

BARNACK PARISH COUNCIL MEETING

Minutes of a Meeting of Barnack Parish Council held in The Village Hall, Barnack,
on Monday 9th April 2018 at 7.00pm.

DRAFT MINUTES TO BE APPROVED AT NEXT MEETING

1) ATTENDANCE

- a) In attendance – *Chair: Harry Brassey (HB), Vice-Chair: Margaret Palmer (MP), Councillors: Sophie Moore (SM), Phil Broughton (PB) and David Laycock (DL).*
One resident.
Mike Mills on behalf of Barnack Primary School and Lizzie Muirhead on behalf of Barnack Pre-School and Wrap Around Care.
Parish Clerk: Susie Caney (SC).
- b) *Apologies of absence were accepted from Martin Bloom and Ivor Crowson.*

2) DECLARATIONS OF INTEREST AND DISPENSATIONS – *None declared.*

3) TO CONFIRM MEETING MINUTES OF 12TH MARCH 2018. *The Minutes were resolved by 5 votes for and 2 abstentions (as those councillors were not present at the meeting) to be a true record of events and duly signed by the Chair.*

4) MATTERS ARISING – *None.*

5) OPEN FORUM *(for the Clerk to address issues raised by Residents.)*

There were queries raised by a resident about the details of the permitted Rabbit Farm on Land to the West of Uffington Road. HB spoke about the PCC planning meeting last month and the reasons that PCC granted permission. It was agreed that the development would be closely monitored to ensure the owners follow an Environmental Management Plan and stipulations from the Planning Department.

6) OUTSTANDING ITEMS

- a) Post Box - Update on the installation of a replacement Post Box. *Today Royal Mail confirmed that they are expecting results back from a recent CAT scan imminently. Provided the scans are clear from any underground services, Royal Mail will go ahead and instruct the installation of the new box. The post box by The Terraces has been hit by a vehicle and damaged. Royal Mail have raised an order to repair or replace as soon as possible.*
- b) Telephone Kiosk – Update regarding relocation of kiosk. *Planning Permission and Listed Building Consent have been granted for the relocation of the Barnack Kiosk. The Clerk has requested BT remove the telephony and disconnect the electric supply so that the kiosk can be sited in its new location.*
- c) Bus Shelters – Pending installation date. *PCC's Transport and Infrastructure Planning Team confirmed they will issue final drawings/plans in the next few days, along with timescales for installation.*

7) CORRESPONDENCE

- a) Sylvia Radouani, PCC, Parish Domain Update. *New parish domains have been registered by Serco and email addresses (peterborough.gov.uk) created for all parish clerks. Once these have been issued, the next phase is for PCC to roll out email addresses for all councillors.*
- b) Georgina McCrae, Linden Homes Reserved Matters Application. *Noted.*
- c) Karen Berkley, Pride in Our Carers Awards Peterborough 2018. *Noted.*
- d) Councillor Peter Hiller, Civic Awards Ceremony Invitation. *SM will liaise with Kerrie Garner and RSVP to the Mayor's Office by 16th April. Action – SM.*
- e) Matt Young, Grantscape, Augean Community Fund Information Event. *MP and HB will attend the information session on 9th May. Action – MP and HB.*
- f) Doris Hamilton, Traffic Calming suggestion. *BPC will look into the suggestion of 20mph speed zones once the current traffic calming scheme has been put implemented.*

