

BARNACK PARISH COUNCIL MEETING

Councillors are hereby summoned to attend a meeting of Barnack Parish Council to be held in The Village Hall, Barnack, on Monday 8th May following the Annual Village Meeting at 7pm, for the purpose of transacting the following business:

Susie Caney Clerk to the Parish Council 2nd May 2017

Residents and the media are invited to attend.
Residents may address the Council during the Open Forum.

AGENDA

- 1) **ELECTION OF CHAIRMAN AND VICE-CHAIRMAN FOR THE COUNCIL YEAR 2017-18**
- 2) **DECLARATION OF ACCEPTANCE OF OFFICE BY CHAIRMAN**
- 3) **ATTENDANCE**
 - a) To record those present.
 - b) To record apologies for absences.
- 4) **DECLARATIONS OF INTEREST AND DISPENSATIONS**
 - a) To receive Declarations of Interest from Councillors in items on the Agenda.
 - b) To receive written requests for Dispensations for Disclosable Pecuniary Interests.
 - c) To grant any requests for Dispensation as appropriate.
- 5) **TO CONFIRM MEETING MINUTES OF 10TH APRIL 2017.**
- 6) **MATTERS ARISING.**
- 7) **TO ADOPT REGULATORY DOCUMENTS FOR 2017-18:** Standing Orders, Code of Conduct, Financial Regulations, Asset Register, Complaints Procedure, Press & Media Policy, Freedom of Information, Health & Safety, Internet & Email, Data Protection, Councillor Responsibilities and Risk Assessment.
- 8) **APPOINTMENT OF COUNCIL REPRESENTATIVES FOR:** Barnack Ward Group, Parish Council Liaison, Financial Overview, Environment, Cemetery and Planning and Appointment of Clerk as Responsible Financial Officer (RFO).
- 9) **APPOINTMENT OF WORKING GROUP REPRESENTATIVES:** Traffic Calming, Recreational Facilities, Human Resources, Communication.
- 10) **OPEN FORUM** (*for the Clerk to address issues raised by Residents.*)
- 11) **OUTSTANDING ITEMS**
 - a) Post Box and Telephone Box.
 - b) Footpaths, Verges & Road Signs.
 - c) Bus Shelters.
 - d) School Field Signs.
 - e) Church Wall.
- 12) **CORRESPONDENCE**
 - a) Peterborough Telegraph.
- 13) **PLANNING**
 - a) 17/00215/OUT, 34 Uffington Road – New three bed detached house in garden. ***Awaiting decision.***

- b) 17/00431/CLP, Land to the west of Uffington Road – Installation of a Caravan Ancillary to the agricultural use of the land. **Awaiting decision.**
- c) 17/00449/HHFUL, 7 Allerton Close – Construction of single storey front extension, two storey side and rear and single story rear extensions.
- d) 17/00639/HHFUL, Everdon, Pudding Bag Lane – Side and front extension.
- e) 17/00605/HHFUL, The Bungalow – Ground floor rear extension and alterations.
- f) 17/00718/HHFUL, 24 Orchard Road – Single storey rear extension.

14) BURIAL GROUNDS

- a) Memorial, Pargeter.
- b) Mowing contract.

15) FINANCIAL

- a) To approve reports:
 - i) Monthly Finances, April 2017.
 - ii) Annual Return and Governance Statement for year 2016/17.
 - 1) Council to review findings of effectiveness of internal systems.
 - 2) Approve Annual Governance Statement.
 - 3) Approve Annual Return.
- b) To note monies received:
 - i) £11,092.88, PCC, First instalment of Parish Precept.
 - ii) £1,100.00, Cemetery Income.
- c) To approve payment of the following outstanding accounts:
 - i) £256.17, Clerk’s pay and expenses for April 2017.
 - ii) £288.10, CAPALC Membership Fees 2017/18.
 - iii) £52.27, 10th Edition Local Council Administration Textbook.
 - iv) £27.56, Nest, Employer & Employee Pension Monthly Contributions Schedule 2017/18.
 - v) £315.00, Elwoods, Mowing contract.
 - vi) £120.00, Geoff Steels Fabrications, Cemetery finial replacements.
- d) Clerk Salary Review.

16) REPORTS

- a) Ward Group.
- b) Parish Council Liaison.
- c) Hills & Holes Committee.
- d) Traffic Calming.
- e) Communications.
- f) Other meetings not listed.
- g) Biodiversity & Green Infrastructure Strategy.
- h) Police.
 - i) Police & Crime Commissioner Bulletin.
 - ii) Rural Crime Update for April.

17) VILLAGE MATTERS *(for the Clerk to address issues raised by Councillors.)*

18) OPEN FORUM *(for the Clerk to address issues raised by Residents.)*

19) OTHER ITEMS

- a) Bulk Waste Collection, cost and location.
- b) Barnack Fun Run
- c) Shop & ATM machine, update.
- d) Neighbourhood Plan.
- e) Other items.

9) HEALTH & SAFETY

10) DATE AND TIME OF NEXT MEETING - Monday 12th June 2017 at 7.00pm.

 www.barnackparishcouncil.org	 Barnack and Pilsgate Village Community	 Barnack & Pilsgate @barnackpilsgate
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