

BARNACK PARISH COUNCIL MEETING

Minutes of a Meeting of Barnack Parish Council held in The Village Hall, Barnack,
on Monday 13th August 2018 at 7.00pm.

DRAFT MINUTES TO BE AGREED AT NEXT MEETING

1) ATTENDANCE

- a) In attendance – *Chair: Harry Brassey (HB), Vice-Chair: Margaret Palmer (MP), Councillors David Laycock (DL) and Ivor Crowson (IC). Parish Clerk: Susie Caney (SC) 3 Residents.*
- b) *Apologies of absence were accepted from Phil Broughton (PB), Martin Bloom (MB) and Sophie Moore (SM).*

2) DECLARATIONS OF INTEREST AND DISPENSATIONS – *None declared.*

3) TO CONFIRM MEETING MINUTES OF 9TH JULY 2018 – *MP requested item 14a be re-written, which was agreed by members. With the amendments to item 14a, the Minutes were resolved by 4 votes for and 3 abstentions (as three councillors were not present at the meeting) to be a true record of events and duly signed by the Chair.*

4) MATTERS ARISING

- a) *Trees - Orchard Road and Bishops Walk. The tree on Orchard Road will not be removed as it represents no Health & Safety threat to highway or pedestrian users. It is an established tree although not aesthetically 'correct' due to unauthorised works being carried out on it. The tree is healthy enough to retrain and Amey will continue to maintain it. Amey are producing a spec for the trees on Bishops Walk to have general maintenance work carried out, such as crown lifting and dead wooding. The work won't take place until the Autumn.*
- b) *Pilsgate Path Bins. Amey will add the two bins to their collection for six monthly emptying at a cost of £218.40 plus VAT per year.*

5) OPEN FORUM (for the Clerk to address issues raised by Residents.)

- a) *Bishops Walk Trees – A resident of Bishops Walk suggested organising a group of residents to monitor the lime tree avenue along the road. He felt that the maintenance work ought to be co-ordinated so that the trees are all looking their best and create a visual avenue. BPC agreed to talk to PCC Tree Officer Bryan Clary and ask him to visit the site to look at practical ways to ensure the trees are at their best. It was felt that contractors may not be thorough with their tree maintenance.*

6) OUTSTANDING ITEMS

- a) *Post Box – Location and Planning Update. The new post box has been installed by Royal Mail adjacent to the rear gate to the church. Royal Mail need to add it to their schedule before it can be used.*
- b) *Telephone Kiosks – Decommission Date. Both kiosks have had their telephony removed, but the Barnack box is still waiting to be disconnected from the mains before it can be relocated. The Clerk is chasing BT for a date. **Action** – SC.*

7) CORRESPONDENCE

- a) *Sylvia Radouani, Parish Conference Agenda. HB, MP and SC will attend the conference.*
- b) *Highways England, A1 Works at Junction 17 – Stamford. Noted.*

- c) Electoral Service, Update Members' Interest Forms. *All members need to complete Members' Interest Forms and return to the Clerk. SC will re-circulate the forms to members. Action – SC.*
- d) David Laycock, Ringing Remembers Campaign. *DL has spoken to the bell ringers and they will be able to ring for Barnack on 11th November but cannot confirm a time yet. DL will speak to his contact to ask for an evening time-slot if possible. Action – DL.*
- e) PCC Highways, War Memorial Slip Road. *Highways are looking into the cost of improving the memorial junction and plan to install a camera to monitor the 'swing' of cars pulling out of the slip road onto Stamford Road.*
- f) Kieran Mylchreest, Cambs Police, Northern Sector Police Changes. *Noted.*
- g) Neil Fowkes and Margaret Venables, Barnack Primary School. *Both the Head and Chair of the Governors have written to BPC to express thanks for the support given to the School.*