8) PLANNING

- a) 17/01087/FUL, Erection of temporary timber dwelling and agricultural building, Land to the West of Uffington Road, Barnack. *Permitted.*
- b) 17/02124/FUL, Land to the West of Uffington Road, Erection of a 20ft storage container. *Awaiting Decision.*
- c) 18/00139/LBC, Telephone Kiosk, Main Street, Barnack, application for Listed Building Consent. *Permitted.*
- d) 18/00138/FUL, Telephone Kiosk, Main Street, Barnack, Relocation of Grade II listed Telephone Kiosk. *Permitted.*
- e) 18/00284/LBC, Old Corner House, Main Street, Replacement windows to dwelling. *Awaiting Decision.*
- f) 18/00377/REM, Land to the West of Uffington Road, Reserved matters approval for 80 dwellings. *BPC will facilitate a small gathering with the case officer for those families that request a face-to-face meeting. BPC will also ask if Linden Homes would be prepared to have a radical re-think and completely re-structure their plans.*
The Clerk will request a meeting with PCC's Play Area specialist to discuss equipment and layout. MP has been in touch with Richard Whelan from the Flood Authority and is seeking clarification of the design of the Detention Basin.
Comments will be submitted to PCC this week. Action – SC & MP.
- g) 18/00397/HHFUL, 20 Bainton Road, Barnack, Proposed two storey and single storey rear extension with internal and external alterations including basement level. *No objections.*
- h) 18/00512/CTR, Hollow View, Wittering Road, Barnack, Alder-side prune, Walnut-side prune. *No objections.*
- i) 18/00439/LBC, Old Corner House, Main Street, Barnack, Conversion of an existing garage structure into a habitable space, internal alterations of existing bathroom, WC and bedroom, re-roof of existing single storey element of a Grade II listed residential property. *BPC agreed comments to be submitted to the planning officer. Action – SC.*
- j) 18/00438/HHFUL, Old Corner House, Main Street, Barnack, Internal alterations and re-roof of dwelling and garage conversion. *As 8i) above.*

9) BURIAL GROUNDS

- a) Memorial Inspection Update. *Fenland Stone carried out a safety inspection of both burial grounds and have found a number of memorials to be unsafe (not compliant with current regulations). Unsafe memorials have been staked and labelled. The Clerk will trace families where possible to request maintenance work be carried out. Action – SC.*
- b) Interment, Mr A Summers. *Noted.*

10) FINANCIAL

- a) Annual Governance and Accountability Return (Previously known as the Annual Return) for the year 2017-18.
 - i) BPC to review findings of effectiveness of internal systems. *Reviewed and approved.*
 - ii) Approve Annual Governance Statement. *Approved.*
 - iii) Approve Annual Governance and Accountability Return. *Approved.*
- b) Peterborough City Council, Council Tax 18/19 Report. *Noted.*
- c) To approve reports. *Approved.*
 - i) Monthly Finances, March 2018.
- d) To approve payment of the following outstanding accounts. *Approved.*
 - i) £293.98, Clerk's pay and expenses for March 2018.
 - ii) £59.99, Microsoft Office Renewal (*Repayment to Clerk*).
 - iii) £7.40, Morrisons, Stationery. (*Repayment to Clerk*).
 - iv) £105.00, BJ's Printers, Prints of plans of Linden Homes Development for Village Meeting.
- e) To approve payments made since last meeting. *Approved.*
 - i) £10.92, Wave, Anglian Water, Cemetery Water Rates.
- f) The Parish News – Parish Council Contribution. *This item will be carried over to the May meeting.*
- g) Barnack Pre-School and Wrap Around Care, Request for financial support. *Lizzie Muirhead (Chair) spoke to BPC about some of the challenges and financial constraints faced by both settings. She specifically asked for support from BPC to fund the cost of installing of a wooden footbridge to link the two buildings, paving to replace wood chippings in the sand and water play area, six new tables for use across both buildings and for the broken shed doors to be fixed. Lizzie has obtained several quotes with the work coming in at just under £2,500. The Pre-School garden is also in need of some permanent*

structure to combine shade during the summer and shelter for outdoor play during wet weather. The committee will be looking into grant funding for this, but in the short-term they need a gazebo for immediate shade going into the warmer months. It was agreed that BPC would support both Pre-School and Wrap Around Care with this request but will talk to PCC in the first instance about money allocated from Section 106. The Clerk will seek clarification from PCC as soon as possible. **Action** – SC.

- h) Barnack School, Request for financial support. School Governor Mike Mills spoke to BPC about ways that the school would benefit from financial support. There are several options to look at in more detail, but in the first instance, Mike offered ideas before talking in depth to School (as it is the Easter Holidays). Areas of financial support would be helping towards the grounds maintenance cost (the whole community can access the field and equipment), to donating an amount of money to help bring down the school's deficit over the next few years. It was agreed that the school will need to become more responsive to disturbances on the grounds 'out of hours' and work in collaboration with BPC. Mike has quotes for security cameras for the grounds, and this project will be moved forward. It was agreed a working party would be formed to look at finances in detail. The Clerk will liaise with Mike to set up a date. **Action** – SC.

