwelling, conversion of existing garage, internal alterations and re-roof of existing single storey element of a Grade II listed residential property. *Permitted.*
- b) 18/00377/REM, Land to the West of Uffington Road, Reserved matters approval for 80 dwellings. *New plans have been submitted by Linden Homes showing some amendments to the original plans. MP has compared both the new and old plans and annotated the differences on the letter sent by the Parish Council to PCC. These points will be discussed and clarified at a meeting with Linden Homes on Wednesday 16th May. MP will email her analysis to members before the meeting. Action – MP.*
- c) 18/00397/HHFUL, 20 Bainton Road, Barnack, Proposed two storey and single storey rear extension with internal and external alterations including basement level. *Permitted.*
- d) 18/00773/CTR, Barnack Primary School, Tree Works. *No objections.*
- e) 18/00622/CTR, Old Quarry Cottage, Tree works. *No objections.*
- f) 18/00651/CTR, Aberfoyle, Holly – remove tree to ground level. *No objections.*
- g) 18/00691/CTR, Sandall House, Fell large silver birch. *Comments agreed for submission. Action – SC.*
- h) 18/00620/HHFUL, 27 Uffington Road, single storey extension to rear and side/rear extension, annex. *No objections.*

14) BURIAL GROUNDS

- a) Interment, Hallam. *Noted.*
- b) Memorial, Harris. *Noted.*
- c) Memorial, Eckworth. *Noted.*
- d) Memorial, Brown. *Noted.*

15) FINANCIAL

- a) To approve reports. *Approved.*
 - i) Monthly Finances, April 2018.
- b) To approve Clerk salary review. *A pay rise to SCP 27 from 1st April was agreed.*
- c) To authorise amendment to Clerk’s monthly standing order, £550.00. *Approved.*
- d) To note monies received. *Noted.*
 - i) £10,536.59, PCC, First instalment of Parish Precept and Burials Grant.
- e) To approve payment of the following outstanding accounts. *Approved.*
 - i) £250.04, Clerk’s pay and expenses for April 2018.
 - ii) £2.66, Clerk’s NI Contribution for April 2018.
 - iii) £296.06, CAPALC Affiliation Renewal Fee 2018/19.
 - iv) £33.12, NEST, Combined Employer & Employee Pension Monthly Contributions at 3%, Schedule for Year 2018/19.

- v) £446.71, Came & Company, Insurance Renewal Fee.
- f) To approve payments made since last meeting. *Approved.*
- i) £18.00, Unity Trust Current Account, Service Charge.
- g) The Parish News – to agree contribution. *There was some discussion around how to make information in the Parish News stand out and encourage residents to both support and read the publication. This item will be discussed further at the June Parish Council meeting.*

16) REPORTS

- a) Ward Group. *The next Ward Group meeting will be held in June.*
- b) Parish Council Liaison. *No report.*
- c) Hills & Holes Committee. *The Friends of the Hills and Holes has joined the Langdyke Countryside Trust. Natural England have been in touch with MP to request that the Parish Council put pressure on PCC to install an additional waste bin at the top entrance on Wittering Road. There was a bin originally installed there but the PC had it moved closer to the crossroads due to dog poo being hung in bags in the bushes. Unfortunately, the previous location was used regularly by Natural England when they were tidying up and parking up at the vehicle access. Amey have provided a quote for a bin (£335), but the PC will clarify the ongoing cost of adding the bin to Amey's schedule before approaching Natural England with the figure. This item will be added to the June Agenda. **Action** – SC.*
- d) Traffic Calming – *PCC Highways' Peter Tebb has met with Rediweid to organise installation of speed cushions. PCC Streetlighting Zeke Rowe will liaise directly with Swarco to implement the replacement posts and vehicle activated speed signs. The village gateways have been ordered from Glasdon and the Clerk is organising installation with PCC Highways.*
- e) Communications – *No report.*
- f) Police – *The latest rural crime update once again reports on thefts from motor vehicles from Helpston and Barnack. Please be vigilant and do not leave valuables in your vehicles.*
- g) Other meetings not listed – *MB, MP and HB met with School Governor Mike Mills last month to discuss how the PC could help support the Primary School financially after discussing the school's accounts. Mike suggested that as the school grounds are open to the whole community, a contribution towards the upkeep and maintenance of the grounds would be beneficial. After a discussion with members, it was agreed to offer a one-off payment of £5,000, subject to a management committee (to include the PC) drawing up a specification of works and agreeing how the funds are to be managed. **Action** – SC.*

17) VILLAGE MATTERS (for the Clerk to address issues raised by Councillors.)

Pot holes – *the potholes in the The Square have been reported to Highways, but the Clerk will follow up with Martin Benn. The huge hole near the train line has also been reported to Lincolnshire County Council.*

Cemetery – *there are weeds growing through the gravel around the memorials. The Clerk will ask the Elwoods to spray. **Action** – SC.*

Footpaths – *there are weeds growing up along the paths on Jack Haws Lane and Walcot Road. The Clerk will find out when Amey are due to spray. **Action** – SC.*

Church Pews – *there are plans to remove the back rows of pews from the church to create space for other events such as coffee mornings, using temporary chairs instead. It was agreed the Clerk would write to the Bishop to register the Parish Council's concern as this decision should not be made without consultation with the village community and the Friends of Barnack Church. **Action** – SC.*

18) OPEN FORUM (for the Clerk to address issues raised by Residents.) No items.

19) OTHER ITEMS

- a) Neighbourhood Plan – *MP has spoken to David Shaw who led the Castor Neighbourhood Plan. David and John Hodder are keen to talk to the PC to discuss how to get started. It was*

*decided to delay the meeting until MP can speak to Emma Naylor or Mark Emson at PCC to discuss whether St Martin's Without will join Barnack Parish as this will affect the area allocated to a Barnack Neighbourhood Plan. **Action** – MP.*

- b) Bulk Waste Collection – *This has been booked for next month and flyers will be posted through all village letterboxes over the next couple of weeks. Please note the collection is for residents of Barnack and Pilsgate only.*
- c) Barnack Fun Run – *Organiser Sereena Davey submitted a report to the Annual Village Meeting stating that the event was a big success with the largest field of runners ever at nearly 300. Over £1,000 was raised for Barnack Primary School and Barnack girls were a class above everyone else with their 5 fastest runners finishing within the first 8 places. It is now no longer safe to have such a large volume of runners travelling down Walcot Road between Saxon Road and Millstone Lane junction. To avoid this section, it is proposed that an application to close Main Street be submitted. The closure would apply from 1.30pm – 3pm with partial access from 2pm to 2.45pm. Please contact the Parish Clerk if you have any thoughts about the possible road closure.*
- d) WWI Commemoration, Battles Over. *Brian Palmer spoke at the Annual Village Meeting about plans for the Centenary Commemoration including the usual church service at the church and memorial as well as acts of remembrance, the Branch Piper playing at the lighting of the beacon and an exhibition in the Village Hall from Friday 9th Nov to Sun 11th Nov. HB has organised the lighting of the beacon with Will Aldwinckle.*
- e) Defibrillator – grant application. *A Big Lottery Fund grant application will be completed to raise funds for defibrillators at Pilsgate and in the Barnack telephone kiosk. **Action** – SC.*

9) HEALTH & SAFETY. *None.*

10) DATE AND TIME OF NEXT MEETING - Monday 11th June 2018 at 7.00pm.

Meeting closed at 10.10pm.