8) PLANNING

- a) Linden Homes – 18/00377/REM, Land to the West of Uffington Road, Reserved matters approval for 80 dwellings. *BPC wrote to the case officer Janet MacLennan on 2nd August. The Clerk will follow up for a response to the questions raised. Action – SC.*
 - i) LEAP – Guidance from PCC Play Specialist. *The Clerk has an appointment to talk to Jayne Jarvis for advice on equipment, layout and suppliers.*
 - ii) Street Name Suggestions. *Thank you to those residents who gave suggestions for street names. The names agreed by BPC for submission to PCC are linked to the history of the site and Village; Hillside Furlong for the entrance road/main through route and then three names if needed; Sissons Close, Argles Close, Knabb Close.*
 - iii) Linden Homes, Boundary Suggestions. *LH met with residents and members of BPC on 25th July. Alex Clark is due to send notes of the meeting along with examples of boundary fencing to those concerned. The Clerk will request these from Alex. Action – SC.*
- b) 18/00861/FUL & 18/00862/LBC, Greystones, School Road, Proposed Barn Conversion and Extension. *Refused.*
- c) 18/00859/LBC, Greystones, School Road, Internal alterations including replacement roof light, new fan, roof repairs, secondary glazing, rewire, re-plumb and repoint in lime mortar. *Permitted.*
- d) 18/00872/LBC & 18/01028/HHFUL, 27 School Road, Barnack, Internal and external refurbishments/alterations to the dwelling and the demolition of a detached garage. *Permitted.*
- e) 18/01284/HHFUL, 37 Uffington Road, Barnack, Installation of a vehicle crossing. *BPC agreed comments for submission to PCC in support of this application. Action – SC.*
- f) 18/01271/CTR, Mistletoe House, Wittering Road, Barnack, Tree Works. *No objections.*
- g) 18/01299/CTR, Land Adjacent to 12 Whitman Close, Barnack. Chestnut – fell. *No objections. However, it was noted that a nearby ash tree is failing, so the Clerk will ask the PCC Tree Officer to take a look. Action – SC.*
- h) 18/01297/CTR, Land at Main Street, Barnack. Tree Works. *No objections.*
- i) PCC Peterborough Planning Department – Notification of Office Move. *Noted.*
- j) Local Plan – Update on Green Spaces. *MP wrote to PCC again to remind them that they have Barnack's Open Spaces wrong within the plan. They will need to be correct in the final plan, but at this point of the examination session, PCC are unable to make changes – this will happen at the detail stage. MP will continue to monitor and remind PCC. Action – MP.*

9) BURIAL GROUNDS

The Clerk will follow up the renovation project with Richard Harding. Action – SC.

10) FINANCIAL

- a) To approve reports. *Approved.*
 - i) Monthly Finances, July 2018.
- b) To note monies received. *Noted.*
 - i) £1,100.00, Ms Ramamoorthy, Interment Fee.
 - ii) £300.00, Southorpe Parish Council, Contribution towards Burial Grounds Maintenance.

- iii) £84.00, Mrs Roelich, Memorial Repair.
- c) To approve payment of the following outstanding accounts. *Approved.*
 - i) £102.13, Clerk pay and expenses for July 2018.
 - ii) £15.00, Barnack Community Association, Hall Hire 25/07/18.
 - iii) £128.00, SLCC Membership Renewal Fee.
 - iv) £610.00, Elwood Bros, June Mowing.
 - v) £45.00, PCC, Brown Bins. (Repayment to S. Caney).
 - vi) £181.00 BJ Print Services, Printing of Barnack and Pilsgate Directory.
 - vii) £493.22, Enterprise Managed Services Ltd, Bulk Waste Collection.
 - viii) £210.00, Fenland Stoneworks Limited, Memorial Re-instatement.
- d) To approve payments made since last meeting. *Approved.*
 - i) £630.00, Elwood Bros, May Mowing.
 - ii) £5,000.00, Barnack Primary School, Donation for Grounds Maintenance.
 - iii) £18.00, Unity Trust Current Account Service Charge.
 - iv) £800.00, DIY4U Terry Gardner, Wooden decking and bridge for Pre-School.
- e) To approve transfer of funds from Barnack Parish Council's Bath Building Society Bank Account to Barnack Parish Council's Unity Trust Bank Current Account. *It was agreed that the Clerk would organise a transfer of £30,000.00 from Bath Building Society to Unity Trust Current Account. Action – SC.*