11) REPORTS

- a) Ward Group. Sheila O'Brien informed the Group about the Leader Fund – EU money available until 2019. Sheila recommended applications are drawn up by the Summer, this could be particularly useful for both the Village Hall and The Village Pavilion. Details have been passed to Barnack Community Association.
- b) Parish Council Liaison. No report.
- c) Hills & Holes Committee. There will be an open meeting at the Village Hall on Saturday morning, with refreshments, various talks taking place and viewing flowers on Hills and Holes. The event is to launch the merger of the Friends of Hills and Holes with The Langdyke Trust.
- d) Traffic Calming. BPC will push for PCC to tie up the last details to start implementing the scheme. **Action** – SC.
- e) Communications. No report.
- f) Police - Rural Crime Update for March. Vehicles continue to be targeted with several local reports of theft. Do not leave valuables in your vehicle, even if out of sight. Offenders are breaking into vehicles even when there is nothing on show.
- g) Other meetings not listed. None.

12) VILLAGE MATTERS (for the Clerk to address issues raised by Councillors.)

- a) Chapel Lane Woods – den area and litter. It was suggested that the youths using the den area could help clear it out. Rubbish has accumulated, and old furniture needs to be removed. HB and SM will find out who to speak to. **Action** – HB & SM.
- b) Flytipping. A bed has been dumped on the Drift Road near to the junction with the A1. The Clerk will report it to PCC. **Action** – SC.
- c) Caravan. There is a burned-out caravan outside the Anglian Water sewerage works. The Clerk will speak to Anglian Water to organise its removal. **Action** – SC.
- d) Pot holes. There are several around the village and large holes on Wittering Road. The Clerk will report to Highways. **Action** – SC.

13) OPEN FORUM (for the Clerk to address issues raised by Residents.) No items.

14) OTHER ITEMS

- a) Neighbourhood Plan Meeting – Agree meeting date. MP will speak to Ailsworth and Castor Parish Councils to find out what is needed so BPC can put together a strategy. A meeting will be organised for June with the Barnack residents who have asked to find out more. **Action** – MP.
- b) WWI Commemoration, Battles Over, A Nation's Tribute. The RBL (Brian Palmer and Max Sawyer) will be putting together an exhibition for the commemoration. PB suggested speaking to the Millstone to set it up in the back room and to see if they can organise food in the evening for residents coming back from the beacon lighting. The village beacon is due to be lit at 7pm on 11th Nov, and at the same time DL is organising for the church bells to be rung. The RBL have put in a request for a bugle player. HB will speak to Will Armitage and Will Aldwinckle about using the Pavilion to provide hot drinks and arranging the lighting of the beacon. **Action** – HB & DL.
- c) Barnack Community Association. The AGM will be held on 15th May, where the new committee will be formed.

- d) Barnack School Fun Run – Risk assessment and actions. *HB will cut back the branches overhanging Chapel Lane ahead of the Run. **Action** – HB.*
- e) War Memorial Junction Update. *Pending a response from Highways.*
- f) Dry Stone Walls Maintenance Update. Ivy specification – ownership of walls. *HB has made a start drawing up a specification and identifying ownership of walls needing maintenance work. **Action** – HB.*
- g) Annual Village Meeting – confirm format and actions. *Invites will go out to all the local organisations and the meeting will be advertised through social media, noticeboards and the Parish News. DL agreed to organise sandwiches and HB will organise drinks.*
*It was suggested the Annual Village Meeting would be an ideal opportunity to update details within the Barnack and Pilsgate Village Directory. **Action** – SC, HB & DL.*
- h) Village Litter Pick – Feedback. *Thank you to all the volunteers that came along last month to help tidy up the villages. 25 keen young litter pickers have been presented with certificates and ‘house points’ by Barnack School for their help in clearing the school field, cricket pitch, footpaths and Chapel Lane. Most other hotspots were tackled by the litter picking team, and around 40 large bags of litter were filled.*

15) HEALTH & SAFETY. *None.*

16) DATE AND TIME OF NEXT MEETING – The next meeting is the Annual Village Meeting on Monday 14th May 2018 from 6.30pm for refreshments, with the meeting commencing at 7.00pm. The Annual Parish Council Meeting will take place afterwards at approximately 8.00pm.
All residents are encouraged to attend.

MEETING CLOSED AT 10.04pm.