11) REPORTS

- a) Ward Group. *No report.*
- b) Parish Council Liaison (GDPR update). *BPC is committed to complying with the new General Data Protection Regulation. To view the Parish Council privacy policy, please visit www.barnackparishcouncil.org.*
- c) Hills & Holes Committee. *No report.*
- d) Traffic Calming. *Pending installation dates for village gateways and speed bumps.*
- e) Communications. *No report.*
- f) Other meetings not listed:
 - i) Pre-School and Wrap Around Care. *Members of BPC met with Lizzie Muirhead, Chair of the parent committee, to support their claim for S106 funds.*

12) VILLAGE MATTERS (for the Clerk to address issues raised by Councillors.)

- a) Tree on Orchard Road. *See item 4a above.*
- b) Pavement Weeds. *The Clerk will speak to Amey to find out when they are next due to spray the pavements. Action – SC.*
- c) Wittering Road Potholes. *The Clerk will report to PCC. Action – SC.*
- d) Yellow lines outside school. *The lines extend towards the cross roads beyond the old yellow zigzags. This has reduced the space for residents' parking. The Clerk will discuss this with Highways. Action – SC.*
- e) Village Hall Shed. *There is a small section of guttering missing and rainwater is running down the front of the building. The Clerk will inform BCA. Action – SC.*
- f) Lamp post on Walcot Road. *The lamp post opposite the end of Millstone Lane on Stamford Road is covered in ivy and obstructing a clear view of the highway. The Clerk will report this to Martin Benn. Action – SC.*
- g) Poly Tunnel. *The poly tunnel at the Close House has been dismantled.*

13) OPEN FORUM (for the Clerk to address issues raised by Residents.)

- a) Rabbit Farm. *A resident contacted BPC with the suggestion of purchasing the rabbit farm and nursery field for future community use, possibly as a community orchard. It was agreed that if the land was for sale at an agricultural value this would be an option, but at the sale price of £145,000 it is not viable.*

14) OTHER ITEMS

- a) Neighbourhood Plan:
 - i) Workshop with Athene Communications – confirmation of date. *A meeting will take place on 29th August with 15 attendees. MP will keep BPC informed after the meeting.*
 - ii) Software/Mapping and online services. *The Clerk will register BPC with Parish Online and Ordnance Survey Mapping. **Action** – SC.*
- b) WWI Commemoration, Battles Over. *Poppies have been sourced to be displayed within the village. Plans are well under way for the commemoration.*
- c) Noticeboard Repair. *The small noticeboard near The Limes was smashed recently. This has now been repaired and fitted with a perspex front. All of the noticeboards are in need of wood treatment. The Clerk will obtain quotes. **Action** – SC.*
- d) Barnack School, School Field and S106 Funds. *BPC donated £5,000 to the school as a contribution towards the maintenance of the playing field. However, over the summer it has been brought to the attention of BPC that the grounds are in a mess with litter, and overgrowth. The bank along the driveway has been cut, but all the cuttings have been left. BPC will discuss using a tractor and flail to keep the bank clear, the addition of updated noticeboards and pupils helping litter pick the grounds. **Action** – HB & SC.
*BPC have written letters to PCC in support of both the school and Pre-School accessing S106 funds allocated from the Paynes Field development.**

15) HEALTH & SAFETY – No items.

16) DATE AND TIME OF NEXT MEETING - Monday 10th September 2018 at 7.00pm.

MEETING CLOSED AT 21.05.